



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights April 24, 2024

The Council adopted the following resolutions:

Appointment of Student Representatives to Council WHEREAS the Sir Wilfrid Laurier School Board adopted policy no. 2021-CA-27: *Student Representation at the Sir Wilfrid Laurier School Board* (the "Policy");

CC-240424-CA-0088

WHEREAS the Central Students' Committee met on April 22, 2024, and elected a Student Representative to fill the vacant seat for Adult Education and Vocational Training;

WHEREAS the Policy states that the Council of Commissioners appoints the Student Representatives by resolution;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Central Students' Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Kerry Chapman as a Student Representative to the Council of Commissioners.

Carried unanimously

Human Resources
Employee File

WHEREAS employee no. 000012157 received a letter on March 26, 2024, stating the school board's intention to recommend their dismissal;

CC-240327-HR-0090

WHEREAS the above-mentioned letter outlined the reasons supporting this recommendation and invited the employee no. 000012157 to the meeting of the Council of Commissioners, if said employee wishes to address the Council;

WHEREAS the Council of Commissioners has been informed of the reasons supporting the recommendation from the Director General and the Director of Human Resources to proceed with the dismissal and has had the opportunity to deliberate on it;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Director General and the Director of Human Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board, dismiss employee no. 000012157 for the reasons mentioned in the letter dated March 26, 2024.

Carried unanimously

Material Resources Capital
Project Structure
Authorization for Consultation

WHEREAS the Sir Wilfrid Laurier School Board (the "SWLSB") receives funding on an annual basis from the Ministère de l'Éducation (the "MEQ") through capital investment measures to maintain and accelerate the upkeep of the existing infrastructure, to refurbish and adapt buildings, and to improve accessibility to buildings;

CC-240424-HR-0091

WHEREAS the MEQ allows for the annual funding to be carried over, which has led to an ever-increasing budget for capital investment measures and capital projects;

WHEREAS the SWLSB wishes to clear the project backlog, but understands that this cannot be undertaken without additional personnel;



WHEREAS a new structure proposal to the current organizational chart, adopted by resolution no. CC-230426-HR-0106, was brought forward by the Director of Material Resources and Transportation in order to create the following positions in the Department:

Position	Number of Positions
Assistant Director	1
Coordinator	1
Project Manager	6

Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to the organizational chart for the Material Resources and Transportation Department only, as per document no. SWLSB-2024/04/24-HR-001;

AND THAT this consultation be for a period of thirty (30) days with the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section and the Sir Wilfrid Laurier Administrators' Association beginning on April 25, 2024, and ending on May 24, 2024.

Carried unanimously

Information Security Policy
|
CC-240424-CA-0092

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-230621-CA-0140, authorizing a consultation on the *Information Security Policy*;

WHEREAS a consultation was held from September 29, 2023, to November 27, 2023;

WHEREAS the Governing Boards, the Parents' Committee, the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association, the Laurier Teachers' Union, SPPOQA (Syndicat des professionnelles et professionnels de l'Ouest de Québec Anglophone), CSN-S18 and the SEPB-Québec-FTQ Local 577, were consulted on the policy and feedback was received and taken into consideration;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the *Information Security Policy*, as per document no. SWLSB-2024/04/24-CA-002.

Carried unanimously

Day, Time & Place of Regular
Council Meetings 2024-2025

CC-240424-CA-0093

WHEREAS, in accordance with section 162 of the *Education Act*, the day, time and place of the regular meetings of the Council of Commissioners must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the subject of the by-law, the day appointed for its adoption, and the location where the draft may be examined;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board*, as contained in document no. SWLSB-2024/04/24-CA-003;

AND THAT a public notice be given as per section 392 of the *Education Act*;



FURTHER THAT a copy of this proposed by-law be sent to each Governing Board and the Parents' Committee as per section 392 of the *Education Act*.

Carried unanimously

Day, Time & Place of Regular Executive Committee Meetings 2024-2025

CC-240424-CA-0094

WHEREAS, in accordance with sections 162 and 182 of the *Education Act*, the day, time and place of the regular meetings of the Executive Committee must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

WHEREAS said public notice must indicate the subject of the by-law, the day appointed for its adoption and the location where the draft may be examined;

Commissioner Désirée Ramacieri MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve in principle the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board*, as contained in document no. SWLSB-2024/04/24-CA-004;

AND THAT a public notice be given as per section 392 of the *Education Act*;

FURTHER THAT a copy of this proposed by-law be sent to each Governing Board and the Parents' Committee as per section 392 of the *Education Act*.

Carried unanimously

Engagement of Contractor

Teacher Parking Lot Renovation Project

Our Lady of Peace

CC-240424-MR-0095

WHEREAS the teacher parking lot at Our Lady of Peace Elementary School requires renovations;

WHEREAS public call for tenders no. 23-164-01 was published for the renovation of the teacher parking lot at Our Lady of Peace Elementary School and the bids were opened on April 8, 2024;

WHEREAS the conformity of all bidders has been verified;

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the teacher parking lot at Our Lady of Peace Elementary School to Les Entreprises P. Dion inc., for a total cost of \$787,803.26 before taxes, or \$842,057.30 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

Engagement of Contractor

Cold Room Renovations

Lake of Two Mountains High School, Laurentian Regional High School, Rosemère High School and Laval Junior Academy

CC-240424-MR-0096

WHEREAS the cold rooms at Lake of Two Mountains High School, Laurentian Regional High School, Rosemère High School and Laval Junior Academy need to be renovated;

WHEREAS public call for tenders no. 23-183/184/187/188-01 was published for the replacement of the cold rooms at the above-mentioned schools and the bids were opened on April 8, 2024;

WHEREAS the conformity of all bidders has been verified;



Commissioner Melissa Wall MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the cold rooms at Lake of Two Mountains High School, Laurentian Regional High School, Rosemère High School and Laval Junior Academy to Anjalec Construction inc. for a total cost of \$1,470,075 before taxes, or \$1,571,315.39 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

Engagement of Contractor WHEREAS the roof requires renovation and the ventilation units need to be replaced at the Administration Centre;

Roof and Ventilation Project

Administration Centre

WHEREAS public call for tenders no. 23-205-01 was published for the renovation of the roof and the replacement of ventilation units at the Administration Centre and the bids were opened on April 8, 2024;

CC-240424-MR-0097

WHEREAS the conformity of all bidders has been verified;

Parent Commissioner Elena Ferrato MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roof and the replacement of the ventilation units at the Administration Centre to Couverture Montréal-Nord Ltée, for a total cost of \$2,119,950 before taxes, or \$2,265,945.66 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

Engagement of Contractor WHEREAS the roof requires renovation and the ventilation units need to be replaced at Pinewood Elementary School (Campus A);

Roof and Ventilation Project

Pinewood Elementary School (Campus A)

WHEREAS public call for tenders no. 23-155-01 was published for the renovation of the roof and the replacement of the ventilation units at Pinewood Elementary School (Campus A) and the bids were opened on April 8, 2024;

CC-240424-MR-0098

WHEREAS the conformity of all bidders has been verified;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roof and the replacement of the ventilation units at Pinewood Elementary School (Campus A) to Couverture Montréal-Nord Ltée, for a total cost of \$1,769,975 before taxes, or \$1,891,868.75 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

