

**PROVINCE OF QUÉBEC**  
**Ville de Rosemère**

**A regular meeting** of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, November 13, 2024, and via videoconference at 19:30, at which were:

**Present:** James Di Sano, Chairperson; Commissioners Donna Anber, Barbara Barrasso, Anick Brunet, Benny Catania, Heather Appleby, Noémia Onofre de Lima, Bob Pellerin, Désirée Ramacieri, and Melissa Wall; Parent Commissioners Chloée Alary, Tara Anderson and Elena Ferrato; and Russell Copeman, Director General.

**Also present:** Selena Mell, Assistant Director General; Anna Solazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda DaSilveira, Director of Pedagogical Services; Florence Delorme, Director of School Affairs and School Organization; Daniel Harvey, Director of Financial Resources; Anne-Marie Lavoie, Director of Human Resources; Maxeen Jolin, Coordinator of Communications; and Jocelyne Thompson-Ness, Administration Officer.

**Also present via Zoom:** Michel Dufour, Director of Material Resources and Transportation.

The Director General called the meeting to order, welcoming everyone to the first meeting of the newly elected Council of Commissioners, noting that he would be presiding over the first part of this evening's meeting.

**TIME: 19:30**

## **0.0 Opening of Meeting**

### **0.1 Acknowledgement of the Land**

*I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk Nation.*

*The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga, and Oneida Peoples.*

*In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.*

## **1.0 Opening Remarks from the Director General**

The Director General explained that, in accordance with the *Education Act*, the first meeting of the new Council of Commissioners (the Council) must take place within fifteen days of the election. The school board elections were held on November 3, 2024, so the delay within the law has been met.

This first meeting is significant as the new Chairperson and commissioners, as well as the newly elected parent commissioners, are all sworn in and officially brought into their new roles.

## **2.0 Report on Elections**

### **2.1 Results and Declaration of Election**

The Director General drew the Council's attention to the November 4, 2024, press release announcing the election results, the public notice of election results and the *Result of the addition of votes* signed by the Returning Officer, which all commissioners have received via email.

## 2.2 Swearing in of Chairperson and Remarks

The Director General invited James Di Sano to the table, swore him in as Chairperson of the Sir Wilfrid Laurier School Board, and congratulated him.

## 2.3 Swearing in of Commissioners and Parent Commissioners

The Director General proceeded to swear in all the newly elected commissioners by electoral division, followed by the newly elected parent commissioners for Elementary, Secondary, and Special Needs.

The Director General congratulated everyone, noting that he was looking forward to working together and that everyone's commitment to English education and this school board is very much appreciated.

The Director General turned the meeting over to the Chairperson.

The Chairperson welcomed everyone to this first meeting of the new Council and thanked the Directorate for its support. He went on to make a statement that can be found in document no. SWLSB-2024/11/13-CA-003.

## 3.0 Approval of the Agenda

Approval of the Agenda  
CC-241113-CA-0008

Parent Commissioner Elena Ferrato MOVED THAT the November 13, 2024, agenda of the Council of Commissioners be approved as presented in document no. CC-SWLSB-2024/11/13-CA-001.  
**Carried unanimously**

## 4.0 Approval of Minutes – September 25, 2024

Approval of Minutes  
September 25, 2024  
CC-241113-CA-0009

Commissioner Bob Pellerin MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on September 25, 2024, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General.

**Carried unanimously**

## 5.0 Question Period

The Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period.

She noted that the second question period is for questions related to agenda items only. Question period is not a platform for debate.

The Secretary General and Director of the Legal, Corporate and Communications Department advised that no questions had been received for this first question period.

## 6.0 New Council Business

### 6.1 Voting Process – Nominations and Elections for all Council Positions

#### 6.1.1 Voting Process

Voting Process

**CC-241113-CA-0010**

WHEREAS procedures no. P2012-CA-18: *Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners* and no. P2000-CA-07: *Procedures for the Election of the Executive Committee* establish the voting process to be followed for the appointment of the Vice-Chairperson, the Alternate Vice-Chairperson and the members of the Executive Committee;

WHEREAS said procedures state the following as to the voting method:

*Voting is by secret ballot or by any other means of communication, including electronic means, allowing for votes to be gathered in a way that they may be verified afterwards. The voting method is selected by resolution with a simple majority of members present and voting.*

WHEREAS Council wishes to establish by resolution a voting process for all council nominations that will be held during this meeting;

Commissioner Melissa Wall MOVED THAT the voting process for all Council nominations and elections during this meeting be conducted in accordance with procedures no. P2012-CA-18: *Procedure for the Nomination and Election of the Vice-Chair of the Sir Wilfrid Laurier School Board Council of Commissioners* and no. P2000-CA-07: *Procedures for the Election of the Executive Committee*;

AND THAT voting be by secret ballot.

