



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER
SIR WILFRID LAURIER SCHOOL BOARD

Council Highlights November 13, 2024

The Council adopted the following resolutions:

Voting Process

CC-241113-CA-0010

WHEREAS procedures no. P2012-CA-18: *Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners* and no. P2000-CA-07: *Procedures for the Election of the Executive Committee* establish the voting process to be followed for the appointment of the Vice-Chairperson, the Alternate Vice-Chairperson and the members of the Executive Committee;

WHEREAS said procedures state the following as to the voting method:

Voting is by secret ballot or by any other means of communication, including electronic means, allowing for votes to be gathered in a way that they may be verified afterwards. The voting method is selected by resolution with a simple majority of members present and voting.

WHEREAS Council wishes to establish by resolution a voting process for all Council nominations that will be held during this meeting;

Commissioner Melissa Wall MOVED THAT the voting process for all Council nominations and elections during this meeting be conducted in accordance with procedures no. P2012-CA-18: *Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners* and no. P2000-CA-07: *Procedures for the Election of the Executive Committee*;

AND THAT voting be by secret ballot.

Carried unanimously

Nomination and Election of
Chairperson of Elections

CC-241113-CA-0011

Commissioner Anick Brunet MOVED THAT James Di Sano be appointed as Chairperson of Elections for all Council nominations and elections.

Carried unanimously

Nomination and Election of
Scrutineers

CC-241113-CA-0012

Commissioner Donna Anber MOVED THAT the Director of Financial Resources and the Director of Information Resources be appointed as Scrutineers for all Council nominations and elections.

Carried unanimously



Appointment of the Vice-Chairperson of the Council of Commissioners

CC-241113-CA-0013

Parent Commissioner Chloée Alary MOVED THAT the Council of Commissioners appoint Donna Anber as Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

AND THAT the term of the Vice-Chairperson, unless removed by a vote of not less than two-thirds of the members of the Council of Commissioners who are entitled to vote, expire at the same time as the Vice-Chairperson's term as Commissioner.

Carried unanimously

Appointment of the Alternate Vice-Chairperson of the Council of Commissioners

CC-241113-CA-0014

Commissioner Benny Catania MOVED THAT the Council of Commissioners appoint Barbara Barrasso as Alternate Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

AND THAT the term of the Alternate Vice-Chairperson, unless removed by a vote of not less than two-thirds of the members of the Council of Commissioners who are entitled to vote, expire at the same time as the Alternate Vice-Chairperson's term as Commissioner.

Carried unanimously

Composition of the Executive Committee

CC-241113-CA-0015

WHEREAS section 179 of the *Education Act* requires that the Council of Commissioners establish an Executive Committee composed of the number of Commissioners it determines, including the chair of the school board and at least one Commissioner representing the Parents' Committee;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Executive Committee composed of seven (7) members, as follows:

Chairperson (1)
Commissioners (4)
Parent Commissioners (2)

Carried unanimously

Term of Office

CC-241113-CA-0016

WHEREAS the Council of Commissioners determines the term of office of the members on the Executive Committee, in accordance with section 179 of the *Education Act*;

Commissioner Barbara Barrasso MOVED THAT the term of office of the members on the Executive Committee be of two (2) years;

AND THAT the members remain in office until replaced or until their term as Commissioner ends.

Carried unanimously



Appointment of the
Members of the Executive
Committee

CC-241113-CA-0017

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following Commissioners to the Executive Committee of the Sir Wilfrid Laurier School Board:

Anick Brunet
Benny Catania
James Di Sano

Bob Pellerin
Melissa Wall
Chloée Alary
Tara Anderson

Carried unanimously

Amendments to Procedure
no. 2013-CA-08: Advisory
Committees

CC-241113-CA-0018

WHEREAS procedure no. 2013-CA-08: *Advisory Committees* enumerates all committees of the Sir Wilfrid Laurier School Board on which council members must be appointed at the first regular meeting of the Council of Commissioners;

WHEREAS said procedure has been amended to remove all references to the Appeals Review Committee, which no longer exists due to the *Act respecting the National Student Ombudsman*;

Parent Commissioner Tara Anderson MOVED THAT procedure no. 2013-CA-08 be amended so as to remove all references to the Appeals Review Committee, as per document no. CC-SWLSB-2024/11/13-CA-002.

Carried unanimously

Appointment of the
Chairperson of the
Advisory Committee –
Administration

CC-241113-CA-0019

Commissioner Désirée Ramacieri MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Bob Pellerin as Chairperson of the Advisory Committee – Administration for the 2024-2025 school year;

AND THAT the Chairperson remain in office until replaced.

Carried unanimously

Appointment of the Vice-
Chairperson of the
Advisory Committee –
Administration

CC-241113-CA-0020

Parent Commissioner Tara Anderson MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Noémia Onofre De Lima as Vice-Chairperson of the Advisory Committee – Administration for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

Carried unanimously

Appointment of the
Chairperson of the
Advisory Committee –
Student Success

CC-241113-CA-0021

Commissioner Anick Brunet MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Barbara Barrasso as Chairperson of the Advisory Committee – Student Success for the 2024-2025 school year;

AND THAT the Chairperson remain in office until replaced.

