



P2012-CA-18	Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners
-------------	--

Approved: May 23, 2012	Resolution n°		CC-120523-CA-0111
Revised:	Resolution n°	CC-141112-CA-0043 CC-181212-CA-0075	CC-180124-CA-0072 CC-201111-CA-0019
Origin:	Council of Commissioners		

NOTE: This procedure is established in accordance notably with sections 148, 155.1 and 157 of the Education Act.

1.0 PREAMBLE:

1.1 The Council of Commissioners shall appoint the Vice-Chair of the school board from among its members.

The Education Act (E.A.)

Section 155.1 of the E.A.:

155.1 *The council of commissioners shall appoint, from among its members, a vice-chair of the school board.*

The term of office of the vice-chair, unless removed by a vote of not less than two-thirds of the members of the council of commissioners who are entitled to vote, expires at the same time as the vice-chair's term as commissioner

Section 158 of the E.A.:

158. *Where the chair is absent or unable to act, the vice-chair shall exercise his functions and powers. Where the vice-chair is absent or unable to act, another commissioner designated by the council of commissioners for that purpose shall exercise his functions and powers.*

1.2 Co-Opted Commissioners are not entitled to vote or to be appointed Vice-Chair of the school board.

Section 148 of the E.A.:

148. *Every co-opted commissioner shall have the same rights, powers and obligations as those prescribed for the other commissioners.*

However, the commissioner is not entitled to vote at meetings of the council of commissioners or of the executive committee, or to be appointed vice-chair of the school board.

2.0 NOMINATION OF CHAIRPERSON OF ELECTIONS AND SCRUTINEERS:

2.1 The Chairperson of Elections will be proposed by resolution.

2.2 Two (2) scrutineers will be proposed by resolution.

3.0 VOTING PROCESS FOR THE POSITION OF VICE-CHAIR:

- 3.1 A member of Council may nominate another member or themselves.
- 3.2 The Chair of the School Board may not occupy both the position of Chair and of Vice-Chair.
- 3.3 The nominee must indicate if they accept or decline the nomination.
- 3.4 Closing of nominations is called when no more nominees are presented.
- 3.5 Commissioners nominated for the position of Vice-Chair are invited to speak to their nomination in the order in which they were nominated.
- 3.6 A question period will be held after each presentation to entertain questions from Commissioners.
- 3.7 Unless a nominee is unopposed, in which case they are appointed by acclamation, a vote will take place after the question period of the last nominee's presentation. The vote will be held at the same time for all nominees and each voting member of council will have the right to vote for one nominee.
- 3.8 Voting is by secret ballot or by any other means of communication, including electronic means, allowing for votes to be gathered in a way that they may be verified afterwards. The voting method is selected by resolution with a simple majority of members present and voting.
- 3.9 A nominee is appointed with a simple majority of members present and voting. If there are more than two (2) nominees for the position and no simple majority is obtained in the first vote, the nominee with the lowest number of votes will be eliminated and a second vote will take place. This process will be repeated until a nominee is appointed by a simple majority.
- 3.10 If there are more than two (2) nominees and there is a tie vote between the two nominees with the lowest number of votes, after the first vote is tallied, they are invited to speak to their nomination for a second time. An additional vote will be conducted between the tied nominees after which the nominee with the lowest number of votes will be eliminated and the others will join the remaining nominees for a further vote as per section 3.9 herein.
- 3.11 A recount may be requested immediately following any vote.
- 3.12 The results of each vote (when more than one vote is required) will be announced by the Chairperson of Elections and entered into the minutes. After the final results are announced, a resolution will be adopted by the Commissioners as to officially appoint the Vice-Chair of the school board.
- 3.13 The same procedure as mentioned above will be followed for the position of alternate vice-chair in accordance with section 158 of the Education Act.

4.0 VACANCY:

Any vacancy in the office of the Vice-Chair shall be filled within thirty (30) days.

Section 157 of the E.A.:

157. Any vacancy in the office of vice-chair shall be filled within 30 days (...).