**Carried unanimously**

#### 6.1.2 Nomination and Election of Chairperson of Elections

Commissioner Anick Brunet nominated James Di Sano, Chairperson of the Sir Wilfrid Laurier School Board, as chairperson for all Council nominations and elections. The Chairperson accepted the nomination.

There were no further nominations; therefore, nominations were closed.

Nomination and Election of  
Chairperson of Elections

**CC-241113-CA-0011**

Commissioner Anick Brunet MOVED THAT the Chairperson be appointed as Chairperson of Elections for all Council nominations and elections.

**Carried unanimously**

### 6.1.3 Nomination and Election of Scrutineers

Commissioner Donna Anber nominated the Director of Financial Resources and the Director of Information Resources as scrutineers for all Council nominations and elections. The Director of Financial Resources and the Director of Information Resources accepted the nominations.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations.

Nomination and Election of Scrutineers	Commissioner Donna Anber MOVED THAT the Director of Financial Resources and the Director of Information Resources be appointed as scrutineers for all Council nominations and elections.
--	--

CC-241113-CA-0012

**Carried unanimously**

### 6.2 Nomination and Election of Vice-Chairperson and Alternate Vice-Chairperson

#### 6.2.1 Call for Nominations – Vice-Chairperson

Commissioner Bob Pellerin nominated Commissioner Barbara Barrasso for the position of Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board. Commissioner Barrasso accepted the nomination.

Commissioner Anick Brunet nominated Commissioner Donna Anber for the position of Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board. Commissioner Anber accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations.

The Chairperson of Elections invited the two candidates for the position of Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board to speak in support of their nomination.

Commissioner Barbara Barrasso thanked Commissioner Pellerin for the nomination, noting that she would like the opportunity to be Vice-Chairperson of this newly elected Council as she has a vested interest as a parent. She noted that she is always up for a challenge and that many of her views align with those of the Chairperson.

Commissioner Donna Anber thanked Commissioner Brunet for her nomination, noting that she and both her children are graduates of the Sir Wilfrid Laurier School Board. She has been a Commissioner for the past four years and was a member of a Governing Board for 15 years. She has recently retired from a 40-year career in health and social services. As Vice-Chairperson, she would offer support to the Chairperson and act as his representative when required. She would work well with the Chairperson as she has strong skills in human resources that would complement the Chairperson's skills in finance. She noted that she is willing to ask the hard questions and get the information needed to understand the problems in order to find the most appropriate solutions. The Council is a team that has many strengths and she would use these collective strengths as Vice-Chairperson.

There were no questions so the Chairperson of Elections called for the vote.

The results of the secret ballot named Commissioner Donna Anber to the position of Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

Commissioner Bob Pellerin excused himself for the evening.

**TIME: 20:06**

### **6.2.2 Appointment of the Vice-Chairperson of the Council of Commissioners**

Appointment of the Vice-Chairperson of the Council of Commissioners

**CC-241113-CA-0013**

Parent Commissioner Chloée Alary MOVED THAT the Council of Commissioners appoint Donna Anber as Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

AND THAT the term of the Vice-Chairperson, unless removed by a vote of not less than two thirds of the members of the Council of Commissioners who are entitled to vote, expire at the same time as the Vice-Chairperson's term as commissioner.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Anber.

### **6.2.3 Call for Nominations – Alternate Vice-Chairperson**

Commissioner Heather Appleby nominated Commissioner Melissa Wall for the position of Alternate Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board. Commissioner Wall declined the nomination.

Parent Commissioner Elena Ferrato nominated Commissioner Barbara Barrasso for the position of Alternate Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board. Commissioner Barrasso accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Barrasso was acclaimed as Alternate Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board.

### **6.2.4 Appointment of the Alternate Vice-Chairperson of the Council of Commissioners**

Appointment of the Alternate Vice-Chairperson of the Council of Commissioners

**CC-241113-CA-0014**

Commissioner Benny Catania MOVED THAT the Council of Commissioners appoint Barbara Barrasso as Alternate Vice-Chairperson of the Council of Commissioners of the Sir Wilfrid Laurier School Board;

AND THAT the term of the Alternate Vice-Chairperson, unless removed by a vote of not less than two thirds of the members of the Council of Commissioners who are entitled to vote, expire at the same time as the Alternate Vice-Chairperson's term as commissioner.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Barrasso.

