



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights April 26, 2023

The Council adopted the following resolutions:

Appointment of Student Representatives to Council WHEREAS the Sir Wilfrid Laurier School Board adopted policy no. 2021-CA-27: *Student Representation at the Sir Wilfrid Laurier School Board* (the Policy);

CC-230426-CA-0102 WHEREAS the Central Students' Committee held its first meeting on March 23 2023, and elected its two (2) Student Representatives and their substitutes;

WHEREAS the Policy states that the Council of Commissioners appoints the Student Representatives by resolution;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Central Students' Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Hareem Saad Nawaz and Andreas Petropoulos as Student Representatives to the Council of Commissioners;

AND THAT Laura Manzano-Furtado and Mekhi Wolfe be named as substitute Student Representatives.

Carried unanimously

Appointment of In-School Administrator WHEREAS the position of Vice-Principal of Pinewood Elementary School is currently vacant;

Pinewood ES WHEREAS, as per section 79 (2) of the Education Act, the Governing Board of the school was consulted on the selection criteria for the appointment of the principal;

CC-230426-HR-0104 WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

WHEREAS the position was posted, and a Selection Committee held interviews on April 13,2023;

Commissioner Vincent Cammisano MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following to the position of Vice-Principal of Pinewood Elementary School, effective July 1, 2023:

SCHOOL	VICE-PRINCIPAL
Pinewood Elementary School	Esther Luceno

Carried Unanimously



Appointment of In-School Administrator
Crestview ES

WHEREAS the position of Vice-Principal of Crestview Elementary School is currently vacant;

WHEREAS, as per section 79 (2) of the Education Act, the Governing Board of each of these schools was consulted on the selection criteria for the appointment of the principal;

CC-230426-HR-0105

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

Parent Commissioner Stéphane Henley MOVED THAT, on the recommendation of the General Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following to the position of Vice-Principal of Crestview Elementary School, effective July 1, 2023:

SCHOOL	VICE-PRINCIPAL
Crestview Elementary School	Sarah Lefebvre-Gauthier

Carried Unanimously

Appointment of Administrator
Coordinator of Legal Affairs

WHEREAS the position of Coordinator of the Legal Affairs is currently vacant;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

CC-230426-HR-0106

WHEREAS interviews were held on April 25, 2023;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Eloise Robichaud to the position of Coordinator of the Legal Affairs, effective April 26, 2023.

Carried Unanimously

Commissioners Remuneration 2022-2023

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board is composed of nine (9) commissioners, one (1) Chair and three (3) Parent Commissioners;

CC-230426-FR-0107

WHEREAS the Québec Government Decree no. 1054-2022 establishes the annual maximum amounts of remuneration to be paid to Commissioners who are members of the Council of Commissioners;

WHEREAS the total maximum amount allocated to Commissioners for 2022-2023 is \$122,489.00;

WHEREAS in accordance with section 175 of the Education Act, prior to February 7, 2020, the Council of Commissioners may determine the remuneration that may be paid to its members while respecting the maximum amount;

WHEREAS the Council of Commissioners wishes therefore to establish a percentage distribution for its members;

WHEREAS in the circumstances where a residual amount is available at the end of the school year 2022-2023, that said amount will be distributed equally amongst all the members of Council with the exception of the Chair of the Council of Commissioners;



Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the 2022-2023 distribution of the Commissioners' remuneration, as per document no. SWLSB-2023/04/26-FR-001, to be paid from July 1, 2022, to June 30, 2023;

Carried Unanimously

Delegation of Functions & Powers

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-081022-CA-0038, approving by-law no. BL2008-CA-01; Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

Authorization for Consultation

WHEREAS it has been determined that a new structure is required for by-law no. BL2008-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board (the by-law) in order to ensure clarity, efficiency and effectiveness;

CC-230426-CA-0108

WHEREAS a subcommittee of the Governance and Ethics Committee was created and given the mandate to review the current by-law no. BL2008-CA-01; Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board;

WHEREAS the extensive modifications that were brought to the current by-law has made it necessary to create an entirely new by-law no. BL2023-CA-01: Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board, as contained in document no. SWLSB-2023/04/26-CA-002, which will replace the current by-law upon its adoption;

WHEREAS section 392 of the Education Act provides an exemption for the need to publish a public notice for the adoption of the delegation of functions and powers of the Council of Commissioners;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation on by-law no. BL2023-CA-01: Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board, as per document no. SWLSB-2023/04/26-CA-002;

AND THAT this proposed by-law be subject to a consultation beginning on April 27, 2023, and ending on June 5, 2023, with Sir Wilfrid Laurier Administrators' Association, the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Laurier Teachers Union, SPPOQA (Syndicat des professionnelles et professionnels de l'ouest du Québec Anglophone)-CSQ, CSN-S18 and SEP-B-Québec-FTQ Local 577.

