

Amount paid 31.20

Revised 08/03/01

AN ENGLISH
EDUCATION,
A BILINGUAL
FUTURE



UNE
EDUCATION
EN ANGLAIS,
UN AVENIR
BILINGUE

TRAVEL & REPRESENTATION EXPENSES CLAIM FORM - ***FOR COMMISS

NAME	BOBBY PELLERIN		JOB TITLE	Commissioner		MONTH	June	
EMPLOYEE NO.						YEAR	2021	
DATE (Yr-Mth-Day) 2011-01-01	LOCATION	DESCRIPTION/ NATURE OF BUSINESS	GENERAL EXPENSES			PROFESSIONAL IMPROVEMENT		
			302 TRAVEL Standing Committees	302 MEALS	302 OTHER	302 TRAVEL PIC	812 CONFERENCES	302 LODGING
			KM	AMOUNT	#	COST	COST	
2021-06-22			65	31.20				
GRAND TOTAL			\$	31.20	65	\$	31.20	

ENTERED JUL 14 2021

REC'D RECEIVED
FINANCE

JUL - 5 2021

C.S. SIR-WILFRID LAURIER
SIR WILFRID LAURIER

BUDGET CODES

TRAVEL	\$	31.20	203- 1- 51110 - 302
MEALS	\$	-	203- 1- 51110 - 302
OTHER	\$	-	203- 1- 51110 - 302
		xxx	
		xxx	
PIC - TRAVEL	\$	-	203- 1- 55500 - 302
PIC - CONFERENCES	\$	-	203- 1- 55500 - 812
PIC - LODGING	\$	-	203- 1- 55500 - 302
PIC - MEALS	\$	-	203- 1- 55500 - 302
PIC - OTHER	\$	-	203- 1- 55500 - 302
*ADVANCE			000-1-01503-000
TOTAL	\$	31.20	

- IMPORTANT**
- Kilometers are calculated at \$0.48/km. Attach ORIGINAL receipts to this form.
 - This form must be signed by claimant and duly approved.
 - Expense claims must be submitted by 4:30 pm to Finance on the Wednesday of the week preceding a pay in order for it to be processed for the following pay.
 - Please complete this form electronically. This form is available on the Portal.

REQUESTED BY:

NAME OF CLAIMANT	
APPROVED BY:	
NAME (Please Print)	