

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held via videoconference, on Wednesday, August 24, 2022, at 18:30 hours, at which were:

Present via videoconference: Paolo Galati, Chairperson; Commissioner Bob Pellerin, Vice-Chairperson; Commissioners Donna Anber, James Di Sano, Parent Commissioner Adam Gordon; and Gaëlle Absolonne, Director General.

Also present: Commissioner Karla Abraham Di Francesco; Parent Commissioner Tara Anderson; Frédéric Greschner, Assistant Director General; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Marilyn Demers, Assistant Director of Material Resources and Transportation; Priscilla Lingaya, Coordinator of Material Resources (Purchasing); and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioner Vincent Cammisano.

0.0 Opening of Meeting

In response to a request from the Vice-Chairperson, the Secretary General and Director of the Legal, Corporate and Communications Department verified that quorum is achieved. The Vice-Chairperson called the meeting to order.

TIME: 18:30 hours

0.1 Acknowledgement of the Land

"We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien'keha:ka or Mohawk nation. The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends."

1.0 Approval of the Agenda

In response to a question from the Chairperson, the Secretary General and Director of the Legal, Corporate and Communications Department noted that as this is a regular meeting of the Executive Committee items can be added to the agenda.

Approval of the Agenda

EC-220824-CA-0001

Parent Commissioner Adam Gordon MOVED THAT the agenda be approved as presented in document no. EC-SWLSB-2022/08/24-CA-001.

Carried unanimously

2.0 Approval of Minutes – June 22, 2022

Approval of Minutes
June 22, 2022

EC-220824-CA-0002

Commissioner Donna Anber MOVED THAT the minutes of the regular meeting of the Executive Committee of the Sir Wilfrid Laurier School Board held on June 22, 2022, having been received by all members prior to this meeting, be approved as written and exempt from reading by the Secretary General.

Carried unanimously

3.0 Business Arising

There was no business arising.

4.0 Decision Items

4.1 Material Resources and Transportation

4.1.1 Public Tender no. 2022-8047-50 – *Fournitures de bureau (Office Supplies)*

The Assistant Director of Material Resources and Transportation advised the Executive Committee that this public tender includes office supplies and paper for the photocopiers for all schools and centres, which explains the estimated cost of \$700,000.00.

She went on to note that the Centre d'acquisitions gouvernementales (CAG) is negotiating this contract for all public organizations as it is a part of the decree. The results will be more advantageous to the school board that conducting our own tender.

In response to a question from the Chairperson, the Assistant Director of Material Resources and Transportation noted that the CAG had a very tight deadline for participation in this tender as the documents of this school board must be deposited no later than September 5, 2022 in order to be recognized as a tender participant.

Public Tender no.
2022-8047-50

*Fournitures de bureau
(Office Supplies)*

EC-220824-MR-0003

WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public call for tender no. 2022-8047-50 in order to select a supplier for the acquisition of office supplies by the participating public bodies;

WHEREAS the Conseil du Trésor has decreed that all acquisitions of office supplies be done through the CAG;

WHEREAS the current contract for office supplies will expire on June 30, 2023;

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this call for tender in order to benefit from the thirty-six (36) month contract to be awarded by the CAG;

WHEREAS the estimated cost of office supplies for the school board is of \$700,000.00, before taxes, for the term of the contract;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August as per Appendix 1 of by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public call for tender no. 2022-8047-50 conducted by the Centre d'acquisitions gouvernementales (CAG);

AND THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning the participation of the Sir Wilfrid Laurier School Board in this public call for tender;

FURTHER THAT all acquisitions be made in accordance with by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*.

Carried unanimously

4.2 Information Resources

4.2.1 Public Tender no. 2022-7542-50 – *Équipements pédagonumériques (Techno-pedagogical Equipment)*

In response to a question from the Chairperson, the Director of Information Resources noted that the CAG deadline for participation in this tender was August 22, 2022. The information was received during the summer break and the CAG was called to see if there was any possibility of an extension because we needed to work with Pedagogical Services to ensure that the proper equipment was being requested. An extension was not granted but teamwork allowed for the deadline to be met. This equipment is also included in the decree.

Public Tender no.
2022-7542-50

*Équipements
pédagonumériques
(Techno-pedagogical
Equipment)*

EC-220824-IT-0004

WHEREAS the Ministère de l'Éducation (MEQ) continues to invest in technology via its *Plan d'action numérique*;

WHEREAS the allocation for Measure 50767 (*Mesure spéciale pour l'acquisition d'ensembles numériques*) to the Sir Wilfrid Laurier School Board for the upcoming 2022-2023 school year is in the amount of \$393,627.00;

WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public call for tender no. 2022-7542-50 in order to select suppliers for the acquisition by participating public bodies of techno-pedagogical equipment such as tablets, robots and makerspace equipment;

WHEREAS the Conseil du Trésor has decreed that all acquisitions of such equipment be done through the CAG;

WHEREAS the Sir Wilfrid Laurier School Board requires various quantities of equipment available on this tender for its schools and centres;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board exercises all functions and powers of the Council of Commissioners during the period of July and August as per Appendix 1 of by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Information Resources, the Executive Committee of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public call for tender no. 2022-7542-50 conducted by the Centre d'acquisitions gouvernementales (CAG);

AND THAT the Executive Committee of the Sir Wilfrid Laurier School Board approve the acquisition of equipment available in public call for tender no. 2022-7542-50 not to exceed \$400,000.00, including taxes;

FURTHER THAT the Director of Information Resources be authorized to sign all documentation concerning this mandate to the Centre d'acquisitions gouvernementales as well as all purchase orders.

Carried unanimously

5.0 Information Items

There were no information items.

6.0 Varia

There was no varia.

7.0 Adjournment

Commissioner Donna Anber MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:41 hours

NEXT MEETING → REGULAR → September 28, 2022

Anna Sollazzo, Secretary General

Paolo Galati, Chairperson