### 6.3 Nomination and Election of the Committees of the Council

#### 6.3.1 Executive Committee

##### 6.3.1.1 Composition of the Executive Committee

Composition of the  
Executive Committee

**CC-241113-CA-0015**

WHEREAS section 179 of the *Education Act* requires that the Council of Commissioners establish an Executive Committee composed of the number of commissioners it determines, including the chair of the school board and at least one commissioner representing the parents' committee;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board establish an Executive Committee composed of seven (7) members, as follows:

Chairperson (1)  
Commissioners (4)  
Parent Commissioners (2)

**Carried unanimously**

##### 6.3.1.2 Term of Office

Term of Office

**CC-241113-CA-0016**

WHEREAS the Council of Commissioners determines the term of office of the members on the Executive Committee, in accordance with section 179 of the *Education Act*;

Commissioner Barbara Barrasso MOVED THAT the term of office of the members on the Executive Committee be of two (2) years;

AND THAT the members remain in office until replaced or until their term as Commissioner ends.

**Carried unanimously**

##### 6.3.1.3 Call for Nominations – Commissioner Members

Commissioner Donna Anber nominated Commissioner Benny Catania for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Catania accepted the nomination.

Parent Commissioner Chloée Alary nominated Commissioner Anick Brunet for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Brunet accepted the nomination.

Commissioner Benny Catania nominated Commissioner Bob Pellerin for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Catania noted that Commissioner Pellerin had declared his wish to be nominated for a seat on the Executive Committee. Commissioner Pellerin accepted the nomination in abstentia.

Commissioner Barbara Barrasso nominated Commissioner Melissa Wall for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Wall accepted the nomination.

Parent Commissioner Elena Ferrato nominated Commissioner Barbara Barrasso for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Barrasso accepted the nomination.

In response to a question from Commissioner Désirée Ramacieri, the Secretary General advised that there is no conflict of interest with the Alternate Vice-Chairperson being a member of the Executive Committee.

Commissioner Noémia Onofre de Lima nominated Commissioner Heather Appleby for one of the four Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Commissioner Appleby declined the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations.

The Chairperson of Elections invited the candidates for the four positions on the Executive Committee of the Sir Wilfrid Laurier School Board to speak in support of their nomination.

Commissioner Anick Brunet thanked Parent Commissioner Alary for the nomination, noting that she has been a commissioner for the past seven years and that she was also very involved in the Genesis Elementary School Governing Board and Home and School Association. She is also very community-minded and has extensive financial knowledge that would be an asset to the Executive Committee.

Commissioner Melissa Wall thanked Commissioner Barrasso for the nomination, noting that she has been a commissioner for eight years, has two children who have graduated from SWLSB schools and one who is currently in Secondary IV. She has also been a member of the Special Education Advisory Committee (SEAC) for many years as a parent of two children with learning disabilities. She has been Vice-Chairperson on Council and would like the opportunity to be a member of the Executive Committee.

Commissioner Barrasso thanked Parent Commissioner Ferrato for the nomination and added to the previous statement she made in support of her nomination for the position of Vice-Chairperson of the Council by noting that she was very involved in the Governing Board of Terry Fox Elementary School and its Parent Participation Organization before becoming a commissioner. She has been a member on a previous Executive Committee and would like the opportunity to be a member again.

Commissioner Benny Catania thanked Commissioner Anber for the nomination, noting that he is an alumnus of the Sir Wilfrid Laurier School Board. He works with children in the Laval community and would like the opportunity to help guide future leaders.

#### **6.3.1.4 Call for Nominations – Parent Commissioner Members**

Commissioner Donna Anber nominated Parent Commissioner Tara Anderson for one of the two Parent Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Parent Commissioner Anderson accepted the nomination.

Commissioner Anick Brunet nominated Parent Commissioner Chloée Alary for one of the two Parent Commissioner positions on the Executive Committee of the Sir Wilfrid Laurier School Board. Parent Commissioner Alary accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Parent Commissioners Chloée Alary and Tara Anderson were acclaimed as the two Parent Commissioner members of the Executive Committee of the Sir Wilfrid Laurier School Board.

### 6.3.1.5 Appointment of the Members of the Executive Committee

The results of the secret ballot named Commissioners Anick Brunet, Benny Catania, Bob Pellerin, and Melissa Wall to the Executive Committee of the Sir Wilfrid Laurier School Board.

Appointment of the  
Members of the Executive  
Committee

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following commissioners to the Executive Committee of the Sir Wilfrid Laurier School Board:

**CC-241113-CA-0017**

Anick Brunet  
Benny Catania  
James Di Sano

Bob Pellerin  
Melissa Wall  
Chloée Alary  
Tara Anderson

**Carried unanimously**

The Chairperson of Elections congratulated the members of the Executive Committee.

