



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights May 25, 2022

The Council adopted the following resolutions:

Microsoft Licences
2022-2023

WHEREAS the Sir Wilfrid Laurier School Board adopted resolution no. CC-210526-IT-0124, authorizing the participation of the Sir Wilfrid Laurier School Board in the contract to be awarded by the Centre d'acquisitions gouvernementales to the licence reseller Softchoice for a period of thirty-six (36) months;

CC-220525-IT-0106

WHEREAS the estimated amount of the Microsoft licences for 2022-2023 is \$212,503.10, before taxes;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners approve the payment of the invoice to be received for the 2022-2023 Microsoft Corporation licence fees received from Softchoice for an amount of \$212,503.10, before taxes, or \$227,124.93, net taxes;

AND THAT, should the invoice exceed \$212,503.10, the Director General or, in their absence, the Assistant Director General be authorized to approve an additional 10% of said amount;

FURTHER THAT the Director of Information Resources be authorized to sign all future invoices concerning the Microsoft Corporation licences from Softchoice until the end of the current contract, as long as these invoices do not exceed \$212,503.10 annually.

Carried unanimously

Long-Term Leases –
Vehicles

WHEREAS on October 31, 2020, the Government of Québec adopted the *Act respecting the Centre d'acquisitions gouvernementales* (CAG);

Leasing Agreement for
Vehicle for Certified
Workers

WHEREAS the Conseil du trésor has decreed that all acquisition and leasing of vehicles must be conducted through the CAG;

CC-220525-MR-0107

WHEREAS the CAG contract for the acquisition and leasing of vehicles is with the Centre de gestion de l'équipement roulant (CGER);

WHEREAS a new vehicle is required to replace a thirteen-year-old vehicle from our fleet;

WHEREAS the proposed lease agreement is for a ten-year term and therefore requires the authorization of the Council of Commissioners;

Parent Commissioner Adam Gordon MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the conclusion of a ten-year leasing agreement for a Ford Transit F-250 at a total cost of \$129,618.00, before taxes, or \$138,544.47, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign any documentation concerning this leasing agreement.

Carried unanimously



Long-Term Leases – Vehicles WHEREAS on October 31, 2020, the Government of Québec adopted the *Act respecting the Centre d'acquisitions gouvernementales* (CAG);

Leasing Agreement for Vehicle for School Board Staff WHEREAS the Conseil du trésor has decreed that all acquisition and leasing of vehicles must be conducted through the CAG;

CC-220525-MR-0108 WHEREAS the CAG contract for the acquisition and leasing of vehicles is with the Centre de gestion de l'équipement roulant (CGER);

WHEREAS a Chevrolet Volt is currently under a lease agreement with the CGER and must be replaced as the contract is now expired;

WHEREAS the CGER has permitted the school board to keep the current leased vehicle until the new vehicle is delivered;

WHEREAS the new proposed lease agreement is for an eight-year term and therefore requires the authorization of the Council of Commissioners;

Commissioner Karla Abraham Di Francesco MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the conclusion of an eight-year leasing agreement for a Prius Prime PHEV at a total cost of \$56,053.44, before taxes, or \$59,913.70, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign any documentation concerning this leasing agreement.

Carried unanimously

Engagement of Supplier WHEREAS the current contract for the acquisition of school furniture expires on June 30, 2022;

Acquisition of School Furniture WHEREAS public call for tenders no. 21-209-06 was published for the acquisition of school furniture and the bids were opened on April 25, 2022;

CC-220525-MR-0109 WHEREAS the call for tenders was divided into thirteen lots allowing for each bidder to submit a bid in one or more lots;

WHEREAS the conformity of all bidders has been verified;

WHEREAS lot 13 – Beanbag Cushions was not conformable;

WHEREAS no bids were received for lot 1 – Metal Storage Units;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award a two-year contract (1 year + 1 optional year) for the acquisition of school furniture as follows:

Lot number	Lot name	Supplier	Estimated 2-year purchase value
2	Storage units	Alpha Tabco Inc.	\$69,526.00
3	Chairs for students	Alpha-Vico Inc.	\$71,528.00
4	Tables with adjustable height	Alpha Tabco Inc.	\$28,812.70
5	Desks for students	Alpha Tabco Inc.	\$71,426.25
6	Office furniture	Novexco Inc.	\$29,617.88



