

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, June 26, 2024, and via videoconference at 19:30, at which were:

Present: Paolo Galati, Chairperson; Commissioner Melissa Wall, Vice-Chairperson; Commissioner Bob Pellerin, Alternate Vice-Chairperson; Commissioners Donna Anber, Barbara Barrasso, Anick Brunet, James Di Sano, and Désirée Ramacieri; Parent Commissioners Chloée Alary, Tara Anderson and Elena Ferrato; and Russell Copeman, Director General.

Present via Zoom: Stéphane Henley

Student Representatives to Council present: Kerry Chapman and Hareem Saad Nawaz.

Also present: Roma Medwid, Interim Assistant Director General; Giovanna Ortona, Interim Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda DaSilveira, Director of Pedagogical Services; Michel Dufour, Director of Material Resources and Transportation; Daniel Harvey, Director of Financial Resources; Anne-Marie Lavoie, Director of Human Resources; Maxeen Jolin, Coordinator of Communications; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Commissioner Vincent Cammisano

The chairperson called the meeting to order welcoming everyone who is viewing the meeting online and verified quorum with the Interim Secretary General and Director of the Legal, Corporate and Communications Department. Quorum has been achieved.

TIME: 19:34

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and are a member of the Haudenosaunee Confederacy which also includes the Seneca, Cayuga, Tuscarora, Onondaga, and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.

1.0 Approval of the Agenda

Approval of the Agenda

CC-240626-CA-0123

Commissioner Anick Brunet MOVED THAT the June 26, 2024, agenda of the Council of Commissioners be approved as presented in document no. CC-SWLSB-2024/06/26-CA-001.

Carried unanimously

2.0 Approval of Minutes

2.1 May 29, 2024

Approval of Minutes

May 29, 2024

CC-240626-CA-0124

Parent Commissioner Tara Anderson MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on May 29, 2024, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

2.2 June 5, 2024

Approval of Minutes

June 5, 2024

CC-240626-CA-0125

Commissioner Désirée Ramacieri MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on June 5, 2024, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

2.3 June 12, 2024

Approval of Minutes

June 12, 2024

CC-240626-CA-0126

Commissioner Stéphane Henley MOVED THAT the minutes of the special meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on June 12, 2024, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

3.0 Question Period

The Interim Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period.

She noted that the second question period is for questions related to agenda items only. Question period is not a platform for debate.

The Interim Secretary General and Director of the Legal, Corporate and Communications Department presented the questions received from Renata Isopo, Journalist, in writing prior to the meeting, as follows:

Question no. 1: UPDATE FROM ÉLECTIONS QUÉBEC CONCERNING SCHOOL BOARD ELECTIONS;

A. "In fact, new information has been sent to us to the effect that the Act respecting elections and referendums in municipalities (L.E.R.M.) provides for the incompatibility of the accumulation of functions of municipal elected official (council member) or elected official (member of the boards of directors of English-speaking school boards only). Indeed, sections 300 and 318 (4th and 5th paragraph) of the Act respecting elections and referendums in municipalities provide that the person who is a municipal elected official becomes ineligible to exercise the function of member of the council of a municipality from the moment she/he becomes an elected official on the board of directors of an English-speaking school board, as long as the accumulation lasts."

*** Simply put, the School Elections Act does not currently prohibit a municipal elected official from running for a position as commissioner of an English-speaking school board. However, if this person were elected, he or she would become disqualified from exercising his or her functions at the municipal level under articles 300 and 318 of the LERM. It could therefore not combine both functions.***

The role of Chair requires leadership and management skills. An effective Chair is assertive, neutral, task-focused and aware of the big picture. A good Chair knows the boundary of his authority, and understands and respects privacy and confidentiality obligations.

Moreover, the Chair should have a strong and successful working relationship with the Council of Commissioners, the Board, principals, and the support of all schools. Before running for Chair, a candidate should consider what he could bring to the position.

1. Does Mr. Galati believe that he has an understanding of the schools, the communities, its direction and its needs? Is he prepared to be a role model in the school community for professionalism, integrity and sound judgment?

