



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights June 22, 2022

The Council adopted the following resolution:

Amendment to Resolution
Engagement of Supplier

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-220525-MR-0109, awarding a two-year contract (1 year + 1 optional year) to various suppliers for the acquisition of school furniture;

Acquisition of School Furniture
CC-220622-MR-0129

WHEREAS an omission was discovered within the tender documents submitted by the recommended suppliers for Lot 4 (*Tables with adjustable height*) and Lot 9 (*Wobble stools*), which necessitates the rejection of these bids;

WHEREAS it is necessary to select the lowest conformable supplier for Lots 4 and 9;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board amend resolution no. CC-220525-MR-0109, by adding Alpha-Vico Inc. as the retained supplier for Lot 4 (*Tables with adjustable height*) and Brault & Bouthillier Ltée as the retained supplier for Lot 9 (*Wobble stools*), and updating the total cost as indicated in the grid below.

Lot number	Lot name	Supplier	Estimated 2-year purchase value
2	Storage units	Alpha Tabco Inc.	\$69,526.00
3	Chairs for students	Alpha-Vico Inc.	\$71,528.00
4	Tables with adjustable height	Alpha-Vico Inc.	\$33,340.59
5	Desks for students	Alpha Tabco Inc.	\$71,426.25
6	Office furniture	Novexco Inc.	\$29,617.88
7	Relaxation mats	Brault & Bouthillier Ltée	\$4,162.60
8	Desks for students with adjustable height	Brault & Bouthillier Ltée	\$2,262.45
9	Wobble stools	Brault & Bouthillier Ltée	\$1221.15
10	Sit'n'Gym balls	Brault & Bouthillier Ltée	\$306.90
11	Disc 'O' Sit cushions	Brault & Bouthillier Ltée	\$490.35
12	Little wooden kitchen sets	Brault & Bouthillier Ltée	\$15,748.90
	Total cost, before taxes		\$299, 631.07
	Total cost, net taxes		\$320, 265.92

Carried unanimously



Nomination of an Assistant Director of Pedagogical Services WHEREAS the position of Assistant Director of Pedagogical Services will be vacant for the 2022-2023 school year;

CC-220622-HR-0130

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted and a Selection Committee held interviews on June 15, 2022;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Odie Miller-Maboungou as Assistant Director of Pedagogical Services in accordance with the Management Policies of the Sir Wilfrid Laurier School Board, effective August 15, 2022.

Carried unanimously

2022-2023
Initial Budget

CC-220622-FR-0131

WHEREAS, in accordance with the *Education Act*, the Sir Wilfrid Laurier School Board must adopt and submit to the Ministère de l'Éducation (MEQ) its operating, investment and debt service budget for the 2022-2023 school year (the Budget);

WHEREAS the Budget was built based on the budget consultation parameters presented on June 15, 2022;

WHEREAS the Budget is balanced for the 2022-2023 school year;

WHEREAS the school tax proceeds in the amount of \$9,993,482 were determined by taking into account:

- an adjusted standardized assessment of taxable immovables of \$25,000.00 and less in the amount of \$30,951,972,
- a number of 23,926 taxable immovables of more than \$25,000.00, and
- the rate of \$ 0.1024 per \$100 of the assessment set by the Minister for the 2022-2023 school tax;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the operating, investment and debt service budget for the 2022-2023 school year, providing for revenues of \$207,749,249 and expenses of \$207,749,249, subject to the authorization of the Minister, in accordance with section 279 of the *Education Act*;

AND THAT it be submitted to the Ministère de l'Éducation.

Carried unanimously

Year-End Update
Commissioners' Remuneration

CC-220622-FR-0132

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-211124-FR-0031, approving the 2021-2022 distribution of the Commissioners' remuneration;

WHEREAS the Commissioner for Electoral Division 6 resigned on March 11, 2022;

WHEREAS Ms. Barbara Barrasso was declared elected on June 17, 2022 as the new Commissioner for Electoral Division 6;

WHEREAS there is a residual remuneration of \$1,777.17 due to the resignation of the Commissioner for Electoral Division 6;



Commissioner James Di Sano MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the remuneration distribution plan, as per document no. CC-SWLSB-2022/06/22-FR-001, to be paid before June 30, 2022.

Carried unanimously

PQI Request - Sector 7

CC-220622-MR-0133

WHEREAS the Québec Government allocates funds to school boards and school service centres on an annual basis to assist in the construction and expansion of schools and centres;

WHEREAS school boards and school service centres are required to submit their requests annually through the Plan québécois des infrastructures (PQI);

WHEREAS, in its 2020-2030, 2021-2031 and 2022-2032 PQI requests, the Sir Wilfrid Laurier School Board (SWLSB) included a request for a new school in the Saint-Jérôme area which has not been retained by the Ministère de l'Éducation (MEQ);

WHEREAS the building capacity of Laurentia Elementary School in Saint-Jérôme is recognized by the MEQ as having eight classrooms;

WHEREAS the population in the Saint-Jérôme area is growing on an annual basis;

WHEREAS, for the 2022-2023 school year, 16-classroom groups have been authorized for Laurentia Elementary School, representing a 200 percent overcapacity;

WHEREAS the SWLSB has undertaken to alleviate the overcrowding situation at Laurentia Elementary School with the installation of two portable classrooms in the summer of 2020 and the upcoming installation of two additional portable classrooms in the summer of 2022, representing approximately 50 percent of the school's effective capacity, while encroaching upon the school yard/play space of the students;

WHEREAS, even with the installation of two additional portable classrooms this summer, the school will still be lacking space when the 2022-2023 school year begins;

