

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, October 26, 2022, and via videoconference at 19:30, at which were:

Present: Paolo Galati, Chairperson; Commissioner Melissa Wall, Alternate Vice-Chairperson; Commissioners Donna Anber, Barbara Barrasso, James Di Sano, Bob Pellerin, and Parent Commissioner Stéphane Henley; and Gaëlle Absolonne, Director General.

Also present: Frédéric Greschner, Assistant Director General; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda DaSilveira, Director of Pedagogical Services; Florence Delorme, Director of School Affairs and School Organization; Chao Ling Pan, Director of Financial Resources; Nathalie Senecal, Interim Director of Human Resources; and Jocelyne Thompson-Ness, Administration Officer.

Present via videoconference: Commissioners Karla Abraham Di Francesco, Anick Brunet, Vincent Cammisano; Michel Dufour, Director of Material Resources and Transportation; François Badin, Assistant Director of Human Resources; and Maxeen Jolin, Coordinator of Communications.

Absent: Parent Commissioner Adam Gordon, Vice-Chairperson and Parent Commissioner Tara Anderson.

Guests: Academic Award Recipients: Ahmad Al-Jabi, Laval Senior Academy; Paige Braney, Laurentian Regional High School; Maegen Gazzerro, Rosemere High School; Laura Graham, Rosemere High School; Gabriella Marinelli, Rosemere High School; Simona Paventi, Laval Senior Academy; and Andrew Wylie, Laval Senior Academy.

The Chairperson called the meeting to order welcoming everyone who is viewing the meeting online and verified quorum with the Secretary General. Quorum has been achieved.

TIME: 19:30

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

“We [I] would like to begin by acknowledging that the land on which we gather is the traditional territory of the Kanien’keha:ka or Mohawk nation. The Mohawk Nation is also known as the “Eastern Door Keepers” and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

All those who gather here are counted as esteemed stakeholders in our community and most importantly friends.”

1.0 Approval of the Agenda

Approval of the Agenda

CC-221026-CA-0016

Commissioner James Di Sano MOVED THAT the October 26, 2022, agenda of the Council of Commissioners be approved as presented in document no. CC-SWLSB-2022/10/26-CA-001.

Carried unanimously

2.0 Recognition – Academic Achievement Awards

The Chairperson, welcomed the 2021-2022 Academic Achievement Award winners who could be present this evening. The Academic Achievement awards are granted to students who hold the highest combined overall average scores in the Ministry of Education subjects as follows:

- Secondary 5 English Language Arts and French as a second language and
- Secondary 4 Mathematics, Sciences and History.

He went on to note that it is an honour to be able to recognize the graduates present this evening Ahmad Al-Jabi, Laval Senior Academy; Paige Braney, Laurentian Regional High School; Maegen Gazzo, Rosemere High School; Laura Graham, Rosemere High School; Gabriella Marinelli, Rosemere High School; Simona Paventi, Laval Senior Academy; and Andrew Wylie, Laval Senior Academy; and those who could not be present Bianna Fasoli, Rosemere High School; Sofia Masella, Laval Senior Academy and Jacob Davies, Lake of Two Mountains High School. The highest combined overall average scores for these students are as follows:

	Placement	School	Student Name	Percentage
1 st place	GOLD	RHS	Laura Graham	98.00%
2 nd place	SILVER	RHS	Brianna Fasoli	97.25%
3 rd place	BRONZE	LRHS	Paige Braney	97.23%
4 th place	BRONZE	LSA	Ahmad Al-Jabi	96.25%
5 th place	BRONZE	LSA	Sofia Masella	96.25%
6 th place	BRONZE	LSA	Andrew Wylie	96.23%
7 th place	BRONZE	RHS	Gabriella Marinelli	95.83%
8 th place	BRONZE	LSA	Simona Paventi	95.58%
9 th place	BRONZE	LTMHS	Jacob Davies	95.25%
10 th place	BRONZE	RHS	Maegen Gazzo	95.16%

The Chairperson, on behalf of the Council of Commissioners, congratulated all of the award recipients and thanked them for being present this evening, as it was very important for the Council to recognize them and wish them success as they move forward.

3.0 Approval of Minutes

3.1 September 28, 2022

Approval of Minutes
September 28, 2022

CC-221026-CA-0017

Commissioner Karla Abraham Di Francesco MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on September 28, 2022, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

3.2 October 4, 2022

Approval of Minutes
October 4, 2022

CC-221026-CA-0018

Commissioner Vincent Cammisano MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on October 4, 2022, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

4.0 Question Period

The Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period. There were no questions for the first question period.

She noted that the second question period is for questions related to agenda items only.

5.0 Report from the Chairperson

The Chairperson opened his report by extending congratulations on behalf of the Council of Commissioners to François Legault and the Coalition Avenir Québec on their re-election and to Bernard Drainville on his appointment as Minister of Education. The Sir Wilfrid Laurier School Board is looking forward to building a strong partnership with Mr. Drainville.