To both these questions the answer is yes.

2. According to Mr. Galati, does he adhere to all of the above and does he intend to run in the next election? Will he give up his position at City Hall if he wins? If not, why is he running? He will have to choose ONE. What will he bring to the table which is innovative? Goal/objective?

I would like to make the precision that section 300 of the *Act respecting elections and referendums in municipalities (L.E.R.M.)* is not applicable to English-language school boards. As for the second part of your question, I have not yet decided if I will run. If I do, I will gladly answer those questions when the time comes.

Question no. 2:

B – The Council of Commissioners of the Sir Wilfrid Laurier School Board (SWLSB) is pleased to announce the appointment of Selena Mell as the new Assistant Director General, effective August 12, 2024. Ms. Mell's nomination was confirmed by a unanimous decision of the Council of Commissioners during the special Council meeting held on June 5, 2024.

Why was a candidate chosen from Newfoundland and not Québec considering that there is exceptional talent in our community? How many candidates applied from Québec?

As per the Policy for the Recruitment and Hiring of a Director General and an Assistant Director General, a selection committee was formed, and a human resources recruiting firm was hired to assist in the selection process.

The best candidate for the position was chosen from among many excellent candidates, based on their qualifications and fit for the role.

The number of applicants is confidential. Our priority is always to ensure the best possible leadership for our students and staff, and we are confident that Ms. Selena Mell's expertise and vision will greatly benefit our school board.

The Interim Secretary General and Director of the Legal, Corporate and Communications Department presented the questions received from Mr. Kevin Gohier Emond, in writing prior to the meeting, as follows:

Question no. 1:

How did the sous-ministre de l'éducation react to the news that the City of Saint-Jérôme is not willing to cede land?

The MEQ is finding the situation regrettable, but does not have authority over municipal decisions.

Question no. 2:

Has the sous-ministre de l'éducation given a position on how they can assist the SWLSB with the current situation of land?

The discussion with the MEQ was constructive. Although their flexibility is limited, some potential solutions were identified and are currently being examined. We expect feedback soon.

They are aware of the urgency and are committed to finding solutions.

In addition, I have written to the Mayor of Saint-Jérôme to correct statements made at the City Council meeting and have requested a meeting to continue our discussions.

4.0 Report from the Chairperson

The chairperson welcomed everyone to the meeting noting that this is the final Council meeting of the 2023-2024 school year. This past school year has had its challenges, but through teamwork we have reached the end and will have a well-deserved rest during the summer break. He went on to present his monthly report as follows:

- May 30, 2024 – Attended the 2024 Laurier Gala and Star Fest with some commissioners, parent commissioners, and Sir Wilfrid Laurier Foundation (SWLF) members. The evening was impressive with 200 students being honoured for their achievements in the arts, sports, academics, school perseverance and community involvement. The entertainment by the students, accompanied by the ECAP band, was spectacular. A big thank you to the following volunteers because this event would not have been possible without them:
 - Nadia Anwar, Principal at Laurentian Regional High School;
 - Claudia Giuliani, Coordinator of School Affairs and School Organization, and professional opera singer;
 - Steve Ceccolini, SWLF Treasurer;
 - Albe Passerelli, guitarist of ECAP Productions;
 - Maxeen Jolin, Communications Coordinator;
 - Susan O'Keeffe, Graphic Arts Technician from Communications.

A very special thank you is extended to Anthony Brien an alumni from Rosemère High School who each year works with the team to ensure proper sound during auditions and rehearsals.

