

PROVINCE OF QUÉBEC
Ville de Rosemère

A special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Monday, January 16, 2023, and via videoconference at 12:15 p.m., at which were:

Present: Paolo Galati, Chairperson; Commissioners Donna Anber, Barbara Barrasso and Bob Pellerin; and Gaëlle Absolonne, Director General.

Also present: Frédéric Greschner, Assistant Director General; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; and Michel Dufour, Director of Material Resources and Transportation.

Present via videoconference: Commissioner Melissa Wall, Alternate Vice-Chairperson; Commissioners Anick Brunet, James Di Sano and Olivia Landry; and Parent Commissioners Chloée Alary, Tara Anderson and Stéphane Henley.

Also present via videoconference: Eloïse Robichaud, Assistant Director of the Legal, Corporate and Communications Department; Lucian Iordache, Coordinator of Capital Projects; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioners Karla Abraham Di Francesco and Vincent Cammisano.

The Chairperson welcomed everyone to the special meeting and wished them Happy New Year.

The Chairperson called the meeting to order and confirmed quorum with the Secretary General and Director of the Legal, Corporate and Communications Department.

The Secretary General and Director of the Legal, Corporate and Communications Department confirmed quorum and advised that all legal requirements for this meeting were followed.

TIME: 12:18

1.0 Opening of Meeting

1.1 Acknowledgement of the Land

I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and are a member of the Haudenosaunee Confederacy which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.

2.0 Approval of the Agenda

Approval of the Agenda

CC-230116-CA-065

Commissioner Bob Pellerin MOVED THAT the January 16, 2023, agenda of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board be approved as presented in document no. CC-SWLSB-2023/01/16-CA-001.

Carried unanimously

3.0 Confidential Transactions

Confidential Transactions WHEREAS two (2) confidential transactions were negotiated by the parties involved in court file no. [REDACTED];

CC-230116-CA-0066

WHEREAS the essential components of both transactions were presented to the members of the Council of Commissioners of the Sir Wilfrid Laurier School Board by the Secretary General;

Commissioner Barbara Barrasso MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Secretary General to sign, on behalf of the Sir Wilfrid Laurier School Board, the two (2) confidential transactions in court file no. [REDACTED].

Carried unanimously

4.0 Material Resources and Transportation

4.1 Agreement – Ville de Laval and Terry Fox ES

The Chairperson, due to a conflict of interest, turned the chair over to the Vice-Chairperson and left the meeting.

TIME: 12:21

Agreement

WHEREAS the City of Laval (the "City") has proceeded with the construction of a sidewalk behind Terry Fox Elementary School to allow students to access the school from the school yard during drop-off and pick-up;

Ville de Laval and
Terry Fox ES

CC-230116-MR-0067

WHEREAS both parties agreed that the Sir Wilfrid Laurier School Board would be responsible for the routine maintenance of said sidewalk (keeping it free of snow, ice, branches, debris or any object likely to interfere with its use or the safety of users), while the City would be responsible for the structural maintenance of the sidewalk;

WHEREAS the parties wish to enter into an agreement until December 31, 2039, with the possibility of terminating the contract should one of the parties not respect its contractual obligations;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board enter into an agreement with the City of Laval for the use of the sidewalk in exchange for its routine maintenance;

AND THAT the Director General be authorized to sign all documentation concerning this agreement, including all amendments.

Carried unanimously

The Chairperson returned to the meeting and resumed the chair.

TIME 12:23

4.2 Engagement of Contractor – Washroom Renovation Project – Laurentia ES

Engagement of Contractor

WHEREAS the washrooms at Laurentia Elementary School require renovations;

Washroom Renovation
Project

WHEREAS public call for tenders no. 22-158-01 was published for the renovation of the washrooms at Laurentia Elementary School and the bids were opened on December 22, 2022;

Laurentia ES

WHEREAS the conformity of all bidders has been verified;

CC-230116-MR-0068

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the washrooms at Laurentia Elementary School to Les Entreprises Dominic Payette Ltée., for a total cost of \$398,419.00, before taxes, or \$425,857.12, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

4.3 Engagement of Contractor – Washroom Renovation Project – Mountainview ES

Engagement of Contractor

WHEREAS the washrooms and the second floor, including the classrooms and the hallways, at Mountainview Elementary School require renovations;

Washroom Renovation Project

WHEREAS public call for tenders no. 22-163-01 was published for this renovation project at Mountainview Elementary School and the bids were opened on December 12, 2022;

Mountainview ES

WHEREAS the conformity of all bidders has been verified;

CC-230116-MR-0069

Commissioner Melissa Wall MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the washrooms and the second floor at Mountainview Elementary School to Jomaco Inc., for a total cost of \$1,086,500.00, before taxes, or \$1,161,324.54, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this acquisition.