Carried unanimously

Day, Time & Place of Council Meetings 2023-2024

WHEREAS, in accordance with section 162 of the *Education Act*, the day, time and place of the regular meetings of the Council of Commissioners must be fixed by by-law;

CC-230426-CA-0109

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the subject of the by-law, the day appointed for its adoption and the location where the draft may be examined;

Parent Commissioner Tara Anderson MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board*, as contained in document no. SWLSB-2023/04/26-CA-003;



AND THAT a public notice be given as per section 392 of the *Education Act*;

FURTHER THAT a copy of this proposed by-law be sent to each Governing Board and the Parents' Committee as per section 392 of the *Education Act*.

Carried unanimously

Day, Time & Place of
Executive Committee
Meetings 2023-2024

CC-230426-CA-0110

WHEREAS, in accordance with sections 162 and 182 of the *Education Act*, the day, time and place of the regular meetings of the Executive Committee must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the subject of the by-law, the day appointed for its adoption and the location where the draft may be examined;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board*, as contained in document no. SWLSB-2023/04/26-CA-004;

AND THAT a public notice be given as per section 392 of the *Education Act*;

FURTHER THAT a copy of this proposed by-law be sent to each Governing Board and the Parents' Committee as per section 392 of the *Education Act*.

Carried unanimously

Engagement of Contractor
Roof Renovation Projects

Morin Heights and Ste-
Adèle ES

CC-230426-MR-0111

WHEREAS the roofs at Morin Heights Elementary School and at Sainte Adèle Elementary School require renovations;

WHEREAS public call for tenders no. 22-162/171-01 was published for the renovation of the roofs at Morin Heights Elementary School and at Sainte Adèle Elementary School and the bids were opened on March 31, 2023;

WHEREAS the conformity of all bidders has been verified;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roofs at Morin Heights Elementary School and at Sainte Adèle Elementary School to Les Toitures Léon Inc., for a total cost of \$429,699.00, before taxes, or \$459,291.30, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried Unanimously



Engagement of Contractor WHEREAS asbestos needs to be removed in preparation for the installation of a new ventilation system at Twin Oaks Elementary School;

Asbestos Removal

Twin Oaks ES

WHEREAS public call for tenders no. 22-174-02 was published for the removal of asbestos at Twin Oaks Elementary School and the bids were opened on April 12, 2023;

CC-230426-MR-0112

WHEREAS the conformity of all bidders has been verified;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the removal of asbestos at Twin Oaks Elementary School to Gilca Inc., for a total cost of \$292,844.89, before taxes, or \$313,012.39, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

Professional Fees

Architecture

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC210331-MR-0086, approving the list of professional firms selected for the construction of a new school in the Lanaudière region;

New School in Saint-Lin-Laurentides

WHEREAS the firm selected to provide architectural services for this project, Bergeron Thouin Associés Architectes Inc., had submitted its professional fees in the amount of \$892,601.10, before taxes, or \$954,072.31, net taxes, as approved by the Council of Commissioners by resolution no. CC-211114-MR-0040;

CC-230426-MR-0113

WHEREAS the updated final estimate of the construction costs engendered additional charges, the professional fees of Bergeron Thouin Associés Architectes Inc. had increased from \$892,601.10, before taxes, or \$954,072.31, net taxes, to \$1,066,421.86, before taxes, or \$1,139,863.67, net taxes, as approved by the Council of Commissioners by resolution no. CC-230116-MR-0073;

WHEREAS additional fees are required to cover the supervision of the construction phase which are based on the tendered price for the construction of the new school;

WHEREAS due to these additional charges the professional fees for Bergeron Thouin Associés Architectes Inc. increased from \$1,066,421.86, before taxes, or \$1,139,863.67, net taxes to \$1,228,007.66 before taxes or \$1,312,577.48 net taxes.

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the increase in professional fees submitted by Bergeron Thouin Associés Architectes Inc. from \$1,066,421.86, before taxes, or \$1,139,863.67, net taxes to \$1,228,007.66 before taxes or \$1,312,577.48 net taxes;

AND THAT, the Director of Material Resources and Transportation, be authorized to sign all documentation regarding the above-mentioned professional fees.

Carried unanimously