- June 7, 2024 – Attended the Franklin Hill Elementary School's 20th Anniversary celebration with Commissioners James Di Sano and Bob Pellerin. Congratulations to the school team and parent volunteers for making this celebration fun for all;

- June 10, 2024 – Attended the *Model the Way* honours at Cinéma Cineplex Laval. This event is held in partnership with Caisse Desjardins de Chomedey and celebrated eleven different Sir Wilfrid Laurier School Board schools who demonstrated leadership in the school and the community. Approximately 200 students from grade five to secondary 5 were recognized for their efforts to improve the school community. A special thank you to the Pedagogical Services team, the students, and staff for their leadership;
- June 13, 2024 – The 2024 SWLF Lobster Gala brought together 256 people and raised over \$50,000.00. The monies raised will be used to purchase sensory equipment for classrooms and sensory rooms; the equipment can be used by students of all ages;
- June 19, 2024 – Attended the Premier of Québec's Fête Nationale barbeque on behalf of the Québec English School Board Association (QESBA) in his capacity as Vice-President;
- June is graduation month throughout the school board, and congratulations are extended to all of the graduates whether in kindergarten, grade six or second five. He attended the following graduations with various members of the Council:
 - June 14, 2024 – Hillcrest Academy and Morin Heights, Saint-Paul, and Saint-Vincent Elementary Schools;
 - June 17, 2024 – Pierre Elliot Trudeau and Terry Fox Elementary Schools;
 - June 18, 2024 – Genesis, Our Lady of Peace, and Souvenir Elementary Schools;
 - June 20, 2024 – McCaig, Pinewood, and Saint-Jude Elementary Schools and CDC Vimont-Lachute;
 - June 21, 2024 – Laurentia Elementary School;
- June 14, 2024 – After attending the graduations, he went to the Terry Fox Elementary School Block Party with Commissioner Barbara Barrasso, who was a part of the organization committee, and Commissioner James Di Sano. It was a well-attended event with over 800 attendees. Congratulations to the school team and the school's Home and School Association.

The chairperson noted that he is honoured to serve the Sir Wilfrid Laurier School Board with the directors, administrators, teachers, staff, students, parents, and stakeholders whom, as a result of their dedication, are the reasons behind the school board's exceptional graduation rate of 88.3 percent. In his opinion, the SWLSB is the best and he encourages people to become part of the family.

Community Comments

- Commissioner Melissa Wall thanked the chairperson for his contributions to the Star Fest as a mentor to the students;
- Commissioner Bob Pellerin expressed appreciation to the Chairperson for undertaking to attend as many graduations as possible. He attended the Rawdon Elementary School graduation on June 19, 2024, and Franklin Hill Elementary School on June 20, 2024;
- Commissioner Anick Brunet attended the graduation at Jules Verne Elementary School with Commissioner James Di Sano and it was a lovely ceremony;

- Commissioner Donna Anber noted that she attended the Sainte-Adèle Elementary School graduation with Parent Commissioner Chloée Alary and the Sainte-Agathe Academy (elementary sector) graduation with Parent Commissioner Tara Anderson. She also attended the grade 6 graduation at Arundel Elementary School where there were 15 graduates;
- Commissioner Barbara Barrasso noted that she had attended several events during the month of June:
 - June 3, 2024 – visited the enchanted garden at Saint-Vincent Elementary School and saw many princesses and princes who treated their audience to fairy tales;
 - Attended the year end concert at Twin Oaks Elementary School and everyone who participated or helped with the organization are to be congratulated on a great evening;
 - June 14, 2024 – The Terry Fox Home and School Association held a block party that had around 800 people in attendance. Special thank you to Parent Commissioner Elena Ferrato for all of her involvement in this event;
 - June 17, 2024 – Attended the Terry Fox Elementary School graduation at the Embassy Plaza as a commissioner and parent of a graduate. It was a lovely evening;
 - June 20, 2024 – Attended the CDC Vimont-Lachute graduation. She congratulated Kerry Chapman, Student Representative to Council, on his accomplishments.

Mr. Chapman thanked her for her kind words, noting that he had worked very hard and knew that he would be receiving one award, but was surprised to be called to the stage more than once.

The Interim Assistant Director General suggested that the schools invite Mr. Chapman to speak about the path he has taken to get to where he is now as it is inspirational.

The chairperson noted that many graduates take their diploma for granted but attending the CDC Vimont-Lachute graduation opens one's eyes to how important it is to some.