WHEREAS there is also a significant lack of space for student development and for non-teaching professionals to meet and assist students with learning difficulties;

WHEREAS, while the SWLSB has leased the building adjacent to Laurentia Elementary School and is currently analyzing the possibility of renovating it to accommodate two to three classrooms, this is far from an ideal solution to alleviate the overcrowding situation;

WHEREAS, over the next four to five years, the number of classroom groups at Laurentia Elementary School will continue to increase and the SWLSB is out of options to accommodate this growth;

WHEREAS, even though the SWLSB has other elementary schools in the Laurentians, the nearest are up to 35 kilometres away and are also at capacity and cannot accommodate any additional students;

WHEREAS the SWLSB has approached the Centre de services scolaire de la Rivière-du-Nord to inquire if they might have space available, and they have confirmed that there is no space available in the Saint-Jérôme area;

WHEREAS the Governing Board of Laurentia Elementary School adopted a resolution requesting the MEQ to approve the request of the SWLSB for a new school in the Lower Laurentians to alleviate the overcrowding situation at the school, and said resolution was submitted to the MEQ by the SWLSB as part of its update to the 2022-2032 PQI in March 2022;



WHEREAS, now that the lack of space at Laurentia Elementary School has reached the critical level, the MEQ must reconsider its decision concerning the SWLSB's request for a new school in Sector 7;

WHEREAS the MEQ, when reconsidering its decision, must also take into account that Laurentia Elementary School ranks as an eight on the Socio-Economic Environment Index (IMSE);

WHEREAS the SWLSB is committed to providing learning and working environments that promote health, safety and well-being as per its Commitment-to-Success plan;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board formally request the Ministère de l'Éducation to reconsider its decision with regard to the request made for a new school in Saint-Jérôme to alleviate the lack of space at Laurentia Elementary School;

AND THAT the mandate be given to the Chairperson of the Sir Wilfrid Laurier School Board to write a letter outlining this request and the concerns of the Sir Wilfrid Laurier School Board;

FURTHER THAT this letter be sent to the Ministère de l'Éducation with a copy of this resolution.

Carried unanimously

Request to MEQ to Renew
Vocational Training Program
Authorization

DVS Machining

CC-220622-AE-0134

WHEREAS the Council of Commissioners adopted resolution no. CC-180523-AE-0129, requesting a renewal of the provisional authorization for DVS 5723 Machining Technics;

WHEREAS this provisional authorization will be expiring on June 30, 2022;

WHEREAS the Ministère de l'Éducation (MEQ) has changed the code and name of this DVS program to 5871 Machining;

WHEREAS the Sir Wilfrid Laurier School Board wishes to request a permanent authorization for DVS 5871 Machining;

WHEREAS the English Language Vocational Education Council (ELVEC) and the Provincial Organization of Continuing Education Directors, English (PROCEDE), tables have endorsed the Sir Wilfrid Laurier School Board's request for a permanent authorization from the MEQ for this program;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board request a permanent authorization from the Ministère de l'Éducation (MEQ) for the following program:

- DVS 5871 Machining

AND THAT the Assistant Director General be authorized to sign any documentation required in this regard.

Carried unanimously

Risk Management Plan 2022-
2023

CC-220622-CA-0135

WHEREAS the Conseil du trésor adopted the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* (the Directive);

WHEREAS the Directive requires the Sir Wilfrid Laurier School Board to adopt, for each financial year, a risk management plan concerning corruption and collusion risks in contract management processes;



WHEREAS a new *Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes* has been developed for 2022-2023;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the *2022-2023 Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes*, as presented in document no. CC-SWLSB-2022/06/22-CA-002.

Carried unanimously

Day, Time and Place of Council Meetings
2022-2023

CC-220622-CA-0136

WHEREAS, in accordance with section 162 of the *Education Act*, the day, time and place of the regular meetings of the Council of Commissioners must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

WHEREAS public notice was given with regard to the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board*, for the 2022-2023 school year, as per document no. CC-SWLSB-2022/06/22-CA-003;

AND THAT this by-law become effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

Day, Time and Place of Executive Committee Meetings
2022-2023

CC-220622-CA-0137

WHEREAS, in accordance with sections 162 and 182 of the *Education Act*, the day, time and place of the regular meetings of the Executive Committee must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

WHEREAS public notice was given with regard to the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board*, for the 2022-2023 school year, as per document no. CC-SWLSB-2022/06/22-CA-004;

AND THAT this by-law become effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously



Corporate Calendar
2022-2023 (Annex 1 of
Procedure)

CC-220622-CA-0138

WHEREAS Annex 1 of procedure no. P2013-CA-08 *Advisory Committees* must be reviewed and approved annually in June, as per section 4.5 of the procedure;

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the date, time and place of the Advisory Committee meetings, as per document no. CC-SWLSB-2022/06/22-CA-005.

Carried unanimously

Preliminary QESBA
Membership Fees
2022-2023

CC-220622-CA-0139

WHEREAS the Sir Wilfrid Laurier School Board is a member of the Quebec English School Boards Association;

WHEREAS the Quebec English School Boards Association has issued its preliminary membership fee statement for the 2022-2023 school year based on the 2021-2022 official September 30, 2021, declaration of enrolments;

WHEREAS a statement for the balance of the 2022-2023 membership fees will be sent in the fall of 2022 once the official September 30, 2022, enrolment figure is received from the Ministère de l'Éducation;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the preliminary membership fees for 2022-2023 in the amount of \$114,873.00, to be paid to the Quebec English School Boards Association.

Carried unanimously