Carried unanimously



Appointment of the Vice-Chairperson of the Advisory Committee – Student Success

CC-241113-CA-0022

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Désirée Ramacieri as Vice-Chairperson of the Advisory Committee – Student Success for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

Carried unanimously

Appointment of the Members of the Transportation Advisory Committee

CC-241113-CA-0023

WHEREAS the composition of the Transportation Advisory Committee (TAC) is established by the *Regulation respecting student transportation* (the Regulation);

WHEREAS the Regulation requires that two (2) Commissioners be appointed to the TAC;

Commissioner Benny Catania MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following Commissioners to the Transportation Advisory Committee for the 2024-2025 school year:

Heather Appleby

Elena Ferrato

AND THAT the Commissioners remain in office until replaced.

Carried unanimously

Appointment of the Responsible Commissioners of the Central Students' Committee

CC-241113-CA-0024

WHEREAS the Council of Commissioners approved resolution no. CC-210623-CA-0136, adopting policy no. 2021-CA-27: *Student Representation at the Sir Wilfrid Laurier School Board* (the Policy);

WHEREAS sections 2.5 and 2.6 of the Policy provide that the Council of Commissioners must assign four (4) of its members as the persons responsible for the Central Students' Committee through the appointment of three (3) elected Commissioners and one (1) Parent Commissioner;

Commissioner Chloée Alary MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following Commissioners and Parent Commissioner as the Responsible Commissioners for the Central Students' Committee for the 2024-2025 school year:

Benny Catania
Heather Appleby

Noémia Onofre DeLima
Elena Ferrato

AND THAT the Commissioners and the Parent Commissioner remain in office until replaced.

Carried unanimously

Appointment of the Chairperson of the Central Students' Committee

CC-241113-CA-0025

Commissioner Anick Brunet MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Benny Catania as Chairperson of the Central Students' Committee for the 2024-2025 school year;

AND THAT the Chairperson remain in office until replaced.

Carried unanimously



Appointment of the Vice-Chairperson of the Central Students' Committee

CC-241113-CA-0026

Commissioner Barbara Barrasso MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Elena Ferrato as Vice-Chairperson of the Central Students' Committee for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

Carried unanimously

Appointment of Commissioners to the Sir Wilfrid Laurier Foundation

CC-241113-CA-0027

WHEREAS the by-laws of the Sir Wilfrid Laurier Foundation state the following:

"The Board of Directors of the Corporation may include a representative nominated by the Council of Commissioners of the Sir Wilfrid Laurier School Board for each of the three (3) regions, Laval, Lanaudière, and Laurentides, as such regions are defined by the Council of Commissioners of the said School Board."

WHEREAS section 3.03 of said by-laws states that the term of Commissioners nominated to the board shall be of one (1) year (August 1st to July 31st);

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Commissioners Benny Catania, Bob Pellerin and Désirée Ramacieri to the Board of Directors of the Sir Wilfrid Laurier Foundation for the 2024-2025 school year;

FURTHER THAT said Commissioners remain in office until replaced.

Carried unanimously

Appointment to the QESBA Board of Directors

CC-241113-CA-0028

WHEREAS the Constitution and By-Laws of the QESBA require that its member school boards nominate two (2) of their members to the QESBA Board of Directors, one of which must be either the Chairperson or Vice-Chairperson;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint James Di Sano to the Board of Directors of the Quebec English School Boards Association (QESBA) for the balance of the 2023-2025 term.

Carried unanimously

Tabled/Appointment to the QESBA Board of Directors

CC-241113-CA-0029

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board table the appointment of a Commissioner to the Board of Directors of the Quebec English School Boards Association (QESBA) for the balance of the 2023-2025 term until the December meeting.

Carried unanimously



Engagement of Contractor –
Ventilation Project Blocks B
and C – Rosemère HS

CC-241113-MR-0030

WHEREAS certain sections of the ventilation system in blocks B and C need to be replaced at Rosemère High School;

WHEREAS public call for tenders no. 24-187-01 was published for ventilation work in blocks B and C at Rosemère High School and opened on October 29, 2024;

WHEREAS the conformity of all bidders has been verified;

Commissioner Benny Catania MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for ventilation work in blocks B and C at Rosemère High School to XO Construction inc., for a total cost of \$1,422,000.00 before taxes, or \$1,519,929.59 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Carried unanimously

Participation in a CAG
Tender – Janitorial Cleaning
Products

CC-241113-MR-0031

WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public tender no. 2025-7558-50 to acquire janitorial cleaning products;

WHEREAS the CAG has opted to award the contract to all suppliers whose tender price does not exceed the lowest price by more than 10%;

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this tender as it will be for a period of forty-eight (48) months and two (2) optional periods of six (6) months each;

WHEREAS the Director of Material Resources and Transportation estimates that the purchase cost of janitorial cleaning products is \$575,000.00, before taxes, for the term of the contract;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public tender no. 2025-7558-50 to acquire janitorial cleaning products;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning the participation of the Sir Wilfrid Laurier School Board to this tender;

FURTHER THAT all acquisitions be made in accordance with the *Delegation of Functions and Powers* of the Sir Wilfrid Laurier School Board.

Carried unanimously

