

PROVINCE OF QUÉBEC
Ville de Rosemère

A special meeting of the Executive Committee of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, January 18, 2023, and via videoconference at 18:30, at which were:

Present: Paolo Galati, Chairperson; Commissioner Donna Anber, Vice-Chairperson; Commissioners Barbara Barrasso, James Di Sano, Olivia Landry and Bob Pellerin; Parent Commissioner Tara Anderson; and Gaëlle Absolonne, Director General.

Also present: Commissioners Karla Abraham Di Francesco, Anick Brunet, Vincent Cammisano and Melissa Wall; Parent Commissioners Chloée Alary and Stéphane Henley; Frédéric Greschner, Assistant Director General; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Chao Ling Pan, Director of Financial Resources; Eloïse Robichaud, Interim Assistant Director of the Legal, Corporate and Communications Department; and Jocelyne Thompson-Ness, Administration Officer.

1.0 Opening of Meeting

The Chairperson called the meeting to order.

The Secretary General and Director of Legal, Corporate and Communications Department confirmed quorum and advised that all legal requirements for this meeting were followed.

TIME: 18:30

1.1 Acknowledgement of the Land

"I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and are a member of the Haudenosaunee Confederacy which also includes the Seneca, Cayuga, Tuscarora, Onondaga and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples."

2.0 Approval of the Agenda

Approval of the Agenda

EC-230118-CA-0031

Commissioner Bob Pellerin MOVED THAT the January 18, 2023, agenda of the special meeting of the Executive Committee of the Sir Wilfrid Laurier School Board be approved as presented in document no. EC-SWLSB-2023/01/18-CA-001.

Carried unanimously

3.0 Acquisition and Installation of Electric Boiler – Laurentian Regional HS

Acquisition and Installation
of Electric Boiler

Laurentian Regional HS

EC-230118-MR-0032

WHEREAS the heat pump needs to be replaced at Laurentian Regional High School;

WHEREAS public call for tenders no. 22-184-02 was published for the acquisition and installation of an electric boiler at Laurentian Regional High School and the bids were opened on January 10, 2023;

WHEREAS the conformity of all bidders has been verified;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Executive Committee of the Sir Wilfrid Laurier School Board award the contract for the acquisition and installation of an electric boiler at Laurentian Regional High School to Mécanique Northerm Inc., for a total cost of \$146,146.00, before taxes, or \$156,210.71, net taxes;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

4.0 Transportation Contracts

4.1 Buses

The Director of Material Resources and Transportation presented the 2023–2028 transportation contracts.

The Executive Committee entered into discussion and the Director of Material Resources and Transportation answered questions as follows:

- In the last transportation contracts, the indexation as of year two was between 80 and 100 kilometres (km) per day and the new provincial transportation contract is set at 100 km per day. There will be some savings for the school board for those routes that travel under 100 km per day;
- The school board currently has one transporter to which the premium applies.
- The kilometres per day are not pooled. They are per bus per day that goes over the 100 km;
- The transportation budget for the school board is \$16,000,000.00 for 2022-2023.

The Assistant Director General noted that there is still some funding missing for the minivans and berlines. The school board was able to negotiate a reduction of approximately \$200,000.00, as the MEQ will be injecting this amount for these vehicles.

He went on to note that there will be an annual transportation budget shortfall for the school board in the neighbourhood of \$1,460,00.00, for the next six years. Once the contracts are all signed, the actual total shortfall will be determined.

Transportation Contracts

WHEREAS student transportation is required for all schools of the Sir Wilfrid Laurier School Board (SWLSB);

Buses

EC-230118-MR-0033

WHEREAS the previous contracts with the various carriers for school bus transportation services ended on June 30, 2022;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution no. EC-220829-MR-0006, authorizing the extension of said contracts until all provincial negotiations were finalized;

WHEREAS these contracts were extended until February 28, 2023;

WHEREAS the Transportation Advisory Committee met on January 18, 2023, to review the terms and conditions of the contracts and was mandated to bring a final recommendation to the Executive Committee;

WHEREAS the Transportation Advisory Committee recommends that the contracts be signed according to the terms and conditions indicated below and become effective as of March 1, 2023, at the latest, until June 30, 2028, with the possibility of one additional year;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board enter into agreements with the carriers listed below as of March 1, 2023, at the latest, until June 30, 2028, with an optional additional year from July 1, 2028, to June 30, 2029;

| CARRIER | NUMBER OF BUSES As of 2022-2023 | BASE PRICE for 2022-2023 (taxes NOT included) |
|-------------------------------------|------------------------------------|---|
| Transcobec (1987) Inc. | 4 | \$303,021.00 |
| Autobus Groupe Séguin Inc. | 25 | \$1,963,324.00 |
| Les Autobus La Montréalaise Inc. | 4 | \$307,986.00 |
| Autobus La Diligence Inc. | 6 | \$429,454.00 |
| Groupe Renaud | 32 | \$2,425,952.00 |
| Autobus Georges D. Paquette Limitée | 35 | \$2,588,334.00 |
| Les Autobus Brunet Inc. | 7 | \$545,754.00 |
| Autobus Campeau Inc. | 43 | \$3,215,534.00 |
| TOTAL | 156 | \$11,779,359.00 |