5.0 Report from the Director General

The Director General presented his monthly report noting the following

Building Bridges

- Visits to all of the schools and centres have been completed, as well as a visit to the Arundel Nature and Science Centre (ANSC). A special thank you to his Administration Officer for organizing all of the 37 visits;
- The visit to ANSC showed how this beautiful location is not being used to its full potential. It will be a priority to find ways to promote this location to the schools and centres;
- Attended:
 - the SWLF's annual Lobster Gala;
 - the secondary 5 graduation at Sainte-Agathe Academy;
- Attended meetings with counterparts in the Laval-Laurentides-Lanaudière regions;
- Attended the following meetings with the sous-ministre de l'éducation:
 - Presentation of the 2024-2025 budgetary rules;
 - Heatwaves and MEQ exams;
 - Infrastructure.

Proud Moments

- Model the Way Honours Awards Night was held on June 10, 2024. This was a very inspiring evening that highlighted the Student Leadership Program in the schools;
- The SWLF Lobster Gala was held on June 13, 2024, and the SWLF members are to be congratulated on their efforts as the foundation has raised over \$1,000,000.00, to help students since its inception;
- Congratulations to the all 2023-2024 graduates whose hard work has paid off;
- SPARK (Supporting Personalized Achievement and Readiness in Kids) is a new program of specialized placement classes for the 2024-2025 school year. A Special Education Task Force (SETF) was established by the directorate in the 2022-2023 school year based on feedback received from the annual budget consultations, the management team, and the school teams that showed the immediate need to improve the special education offerings in the regions north of Laval.

SPARK is an early intervention program for students presenting with social, emotional, and behavioural difficulties that interfere with learning, social integration as well as the ability to function successfully in a regular classroom. The target groups are at-risk students in kindergarten 4, kindergarten 5, and grade 1.

The program will be at Morin Heights Elementary School (MHES) and provide a highly structured setting where students can learn to self-regulate emotions, learn effective social skills, and reach their academic potential. The class sizes will be based on those at Crestview Elementary School and will not exceed eight students. While the SPARK program will not meet all needs, it will provide the best techniques for the students to overcome challenges. SPARK at MHES is phase one of this program, and phase two is being planned for the Lanaudière region at a location to be determined.

- Review of the appointment process for management personnel:
 - The appointment of management personnel is governed by the *Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board* and the policies regulating the working conditions of members of the Association québécoise des cadres scolaires, and the Sir Wilfrid Laurier Administrators Association;
 - For principals and vice-principals, interim positions are named by the Director General;
 - For vacant positions and voluntary transfers:
 - If only one administrator applies and already holds that position, the Director General may make the appointment without a selection committee;
 - If more than one administrator applies and they hold the same position or if administrators from other levels apply, the selection committee process is put in place;
 - If there are no internal voluntary transfers at the same level, the positions will also be posted externally;
 - If the recommended candidate for the position is already a school board manager, the Director General will ratify the appointment but, if they are not, the appointment is ratified by the Council.

The chairperson thanked the Director General for making this clarification as during the May 29, 2024, Council meeting he inadvertently stated that the Council has no role in the selection process of management personnel. He also noted that the Council does play a part in the selection process even though the Director General has the authority to make appointments.

The Director General indicated that the selection committee process is important as it allows for input from others within the school board who are named to the selection committee and this input has been invaluable.

Upcoming Events

- The 2024 Summer Enrichment Program for secondary 1 through 3 will be held from July 8 to July 19, 2024;
- The 2024 Summer Exam Preparatory Session for secondary 4 and 5 will also be held from July 8 to 19, 2024, followed by an exam period from July 22 to August 2, 2024;
- There are also external options for summer school through LEARN Québec;
- Vocational Training options for the fall 2024 are:
 - CDC Vimont – Basic English and Francization with ongoing registration;
 - CDC Pont-Viau cohorts:
 - Accounting Studies – September 5, 2024;
 - Computing Support – September 9, 2024;
 - Institutional and Home Care Assistance – September 16, 2024.