He continued his report noting:

- September 30, 2022 – Is National Day for Truth and Reconciliation and Orange Shirt Day whereby those children who never returned home or are survivors of the residential schools are honoured. Many of the Sir Wilfrid Laurier School Board schools and centres participated in activities and events related to this occasion;
- September 30, 2022 – Attended Back-to-School celebrations at Genesis and St-Vincent Elementary Schools. Congratulations to the Home & School Associations at both schools for such wonderful events;
- Graduations
 - October 1, 2022 – Attended the Rosemere High School graduation ceremonies with Commissioners Anick Brunet, James Di Sano and Olivia Landry, the Director General and the Director of Pedagogical Services. Congratulations to the class of 2022 and to the principal and school team for this special event;
 - October 13, 2022 – Attended the Phoenix Alternative High School graduation ceremonies with the Director of School Affairs and School Organization. This graduation is truly inspiring and the principal and the school team are to be thanked for their dedication to seeing these students succeed;
 - October 15, 2022 – Attended the Laurentian Regional High School graduation ceremony with Commissioners Donna Anber and James Di Sano, Parent Commissioner Adam Gordon and the Director General. The principal and the school team are to be congratulated for this inspiring event. Congratulations to the class of 2022;
 - October 22, 2022 – Congratulations to the Joliette High School graduating class of 2022. He was accompanied by Commissioner Bob Pellerin and the Assistant Director of Pedagogical Services. The principal and school team are to be thanked for this special ceremony;
- October 17, 2022 – Laval Junior Academy (LJA) Open House – It is always a pleasure to attend this event and see the parents and students discover what LJA has to offer. He was accompanied by Commissioners Barbara Barrasso, James Di Sano and Parent Commissioner Adam Gordon. Those present were treated to a special routine from the LJA Cheer Squad. A short video of this routine was shown. He thanked the principal and the school team for hosting this opportunity for parents and students to discover LJA. He also extended appreciation to the principal of Laval Senior Academy (LSA) for being present to ensure that the parents and students understand that there is continuity from LJA to LSA. The LSA Open House will take place on November 10, 2022;

Community Comments

- Commissioner Donna Anber congratulated Laurentian Regional High School on raising over \$15,000.00, at its annual golf tournament. She participated in the event with Commissioners Barbara Barrasso and Melissa Wall.

6.0 Report from the Director General

The Director General presented her monthly report noting the following in relation to the Commitment-to-Success Plan (CTSP):

Orientation 1: Retain and support quality employees

- Celebrated the following employee groups noting that they work hard on a daily basis to create a safe and healthy environment for the students and staff of the schools and centres:
 - September 29, 2022 – National Support Staff Day
 - October 2, 2022 – National Caretaker Day;
- October 13 & 14, 2022 – The school board was present at the National Job Fair at the Olympic Stadium where 27 CVs were received. Thank you to the Coordinator of Human Resources and the Administration Technician for being the representatives of the school board at this event;

Objective 3: Graduate a greater number of students from high school or vocational training before age 20

- Congratulations to all the graduating classes of 2022. Special thanks to all the principals and school teams for making these graduations memorable and to the Commissioners, Parent Commissioners and Directors who represented the school board at these graduations;

Partnership Success Story (Orientation 3: *Develop a learning and working environment that promotes health, safety and well-being*)

- The school board has collaborated with the Laurier Teachers' Union, CPNCA and LifeWorks on a Telemedicine project through the school board's Employee and Family Assistance Program. This is a program specifically for teachers and will run from November 1, 2022, to June 30, 2023. Congratulations to the Interim Director of Human Resources and her team on becoming involved with this program in collaboration with our partners;

Upcoming Opportunities

- The 2018-2023 Commitment-to-Success-Plan (CTSP) is coming to an end and all stakeholders have the opportunity to participate in a survey on how the CTSP was perceived over the past five years and what elements should be transferred to the next version and ideas for new orientations. The goal is to receive at least 1,500 responses and to date 928 have been received. We encourage everyone to voice their opinion by completing the survey;
- The annual retirement dinner is being held on October 22, 2022, whereby sixty-six retirees will be celebrated for their dedicated years of service to the school board.

7.0 Business Arising

There was no business arising.

8.0 Decision Items

8.1 Council

8.1.1 Board of Directors of RLPRÉ

Board of Directors of
RLPRÉ

CC-221026-CA-0019

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-170208-CA-0055, approving the incorporation of the Regroupement lavallois pour la réussite éducative (RLPRÉ), formerly the Table interordres de Laval;

WHEREAS, following the end of the term of the current Sir Wilfrid Laurier School Board representative, the RLPRÉ has requested that the school board name a new representative to sit on its board of directors;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Kimberly Harrison, Coordinator of Community Services, as its representative to sit on the board of directors of the Regroupement lavallois pour la réussite éducative (RLPRÉ) for a two-year term.

Carried unanimously

8.2 Material Resources and Transportation

8.2.1 Engagement of Contractor – New School in Saint-Lin-Laurentides

The Director of Material Resources and Transportation advised that all of the necessary documents have been sent to the MEQ.

