

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, September 25, 2024, and via videoconference at 19:30, at which were:

Present: Commissioner Melissa Wall, Vice-Chairperson; Commissioner Bob Pellerin, Alternate Vice-Chairperson; Commissioners Barbara Barrasso, Anick Brunet, Vincent Cammisano, James Di Sano, Stéphane Henley and Désirée Ramacieri; Parent Commissioners Chloée Alary, Tara Anderson and Elena Ferrato; and Russell Copeman, Director General.

Also present: Selena Mell, Assistant Director General; Giovanna Ortona, Interim Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda DaSilveira, Director of Pedagogical Services; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Daniel Harvey, Director of Financial Resources; Anne-Marie Lavoie, Director of Human Resources; Maxeene Jolin, Coordinator of Communications; and Jocelyne Thompson-Ness, Administration Officer.

Absent: Paolo Galati, Chairperson; Commissioner Donna Anber.

The Vice-Chairperson called the meeting to order welcoming everyone who is viewing the meeting online and verified quorum with the Interim Secretary General and Director of the Legal, Corporate and Communications Department. Quorum has been achieved.

TIME: 19:31

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and are a member of the Haudenosaunee Confederacy which also includes the Seneca, Cayuga, Tuscarora, Onondaga, and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.

1.0 Approval of the Agenda

Approval of the Agenda

CC-240925-CA-0001

Parent Commissioner Tara Anderson MOVED THAT the September 25, 2024, agenda of the Council of Commissioners be approved as presented in document no. CC-SWLSB-2024/09/25-CA-001.

Carried unanimously

2.0 Approval of Minutes – June 26, 2024

Approval of Minutes

June 26, 2024

CC-240925-CA-0002

Parent Commissioner Chloée Alary MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on June 26, 2024, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

Carried unanimously

3.0 Question Period

The Interim Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period.

She noted that the second question period is for questions related to agenda items only. Question period is not a platform for debate.

The Interim Secretary General and Director of the Legal, Corporate and Communications Department advised that no questions had been received for this first question period.

4.0 Report from the Chairperson

The Vice-Chairperson welcomed everyone to the first meeting of the 2024-2025 school year noting that it is also the last meeting before the November 3, 2024, school elections. The first meeting of the new Council will take place on November 13, 2024, at 7:30 p.m.

She went on to thank:

- The Directors for their tireless work and for the support given to the Council, as their guidance and collaboration has been essential throughout the Council's tenure;
- All of the school board employees for all of their hard work, dedication and continued commitment to creating a positive and enriching learning environment for the students of this school board because every day their efforts make a difference.

In closing, she thanked her fellow commissioners and extended her deepest appreciation to all for their dedication, invaluable commitment and service to this school board and its communities over the past years.

The new school year is upon us and holds many exciting things.

5.0 Report from the Director General

The Director General presented his monthly report noting that the graduation of the Class of 2024 has been underway since June 2024 with the majority taking place this fall. September 14, 2024, was the graduation at Laurentian Regional High School and Rosemère High School will hold its graduation on Saturday, September 28, 2024.

Having students succeed is a satisfying experience so being present at the graduations and suffering a little writer's cramp for signing all the diplomas is worth it. Congratulations to the entire Class of 2024 on this milestone and best of luck to them as they become Sir Wilfrid Laurier School Board's alumni.

He continued his report noting that:

- The Assistant Director General has begun her school visits and has completed six to date. In turn, he will begin his school visits shortly. He noted that the principals prefer that these visits begin closer to the end of September, once everyone has settled into the new school year;
- The school websites have been revamped and are now live. It has been and, is still, a very intensive effort to get these sites harmonized;
- Attendance at the CARE (Community + Action + Resolve = Education) today and tomorrow, September 25 and 26, 2024. This event was organized by several anglophone groups with contributions from Concordia University. Commissioner Barbara Barrasso is also attending;

- School elections are quickly approaching with the advance poll on October 27, 2024, and polling day on November 3, 2024. All school election-related information can be found on the school board website.

6.0 Business Arising

There were no items in business arising.

7.0 Decision Items

7.1 Human Resources

7.1.1 Appointment of In-School Administrators – Vice-Principals

The Director of Human Resources advised that the interviews for the vacant vice-principal positions were held on September 16 and 17, 2024, and that the Selection Committee is pleased to recommend these two candidates who are long-time employees.

Appointment of In-School Administrators

WHEREAS the positions of Vice-Principal at Laurentian Regional High School, Laval Senior Academy and Rosemère High School are currently vacant;

Vice-Principals

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section*, have been applied;

CC-240925-HR-0003

Commissioner James Di Sano MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoints the following to the position of Vice-Principal as follows:

SCHOOL	VICE-PRINCIPAL	EFFECTIVE DATE
Laurentian Regional HS	Kenneth Gordon	September 26, 2024
Laval Senior Academy	Aline Khozozian	September 30, 2024

Carried unanimously

The Vice-Chairperson extended congratulations to both candidates and wished them well in their new positions.

Ms. Khozozian noted that she is very happy to have been selected for this opportunity and challenge.

Mr. Gordon thanked the Council for its confidence in him and that he is looking forward to continuing to serve the Lachute and outlying communities.