The Director General advised that this evening is the Interim Assistant Director General's final meeting. Ms. Medwid is an exceptional human being who has been an invaluable resource to this school board due to her expertise, skills, and understanding of the needs of the clientele. He thanked her for all of her support to everyone, but especially himself being new to his role.

He went on to wish everyone a safe and happy summer break.

The chairperson, on behalf of the Council of Commissioners, also thanked Ms. Medwid for taking on such a substantial role with the school board, noting that her contributions were very much appreciated.

Commissioner Donna Anber noted that she is very happy to hear about the SPARK program in the Laurentians because there are students who will greatly benefit from it.

The chairperson noted that the Council is very sensitive to the needs of all the regions of the school board.

6.0 Business Arising

There were no items in business arising.

7.0 Decision Items

7.1 Human Resources

7.1.1 Appointment of a Coordinator of Pedagogical Services

The Director of Human Resources advised that the Selection Committee was unanimous in its choice. Ms. Erdos will be an asset to Pedagogical Services with her experience in education.

Appointment of a
Coordinator of Pedagogical
Services

CC-240626-HR-0127

WHEREAS the position of Coordinator of Pedagogical Resources (formerly the Coordinator of Community Services) is currently vacant;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied (the Management Policies);

WHEREAS this position was posted and a Selection Committee held interviews on June 18, 2024;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Caroline Erdos as Coordinator of Pedagogical Services, in accordance with the Management Policies of the Sir Wilfrid Laurier School Board, effective July 1, 2024.

Carried unanimously

The chairperson congratulated Ms. Erdos on her appointment and wished her well in her new position.

Ms. Erdos noted that she is honoured to be appointed to this position and that she is looking forward to ensuring that students get the professional services that they require.

The Director of Pedagogical Services extended congratulations to Ms. Erdos noting that she is a literacy expert and that the school board is often asked to loan her out for this expertise.

The Director General noted that he is pleased to have her on the team and that her addition will be of great benefit to students.

7.1.2 Appointment of In-School Administrators – Vice-Principals

The Director of Human Resources noted that both the recommended candidates for the Vice-Principal positions are currently interim in the role.

Appointment of In-
School Administrators

Vice-Principals

CC-240626-HR-0128

WHEREAS the positions of Vice-Principal at Laval Junior Academy and Laval Senior Academy are currently vacant;

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

Commissioner James Di Sano MOVED THAT, on the recommendation of the General Directorate, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following to the position of Vice-Principal as follows:

SCHOOL	VICE-PRINCIPAL	EFFECTIVE DATE
Laval Junior Academy	Leslie Aggrey-Fynn	July 1, 2024
Laval Senior Academy	Daphney Laure Bernavil	July 1, 2024

Carried unanimously

The chairperson congratulated Ms. Bernavil and Mr. Aggrey-Fynn on their appointments to the position of Vice-Principal on a permanent basis.

Unfortunately, Ms. Bernavil is experiencing some technical difficulties and is unable to join us with audio.

Mr. Aggrey-Fynn thanked the Chairperson and the school board for this opportunity at Laval Junior Academy as they have been very welcoming. It is his intention to continue with his own learning so that he can inspire others.

The Director General noted that it is always a pleasure to see interim administrators appointed to permanent positions within the school board and that the two Vice-Principals appointed this evening are dynamic, have proven themselves in their interim positions, and come highly recommended by their supervising Principals.

7.1.3 Material Resources – Capital Project Structure

The Director General noted that this was originally presented at the April 17, 2024, meeting prior to consultation with the two management groups. The goal of this capital project structure is to take advantage of the four percent allocation from the capital investment fund for personnel to oversee projects. The funds cannot be allocated to students as they are to be used to complete a project in a timely manner. The addition of an Assistant Director of Material Resources and Transportation is needed to oversee the infrastructure of the school board.

The Director of Material Resources and Transportation noted that the second Coordinator of Capital Projects would be phased in over time, as will some of the Project Manager positions; everyone will not be hired at once. With these additions, services to students and staff will be improved as the buildings are upgraded. The support received from the Management Committee and the associations for these new positions is very much appreciated. This is very positive for the school board as it will allow to roll out projects in a more timely and accelerated fashion.