AND THAT the terms and conditions of the contracts include notably the following:

- 1) The base price of each carrier's vehicles in year one of the contract will be established according to the following chart and indexed, as of year two of the contract, by the increase approved by the Ministry of Education;

| VEHICLE | BASE PRICE PER VEHICLE (for 2022-2023) | KILOMETRES INCLUDED / ROUTE / DAY | COST OF ADDITIONAL KILOMETRES |
|---------------|--|---|-------------------------------------|
| 72 passengers | \$79,256.00 | 100 km | \$0.96 / km |
| 30 passengers | \$70,218.00 | 100 km | \$0.96 / km |
| 20 passengers | \$65,253.00 | 100 km | \$0.96 / km |

- 2) A premium of \$13,750.00 per vehicle (to be indexed annually, as of year two of the contract, by the same percentage increase as the one applicable for the base price) will be paid to any carrier that meets the following criteria:

- The carrier has a fleet of more than fifteen (15) buses operating for the SWLSB;

AND

- The average of all the carrier's routes (entire fleet operating for the SWLSB) is more than 120 km per day (a route is calculated between the first pick-up location to the last drop-off location).

AND THAT the Chair, as well as the Director General, and in their absence or with their knowledge, the Assistant Director General, be authorized to sign the above-mentioned contracts;

FURTHER THAT the Director of Material Resources and Transportation be authorized to manage said contracts, including notably:

- the payment of any additional kilometres;
- the granting of authorizations in the event of the sale of a route;
- the modification of a vehicle's size as long as the total base budget is not exceeded (as indexed by the Ministry of Education on a yearly basis).

Carried unanimously

4.2 Minivans and Berlines

Transportation Contracts

Minivans and Berlines

EC-230118-MR-0034

WHEREAS student transportation is required for all schools of the Sir Wilfrid Laurier School Board (the "SWLSB");

WHEREAS the previous contracts with the various carriers for minivan and berline transportation services ended on June 30, 2022;

WHEREAS the Executive Committee of the Sir Wilfrid Laurier School Board adopted resolution no. EC-220829-MR-0007, authorizing the extension of said contracts until all provincial negotiations were finalized;

WHEREAS these contracts were extended until February 28, 2023;

WHEREAS the Transportation Advisory Committee met on January 18, 2023, to review the terms and conditions of the contracts and was mandated to bring a final recommendation to the Executive Committee;

WHEREAS the Transportation Advisory Committee recommends that the contracts be signed according to the terms and conditions indicated below and become effective as of March 1, 2023, at the latest, until June 30, 2028, with the possibility of one additional year;

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Transportation Advisory Committee, the Executive Committee of the Sir Wilfrid Laurier School Board enter into agreements with the carriers listed below as of March 1, 2023, at the latest, until June 30, 2028, with an optional additional year from July 1, 2028, to June 30, 2029;

| CARRIER | NUMBER OF VEHICLES as of 2022-2023 | BASE PRICE for 2022-2023 (taxes NOT included) |
|----------------------|---------------------------------------|--|
| Groupe Renaud | 34 | \$1,400,468.50 |
| Autobus Campeau Inc. | 4 | \$164,761.00 |
| Transport Shiro Inc. | 20 | \$823,805.00 |
| TOTAL | 58 | \$2,389,034.50 |

AND THAT the terms of the contracts include notably the following:

- 1) The base price of each carrier's vehicles in year one of the contract will be established according to the chart below and indexed, as of year two of the contract, by the increase approved by the Ministry of Education;
- 2) The rate for additional kilometres will be indexed as of year two of the contract, up to a maximum of two percent (2%) of the yearly increase approved by the Ministry of Education;

| VEHICLE | BASE PRICE PER VEHICLE (based on 185 days) | KILOMETRES INCLUDED / ROUTE / DAY | COST OF ADDITIONAL KILOMETRES |
|----------------------------|--|---|-------------------------------------|
| Minivan (6-7 passenger) | \$41,190.25 | 85 km | \$1.82 / km |
| Berline (4-5 passenger) | \$36,667.00 | 85 km | \$1.65 / km |

AND THAT the Chair, as well as the Director General, and in their absence or with their knowledge, the Assistant Director General, be authorized to sign the above-mentioned contracts;

FURTHER THAT the Director of Material Resources and Transportation be authorized to manage said contracts, including notably:

- the payment of any additional kilometres;
- the granting of authorizations in the event of the sale of a route;
- the modification of a vehicle's size as long as the total base budget is not exceeded (as indexed by the Ministry of Education on a yearly basis).

Carried unanimously

The Chairperson, on behalf of the Executive Committee and the Council of Commissioners, expressed appreciation to the Transportation Advisory Committee and the Material Resources and Transportation Department for everything that has been done to secure the transportation contracts, as the negotiations were not easy. It is now up to the Executive Committee and the Council of Commissioners to secure funding to cover the annual shortfall in order to balance the transportation budget.

5.0 Adjournment

Commissioner Olivia Landry MOVED the adjournment of the meeting.

Carried unanimously

TIME: 18:49

NEXT MEETING → REGULAR → February 22, 2023