Carried unanimously

4.4 Engagement of Contractor – Installation of Portables – Mountainview ES

Engagement of Contractor

WHEREAS, due to the limited capacity at Mountainview Elementary School, temporary classrooms are required;

Installation of Portables

WHEREAS public call for tenders no. 22-163-02 was published for the rental and installation of four portables at Mountainview Elementary School and the bids were opened on December 22, 2022;

Mountainview ES

WHEREAS the conformity of all bidders has been verified;

CC-230116-MR-0070

Commissioner Donna Anber MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the rental and installation of four portables at Mountainview Elementary School to SMS-Dion Inc., for a total cost of \$2,100,000.00, before taxes, or \$2,244,621.75, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

4.5 Engagement of Contractor – Ventilation Renovation Project – Twin Oaks ES

Engagement of Contractor WHEREAS public call for tenders no. 22-174-01 was published for the replacement of the ventilation system and other renovations at Twin Oaks Elementary School;

Ventilation Renovation Project WHEREAS the lowest comfortable bidder submitted a bid in the amount of \$4,199,000.00;

Twin Oaks ES WHEREAS, the Director of Material Resources and Transportation recommends to not award the contract following the opening of the tenders received for this project as the costs exceed the estimated market value for this type of project;

CC-230116-MR-0071 Parent Commissioner Stéphane Henley MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board not award a contract for the replacement of the ventilation system at Twin Oaks Elementary School following the public call for tenders no. 22-174-01;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all necessary documentation in this regard.

Carried unanimously

4.6 Professional Fees

4.6.1 Ventilation Renovation Project – Twin Oaks

In response to a question from the Vice-Chairperson, the Director of Material Resources and Transportation noted that when a project is planned, professional fees are estimated as closely as possible, but given that a firm cannot estimate on what it cannot see through the walls, this often results in increased fees.

Professional Fees WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210623-MR-0144 and the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution no. EC-210820-MR-0007 approving the list of professional firms for renovation projects for the next three years;

Ventilation Renovation Project

Twin Oaks ES WHEREAS the mechanical engineering firm Bouthillette Parizeau Inc. was engaged to prepare plans and oversee the ventilation renovation project at Twin Oaks Elementary School and had submitted their service offer with their professional fees of \$72,100.01, before taxes;

CC-230116-MR-0072 WHEREAS, given the existing structure of the building, additional charges were incurred due to the increased complexity of the project, which had an impact on the final estimate of the professional fees;

WHEREAS, due to these additional charges, the professional fees of Bouthillette Parizeau Inc. increased from \$72,100.01, before taxes, or \$77,065.36, net taxes, to \$108,488.08, before taxes, or \$115,959.38 net taxes;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the increase in professional fees submitted by Bouthillette Parizeau Inc. from \$72,100.01, before taxes, or \$77,065.36, net taxes, to \$108,488.08, before taxes, or \$115,959.38, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation regarding the above-mentioned professional fees.

Carried unanimously

4.6.2 Architecture – New School in Saint-Lin-Laurentides

In response to a question from the Vice-Chairperson, the Director of Material Resources and Transportation noted that, similar to the increase in the architectural fees, the mechanical and electrical engineering fees are estimated. The professional fees are estimated when requesting a project from the Ministère de l'Éducation (MEQ) and are then adjusted before the project goes to tender because some unknowns have been found. The MEQ regulates the cost of professional fees.

Professional Fees
Architecture
New School in Saint-Lin-Laurentides
CC-230116-MR-0073

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

WHEREAS the firm selected to provide architectural services for this project, Bergeron Thouin Associés Architectes Inc., had submitted its professional fees in the amount of \$892,601.10, before taxes, or \$954,072.31, net taxes, as approved by the Council of Commissioners by resolution no. CC-211114-MR-0040;

WHEREAS additional charges were incurred due to the updated final estimates of the construction costs, which had an impact on the estimate of the professional fees;

WHEREAS, due to these additional charges, the professional fees of Bergeron Thouin Associés Architectes Inc. increased from \$892,601.10, before taxes, or \$954,072.31, net taxes, to \$1,066,421.86, before taxes, or \$1,139,863.67, net taxes;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the increase in professional fees submitted by Bergeron Thouin Associés Architectes Inc. from \$892,601.10, before taxes, or \$954,072.31, net taxes, to \$1,066,421.86, before taxes, or \$1,139,863.67, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation regarding the above-mentioned professional fees.

Carried unanimously

4.6.3 Mechanical and Electrical Engineering – New School in Saint-Lin-Laurentides

Professional Fees
Mechanical and Electrical Engineering
New School in Saint-Lin-Laurentides
CC-230116-MR-0074

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

WHEREAS the firm selected to provide mechanical and electrical engineering services for this project, Bouthillette Parizeau Inc., had submitted its professional fees in the amount of \$377,154.00, before taxes, or \$403,127.65, net taxes, as approved by the Executive Committee by resolution no. EC-210820-MR-0009;

WHEREAS additional charges were incurred due to the updated final estimates of the construction costs, which had an impact on the estimate of the professional fees;

WHEREAS, due to these additional charges, the professional fees of Bouthillette Parizeau Inc. increased from \$377,154.00, before taxes, or \$403,127.65, net taxes, to \$448,181.84, before taxes, or \$479,047.00 net taxes;

Commissioner Olivia Landry MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the increase in professional fees submitted by Bouthillette Parizeau Inc. from \$377,154.00, before taxes, or \$403,127.65, net taxes, to \$448,181.84, before taxes, or \$479,047.00, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation regarding the above-mentioned professional fees.

Carried unanimously

5.0 Question Period

The Secretary General and Director of the Legal, Corporate and Communications Department confirmed there were no questions.

6.0 Adjournment

Commissioner Anick Brunet MOVED the adjournment of the meeting.

Carried unanimously

TIME: 12:42

NEXT MEETING → REGULAR → February 22, 2023