Material Resources –
Capital Project Structure

CC-240626-HR-0129

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-240424-HR-0091, authorizing a consultation on the creation of positions for the capital project structure in the Material Resources and Transportation Department, as these positions will impact the current organizational chart;

WHEREAS the consultation was conducted with the Sir Wilfrid Laurier Administrators' Association and the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, and feedback was received supporting the creation of these positions;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of Director General, the Council of Commissioners approve the creation of the positions of Assistant Director, Coordinator of Capital Projects and Project Manager (six positions), as contained in document no. SWLSB-2024/06/26-HR-001;

AND THAT these positions be included in the organizational chart, as contained in document no. SWLSB-2024/06/26-HR-002;

FURTHER THAT this organizational chart replace that adopted by resolution no. CC-230329-HR-0098.

Carried unanimously

7.2 Legal, Corporate and Communications

7.2.1 Day, Time and Place of Regular Meetings of the Council of Commissioners and the Executive Committee 2024-2025

7.2.1.1 Council of Commissioners

Day, Time and Place of
Regular Meetings of the
Council of Commissioners
and the Executive
Committee 2024-2025

WHEREAS, in accordance with section 162 of the *Education Act*, the day, time and place of the regular meetings of the Council of Commissioners must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

Council of Commissioners

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption, and the place where the draft may be examined;

CC-240626-CA-0130

WHEREAS public notice was given with regard to the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2000-CA-05: *Day, Time and Place of Regular Meetings of the Council of Commissioners of the Sir Wilfrid Laurier School Board*, for the 2024-2025 school year, as per document no. CC-SWLSB-2024/06/26-CA-002;

AND THAT this by-law becomes effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

7.2.1.1 Executive Committee

Day, Time and Place of
Regular Meetings of the
Council of Commissioners
and the Executive
Committee 2024-2025

WHEREAS, in accordance with sections 162 and 182 of the *Education Act*, the day, time and place of the regular meetings of the Executive Committee must be fixed by by-law;

WHEREAS no by-law may be adopted by a school board unless public notice is given according to section 392 of the *Education Act*;

Executive Committee

WHEREAS said public notice must indicate the object of the by-law, the day appointed for its adoption and the place where the draft may be examined;

CC-240626-CA-0131

WHEREAS public notice was given with regard to the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board* and a copy of the draft by-law was sent to each governing board and to the Parents' Committee;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to by-law no. BL2008-CA-15: *Day, Time and Place of Regular*

Meetings of the Executive Committee of the Sir Wilfrid Laurier School Board, for the 2024-2025 school year, as per document no. CC-SWLSB-2024/06/26-CA-003;

AND THAT this by-law is effective upon the publication of a public notice to that effect, in accordance with section 394 of the *Education Act*.

Carried unanimously

7.2.2 Corporate Calendar 2024-2025 (Annex 1 of Procedure)

Corporate Calendar
2024-2025
(Annex 1 of Procedure)

WHEREAS Annex 1 of procedure no. P2013-CA-08 *Advisory Committees* must be reviewed and approved annually in June, as per section 4.5 of the procedure;

CC-240626-CA-0132

Parent Commissioner Elena Ferrato MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the date, time, and place of the Advisory Committee meetings for the 2024-2025 school year, as per document no. CC-SWLSB-2024/06/26-CA-004.

Carried unanimously

7.2.3 2024-2025 Risk Management Plan

The chairperson reminded everyone online that there are advisory committee meetings prior to the Council and Executive Committee, whereby the items being presented this evening are discussed at length.

2024-2025 Risk
Management Plan

WHEREAS the Conseil du trésor adopted the *Directive concernant la gestion des risques en matière de corruption et de collusion dans les processus de gestion contractuelle* (the Directive);

CC-240626-CA-0133

WHEREAS the Directive requires the Sir Wilfrid Laurier School Board to adopt, for each financial year, a risk management plan concerning corruption and collusion risks in contract management processes;

WHEREAS a new *Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes* has been developed for 2024-2025;

Commissioner Anick Brunet MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board adopt the *2024-2025 Risk Management Plan Concerning Corruption and Collusion Risks in Contract Management Processes*, as presented in document no. CC-SWLSB-2024/06/26-CA-005.