7	Relaxation mats	Brault & Bouthillier Ltée	\$4,162.60
8	Desks for students with adjustable height	Brault & Bouthillier Ltée	\$2,262.45
9	Wobble stools	Novexco Inc.	\$617.50
10	Sit'n'Gym balls	Brault & Bouthillier Ltée	\$306.90
11	Disc 'O' Sit cushions	Brault & Bouthillier Ltée	\$490.35
12	Little wooden kitchen sets	Brault & Bouthillier Ltée	\$15,748.90
	Total cost, before taxes		\$294,499.53
	Total cost, net taxes		\$314,780.98

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning these acquisitions.

Carried unanimously

Plan directeur
2022-2023

WHEREAS the Sir Wilfrid Laurier School Board has conducted an analysis of the condition of its buildings;

List of Investment
Projects

WHEREAS the schools and centres of the school board have expressed their needs concerning the maintenance and repair work to be conducted in their schools;

CC-220525-MR-0110

WHEREAS a list of priorities for the 2022-2023 school year has been established;

WHEREAS Measure 50621 (*Maintien des bâtiments*) and Measure 50622 (*Résorption du déficit de maintien*) are applied to finance the prioritized projects;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Plan directeur 2022-2023 – List of Investment Projects, as contained in document no. CC-SWLSB-2022/05/25-MR-001.

Carried unanimously

Amendment to
Resolution

Commissioner Bob Pellerin MOVED THAT the resolution concerning the lease agreement for 691, rue Saint-Georges, St-Jérôme, be amended by adding the word *monthly* after *at the following*. Seconded by Parent Commissioner Tara Anderson.

CC-220525-MR-0111

Carried unanimously

Lease Agreement

WHEREAS additional space is required to alleviate overcrowding at Laurentia Elementary School;

691, rue Saint-
Georges,
Saint-Jérôme

WHEREAS a building adjacent to Laurentia Elementary School located at 691 Saint-Georges Street in Saint-Jérôme is available for rent;

CC-220525-MR-0112

WHEREAS parts of the premises may be converted to be used as classrooms;

WHEREAS the Material Resources and Transportation Department wishes to conduct a feasibility study with regard to this potential use of premises;

WHEREAS the parties are currently negotiating a lease agreement which would allow the school board to conduct such a study before August 1, 2022, and terminate the lease agreement within this timeframe, if needed;

WHEREAS the proposed lease is for five (5) years and three (3) months detailed as follows: three (3) month initial period, four (4) year lease and an additional optional year, if needed;



Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners authorize the conclusion of a lease agreement with 9405-5787 Québec Inc. at the following monthly cost:

- \$2,500 plus taxes for the initial three (3) month period;
- \$4,000 plus taxes for the first year of the lease and a 4% increase per year for the following four (4) years.

AND THAT such agreement contain a clause allowing the school board to end the lease agreement should the premises not be suitable for their intended use;

FURTHER THAT the Director General be authorized to sign all documentation regarding this lease agreement.

Carried unanimously

Amendment to
Expense
Reimbursement Policy

CC-220525-FR-0113

WHEREAS Annex 1 of policy n° 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board* is subject to an annual review;

WHEREAS the rates in Annex 1 no longer reflect the current increases in the cost of living;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to Annex 1 of policy n° 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board*, with regard to the specific rates mentioned below:

Meals

Breakfast	\$15.00
Lunch	\$20.00
Supper	\$33.00
Maximum per day	\$68.00

*includes taxes and gratuities

Mileage

First 5,000 km	\$0.55/km
Each additional km	\$0.52/km
Carpooling	\$0.65/km

AND THAT these amendments be effective immediately.

Carried unanimously

Employee File

CC-220525-HR-0114

WHEREAS the Assistant Director of Human Resources has presented to the Council of Commissioners of the Sir Wilfrid Laurier School Board a proposed agreement with regard to a confidential employee file (no. XXXXXX);

WHEREAS the Council wishes to approve the signature of said agreement;

Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director General to sign the agreement as presented to the Council of Commissioners with regard to the above-mentioned employee file.

Carried unanimously