7.2 Financial Resources

7.2.1 2024-2025 Initial Budget

In response to a question from Commissioner Stéphane Henley, the Director of Financial Resources confirmed the number in the first bullet point in the resolution is correct.

2024-2025 Initial Budget
CC-240925-FR-0004

WHEREAS in accordance with the *Education Act* (R.S.Q., Chapter I-13.1), the Sir Wilfrid Laurier School Board must adopt and submit to the Minister of Education its operating, investment and debt service budget for the 2024-2025 school year;

WHEREAS this budget is balanced for the 2024-2025 school year;

WHEREAS the school tax proceeds, which were of \$10,890,601, were determined by taking into account:

- an adjusted standardized assessment of taxable immovables of \$25,000 or less in the amount of \$26,023,518;
- an amount of 24,605 taxable immovables of more than \$25,000; and
- the rate of \$0.09152 per \$100 of the assessment set by the Minister for the 2024-2025 school tax;

Commissioner Stéphane Henley MOVED THAT the operating, investment and debt service budget, providing for revenues of \$239,352,119 and expenses of \$239,352,119 be approved and submitted to the Minister of Education.

Carried unanimously

7.2.2 Revenu Québec *My Account for Businesses*

Revenu Québec
*My Account for
 Businesses*

CC-240925-FR-0005

WHEREAS the school board is required to name someone to oversee its Revenu Québec “My Account for Businesses”;

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Director General, the Council of Commissioners of the Sir Wilfrid Laurier School Board name Daniel Harvey, Director of Financial Resources, as the person responsible for the Revenu Québec’s *My Account for Businesses* dossier for the Sir Wilfrid Laurier School Board;

AND THAT authorization be given to the Director of Financial Resources to:

- register the business with Revenu Québec;
- manage the business’s registration for clicSÉCUR – Entreprises;
- manage the business’s registration for *My Account for businesses* (and anything else this entails);
- take on the role and responsibilities of the person in charge of using the online services described in *My Account for businesses* conditions for use (for example, by granting powers of attorney and authorizations to the business’s users and to other businesses);
- view the business’s file and act on behalf of the business for all periods and taxation years (past, present, and future), including participating in any negotiations with Revenu Québec involving any information Revenu Québec holds about the business for the administration and enforcement of tax legislation, the *Excise Tax Act* and the *Act to facilitate the payment of support*, by communicating with Revenu Québec over the phone, in person, in writing or through online services;

FURTHER THAT the Chairperson, as well as the Director General, and in their absence or with their knowledge the Assistant Director General, be authorized to sign all documentation concerning *My Account for Businesses*.

Carried unanimously

7.3 Material Resources and Transportation

7.3.1 Replacement of Generator – Head Office

Replacement of Generator WHEREAS the generator at the Head Office building needs to be replaced;

Head Office WHEREAS public call for tenders no. 24-205-01 was published for the acquisition of a generator for the Administrative Center, including the rental of a temporary mobile generator, and the bids were opened on September 12, 2024;

CC-240925-MR-0006

WHEREAS the conformity of all bidders has been verified;

Commissioner Anik Brunet MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the acquisition of a generator for the Administrative Center, including the rental of a temporary mobile generator to Systèmes urbains inc., for a total cost of \$504,620.00 before taxes, or \$539,371.92 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

7.4 Council

7.4.1 Board of Directors of RLPRÉ – Replacement

Board of Directors of RLPRÉ WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-170208-CA-0055, approving the incorporation of the Regroupement lavallois pour la réussite éducative (RLPRÉ), formerly the Table interordres de Laval;

Replacement

CC-240925-CA-0007

WHEREAS, following the end of the term of the current Sir Wilfrid Laurier School Board representative, the RLPRÉ has requested that the school board name a new representative to sit on its board of directors;

Parent Commissioner Elena Ferrato MOVED THAT, on the recommendation of the Director of Pedagogical Services, the Council of Commissioners of the Sir Wilfrid Laurier School Board name Michael Quinn, Assistant Director of Pedagogical Services, as its representative to sit on the board of directors of the Regroupement lavallois pour la réussite éducative (RLPRÉ) for a two-year term.

Carried unanimously

8.0 Information Items

8.1 Report from the SWL Foundation

There is no report for this item.

8.2 Reports from the Parent Commissioners

8.2.1 Report from the Parents' Committee

Parent Commissioner Tara Anderson advised that over the summer months the executive of the Parents' Committee created a welcome package for new delegates and alternates to provide them with information on how the Parents' Committee operates.

8.2.2 Report from the SEAC

There is no report from SEAC.

8.3 Report from the QESBA

There is no report from the QESBA.

The Director General noted that the Director of Human Resources and the Communications Consultant had also attended the CARE Conference and participated, respectively, in workshops on recruitment and retention of employees, and marketing tools and strategies for school boards to increase their appeal as employers within the community.

8.4 Report from the Central Students' Committee

There is no report.

9.0 Question Period

The Interim Secretary General and Director of the Legal, Corporate and Communications Department noted that, as explained earlier in the meeting, the second question period is for questions related to agenda items only and there is no debate.

There were no questions.

10.0 Correspondence

There was no correspondence.

11.0 Varia

There was no varia.

12.0 Adjournment

Commissioner Vincent Cammisano MOVED the adjournment of the meeting.

Carried unanimously

TIME: 19:55

NEXT MEETING → REGULAR → November 13, 2024