Carried unanimously

7.2.4 Nomination of a Contract Rules Compliance Monitor (RARC)

Nomination of a Contract
Rules Compliance Monitor
(RARC)

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-220330-CA-0069, naming the Interim Assistant Director of the Legal, Corporate and Communications Department, as its Contract Rules Compliance Monitor (RARC);

CC-240626-CA-0134

WHEREAS the Interim Assistant Director of Legal, Corporate and Communications Department will be on a leave of absence and the school board has been advised that a physical person needs to be named to the position of RARC in the interim;

Commissioner James Di Sano MOVED THAT, on the recommendation of the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board name Giovanna Ortona,

Assistant Director of the Legal, Corporate and Communications Department, as its Contract Rules Compliance Monitor (RARC), effective July 6, 2024;

AND THAT the mandate of this position be in accordance with the law;

FURTHER THAT this resolution replaces resolution no. CC-220330-CA-0069.

Carried unanimously

7.3 Material Resources and Transportation

7.3.1 Engagement of Contractor – Roof Renovation and Ventilation Replacement Project John F. Kennedy Elementary School

Engagement of Contractor WHEREAS the roof requires renovation and the ventilation units need to be replaced at John F. Kennedy Elementary School;

Roof Renovation and Ventilation Replacement Project WHEREAS public call for tenders no. 23-156-01 was published for the renovation of the roof and the replacement of ventilation units at John F. Kennedy Elementary School and the bids were opened on June 13, 2024;

John F. Kennedy Elementary School WHEREAS the conformity of all bidders has been verified;

CC-240626-MR-0135 Parent Commissioner Elena Ferrato MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the roof and the replacement of the ventilation units at John F. Kennedy Elementary School to Les couvertures St-Léonard Inc., for a total cost of \$2,254,100.00 before taxes, or \$2,409,334.23 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

7.4 Financial Resources

7.4.1 Amendments to Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board (Annex 1 of Policy)

Amendments to Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board (Annex 1 of Policy) WHEREAS Annex 1 of policy n° 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board* establishes the rates of reimbursement for certain expenses that employees incur throughout the exercise of their function and this annex is subject to an annual review;

WHEREAS the rates in Annex 1 need to be reviewed as they do not reflect the actual increases of cost of travels by car;

CC-240626-FR-0136 Commissioner Stéphane Henley MOVED THAT, on the recommendation of the Advisory Committee - Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to Annex 1 of policy n° 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board* to reflect the reimbursement rates below, effective July 1, 2024.

Mileage

First 5,000 km	\$0.62/km
Each additional km	\$0.55/km
Carpooling	\$0.78/km

Carried unanimously

8.0 Information Items

8.1 Report from the SWL Foundation

Commissioner James Di Sano advised that the SWLF Lobster Gala held on June 13, 2024, was very successful and the evening raised \$50,000.00, for the kids. He wished the Council and Director a happy summer from the chairperson of the SWLF.

8.2 Reports from the Parent Commissioners

8.2.1 Report from the Parents' Committee

Parent Commissioner Tara Anderson extends congratulations from the Parents' Committee to all of the school and centre graduates. She also advised that for 2024-2025, the Parents' Committee meetings will be held on the second Thursday of the month and that the first meeting of the 2024-2025 will be on October 12, 2024.

8.2.2 Report from the SEAC

There was no report.

8.3 Report from the QESBA

There was no report from the QESBA.

8.4 Report from the Central Students' Committee

Commissioner James Di Sano advised that the members of Central Students' Committee (CSC) for 2023-2024 were a joy to work with as they are very engaging young leaders. The two students who served as the Student Representatives to Council were an excellent addition to the council table.