Engagement of Contractor

New School in Saint-Lin-
Laurentides

CC-221026-MR-0020

WHEREAS the Sir Wilfrid Laurier School Board (SWLSB) has requested a new school for the Joliette area to alleviate overcrowding in the Lanaudière region;

WHEREAS the SWLSB has received authorization from the Ministère de l'Éducation to build a new school in Saint-Lin-Laurentides;

WHEREAS a public call for tenders was published and tenders were opened on October 19, 2022;

WHEREAS the conformability of all bidders has been verified;

WHEREAS the construction amount initially financed by the Ministère de l'Éducation for this project was of \$19,076,912.00, before taxes, and the school board was later authorized to proceed with a budget of \$22,277,540.00, before taxes;

WHEREAS, prior to the bidding process, the final estimation sent to the Ministère was in the amount of \$23,361,118.00;

WHEREAS this project includes over \$2,800,000.00 of special conditions;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee - Administration and pending approval, from the Ministère de l'Éducation, of the amount submitted by the lowest conformable bidder, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the construction contract for the new school in Saint-Lin-Laurentides to Consortium M.R. Canada Ltée for an amount of \$29,114,000.00, before taxes, or \$31,119,008.40, net taxes;

AND THAT the Director General or, in their absence or with their knowledge, the Assistant Director General be authorized to sign all documentation concerning this project;

AND THAT the Director of Material Resources and Transportation be authorized to sign documentation concerning this project, as per by-law no. BL2008-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*;

FURTHER THAT a letter be prepared and signed by the Chairperson and sent to the Ministère de l'Éducation to request additional financing for this construction considering that the lowest conformable bidder's price is above the amount approved and financed by the Ministère de l'Éducation for this project.

Carried unanimously

8.2.2 Professional Fees – Ventilation Renovation Project – Twin Oaks ES

The Director of Material Resources and Transportation noted that a new ventilation system is being installed in the older area of the school.

Professional Fees

WHEREAS the ventilation system in the original portion of the building of Twin Oaks Elementary School needs to be replaced;

Ventilation Renovation Project

WHEREAS other renovations are also required, which include replacing the exterior doors, upgrading the handicap access ramp to standards and removing asbestos;

Twin Oaks ES

CC-221026-MR-0021

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-MR-0144 and the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution no. EC-210820-MR-0007 approving the list of professional firms for renovation projects for the next three years;

WHEREAS the architectural firm ANA Architecture Inc. has been selected for this project from the list previously mentioned;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the professional fees submitted by ANA Architecture Inc. for an amount of \$147,937.37, before taxes, or \$158,125.45, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documents required in this regard.

Carried unanimously

In response to questions, the Director of Material Resources and Transportation noted that some of the older schools still have some asbestos and when significant work is done in one of those schools, it is safely removed. The asbestos removal is done when the students and staff are on summer break.

8.3 Legal, Corporate and Communications

8.3.1 Monitoring and Review Report - RARC

The Secretary General and Director of the Legal, Corporate and Communications Department advised that the Contract Rules Compliance Monitor (RARC) has prepared the Monitoring and Review Report for the 2021-2022 school year, and that the school board is improving annually at handling the risks identified.

Monitoring and Review
Report

WHEREAS the Sir Wilfrid Laurier School Board is subject to the *Act respecting contracting by public bodies*, as well as to its rules, directives and policies, including the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* adopted by the Conseil du trésor;

RARC

CC-221026-CA-0022

WHEREAS the Sir Wilfrid Laurier School Board adopted resolution no. CC-191211-CA-0053, approving procedure no. 2020-CA-26: *Organizational Framework for Managing Corruption and Collusion Risks in Contract Management Processes* (the Procedure);

WHEREAS section 6.3.4 of the Procedure requires the Contract Rules Compliance Monitor (RARC) to prepare an annual monitoring and review report on the Framework and submit it to the Council of Commissioners for approval;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the Monitoring and Review Report on the second Risk Management Plan Concerning Corruption and Collusion in the Contract Management Processes of the Sir Wilfrid Laurier School Board covering the 2021-2022 school year, as contained in document no. CC-SWLSB-2022/10/26-CA-002.

Carried unanimously

9.0 Information Items

9.1 SWL Foundation Report

Commissioner James Di Sano, a member of the Sir Wilfrid Laurier Foundation (SWLF), advised the Council that the SWLF has extended an invitation to the Governing Board parent members to attend a networking session with the Board of Directors of the SWLF. There will be two networking sessions, one in Laval on November 7, 2022, and one on November 14, 2022, in Saint-Jérôme. The purpose of these networking sessions is to introduce the SWLF and to hear the thoughts and ideas of the parents.

9.2 Parent Commissioners' Reports

9.2.1 Parents' Committee Report

The report can be found in the meeting package.

9.2.2 SEAC Report

The report can be found in the meeting package.

9.3 Report of QESBA

There was no report.

9.4 Central Students' Committee Report

There was no report.

10.0 Question Period

There were no questions.

11.0 Correspondence

The Chairperson drew attention to the correspondence in the meeting package.

12.0 Varia

There was no varia.

13.0 Adjournment

Commissioner Anick Brunet MOVED the adjournment of the meeting.

Carried unanimously

TIME: 20:16

NEXT MEETING □ REGULAR □ November 23, 2022

Anna Sollazzo, Secretary General

Paolo Galati, Chairperson