Student Representative to Council Hareem Saad Nawaz noted that she has very much appreciated being part of a fulfilling group of people who are passionate about advocating for students and the schools, and that this could not have been done without the mentoring of Commissioner James Di Sano, Parent Commissioner Tara Anderson and Daniel Johnson, Spiritual Care Animator. Some of the issues discussed during the school year were diversity and racism. She is hopeful that she can continue working with the CSC team to improve things for future students.

The chairperson thanked Ms. Nawaz noting that she is very inspirational.

Student Representative to Council, Kerry Chapman noted that he very much appreciated the experience of being a part of the CSC and being able to contribute to the future of the students, especially as he comes from the usually underrepresented Adult Education sector. He went on to highlight what the Adult Education sector has been doing during the 2023-2024 school year:

- Numerous courses offered at CDC Vimont – Lachute such as English education, francization, and Social Integration Services Program (SIS);
- More classes are being offered online during the day and in the evening;
- Increased enrolment at CDC Vimont. Unfortunately, there has been a decrease in enrolment at CDC Lachute, but there are still 82 students registered. The sector is remaining hopeful that the adult centres will continue to expand, but it must be noted that this sector needs to be promoted and recognized as a great education alternative;
- In November 2023, the teachers organized a rummage and bake sale to raise money for AGAPE; we raised \$500.00 through the bake sale;
- Participated in a volleyball and a basketball tournament and won the Annual Adult/Voc Ed Co-ed Volleyball Tournament, which is amazing for a centre that does not have a gym;
- Roxanne Brunet from CDC Lachute won Fondation Espoir Jeunesse d'Argenteuil writing contest;
- Amy Bérubé from CDC Lachute won the Défi OSEntreprendre provincial competition for her art project;
- A Gender Diversity Workshop took place in May 2024;
- Children's Book Week was held in May 2024. CDC Vimont was treated to a visit by an author who encouraged students to explore the possibility of creating change through art;
- Many groups came to share resources.

Many great things happen at CDC Vimont-Lachute and he is very proud to be an active participant in many of them. He hopes that he will be able to represent the Adult Education and Vocational Training sectors in 2024-2025 so that he can promote student participation to the CSC.

9.0 Question Period

The Interim Secretary General and Director of the Legal, Corporate and Communications Department noted that, as explained earlier in the meeting, the second question period is for questions related to agenda items only and there is no debate.

In response to questions from Renata Isopo, Journalist, concerning items discussed this evening, the chairperson and the Director General noted the following:

- There are two Superior Court judgments that clearly concern elections, but they do not apply to school boards;
- The number of applicants for the position of Assistant Director General is confidential;
- A meeting was held with the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section and the Sir Wilfrid Laurier Administrators' Association concerning the letter in question and earlier in the meeting, it was noted that perhaps the Chairperson had misspoken with respect to the selection committee process. This met a request made in the said letter to address the error publicly.

10.0 Correspondence

There was no correspondence.

11.0 Varia

There was no varia.

12.0 Adjournment

The chairperson extended his heartfelt appreciation to the Director General and the Interim Assistant Director General for their leadership, guidance, commitment, vision, and expertise in guiding the Sir Wilfrid Laurier School Board.

On behalf of the Council, he extended his gratitude to the schools' and centres' administrators for their dedication, hard work, and positive impact on students, as well as for their creativity, passion, and nurturing. Their dedication is invaluable. The same can be said for the daycare workers, attendants, and maintenance staff, some who look after the students and others who ensure the schools are clean for when the students are present. All these efforts are greatly appreciated by parents.

He continued by thanking his fellow commissioners for all of their support throughout the 2023-2024 school year, even if they do not agree on certain issues; because in the end, what matters is that everything is done in the best interests of the students. We must pause and celebrate the collective achievement, growth, learning, and inclusivity of our students as they are the leaders of tomorrow.

He wished everyone a safe and happy summer break.

Parent Commissioner Tara Anderson MOVED the adjournment of the meeting.

Carried unanimously

TIME: 21:25

NEXT MEETING → REGULAR → September 25, 2024

M^e Giovanna Ortona, Interim Secretary General

Paolo Galati, Chairperson