### 6.3.2 Amendments to Procedure no. 2013-CA-08: Advisory Committees

Amendments to Procedure  
no. 2013-CA-08: Advisory  
Committees

WHEREAS procedure no. 2013-CA-08: *Advisory Committees* enumerates all committees of the Sir Wilfrid Laurier School Board on which council members must be appointed at the first regular meeting of the Council of Commissioners;

**CC-241113-CA-0018**

WHEREAS said procedure has been amended to remove all references to the Appeals Review Committee, which no longer exists due to the *Act respecting the National Student Ombudsman*;

Parent Commissioner Tara Anderson MOVED THAT procedure no. 2013-CA-08 be amended so as to remove all references to the Appeals Review Committee, as per document no. CC-SWLSB-2024/11/13-CA-002.

**Carried unanimously**

### 6.3.3 Advisory Committee – Administration

#### 6.3.3.1 Call for Nominations – Chairperson

Commissioner Anick Brunet nominated Commissioner Bob Pellerin for the position of Chairperson of the Advisory Committee – Administration of the Sir Wilfrid Laurier School Board. Commissioner Brunet noted that Commissioner Pellerin had declared his wish to be nominated for Chairperson of the Advisory Committee – Administration. Commissioner Pellerin accepted the nomination in abstentia.



In response to a question from Commissioner Melissa Wall, the Chairperson of Elections advised that the:

- Advisory Committee – Administration is responsible for making official recommendations to the Council or the Executive Committee for decisions required by the Audit Committee, the Governance and Ethics Committee, the Human Resources Committee, as well as the Legal, Corporate and Communications, Financial Resources, Human Resources, and Information Resources departments; and
- Advisory Committee – Student Success is responsible for making official recommendations to the Council or the Executive Committee for decisions required by the PQI Committee, as well as Pedagogical Services, Adult Education and Vocational Training, and Business Training Services, and also the School Organization and School Affairs, Material Resources and Transportation, and Information Resources departments.

He also noted that a lot of the items brought to the Council and the Executive Committee are discussed at length by these advisory committees.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Bob Pellerin was acclaimed as Chairperson of the Advisory Committee – Administration.

#### **6.3.3.2 Appointment of the Chairperson of the Advisory Committee – Administration**

Appointment of the  
Chairperson of the  
Advisory Committee –  
Administration

Commissioner Désirée Ramacieri MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Bob Pellerin as Chairperson of the Advisory Committee – Administration for the 2024-2025 school year;

**CC-241113-CA-0019**

AND THAT the Chairperson remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Pellerin.

#### **6.3.3.3 Call for Nominations – Vice-Chairperson**

Commissioner Donna Anber nominated Commissioner Noémia Onofre de Lima for the position of Vice-Chairperson of the Advisory Committee – Administration of the Sir Wilfrid Laurier School Board. Commissioner Onofre de Lima accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Noémia Onofre de Lima was acclaimed as Vice-Chairperson of the Advisory Committee – Administration.

#### **6.3.3.4 Appointment of the Vice-Chairperson of the Advisory Committee – Administration**

Appointment of the Vice-  
Chairperson of the  
Advisory Committee –  
Administration

Parent Commissioner Tara Anderson MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Noémia Onofre de Lima as Vice-Chairperson of the Advisory Committee – Administration for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

**CC-241113-CA-0020**

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Onofre de Lima.

### 6.3.4 Advisory Committee – Student Success

#### 6.3.4.1 Call for Nominations – Chairperson

Commissioner Désirée Ramacieri nominated Parent Commissioner Tara Anderson for the position of Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board. Parent Commissioner Anderson accepted the nomination.

Commissioner Melissa Wall nominated Commissioner Barbara Barrasso for the position of Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board. Commissioner Barrasso accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and called for the vote.

On a point of order, Parent Commissioner Anderson recused herself and declined the nomination for the position of Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board. Commissioner Barbara Barrasso was therefore acclaimed as Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board.

#### 6.3.4.2 Appointment of the Chairperson of the Advisory Committee – Student Success

Appointment of the  
Chairperson of the  
Advisory Committee –  
Student Success

**CC-241113-CA-0021**

Commissioner Anick Brunet MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Barbara Barrasso as Chairperson of the Advisory Committee – Student Success for the 2024-2025 school year;

AND THAT the Chairperson remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Barrasso.

#### 6.3.4.3 Call for Nominations – Vice-Chairperson

Commissioner Melissa Wall nominated Parent Commissioner Tara Anderson for the position of Vice-Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board. Parent Commissioner Anderson declined the nomination.

Parent Commissioner Chloée Alary nominated Commissioner Désirée Ramacieri for the position of Vice-Chairperson of the Advisory Committee – Student Success of the Sir Wilfrid Laurier School Board. Commissioner Ramacieri accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Désirée Ramacieri was acclaimed as Vice-Chairperson of the Advisory Committee – Student Success.

#### 6.3.4.4 Appointment of the Vice-Chairperson of the Advisory Committee – Student Success

Appointment of the Vice-Chairperson of the Advisory Committee – Student Success

CC-241113-CA-0022

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Désirée Ramacieri as Vice-Chairperson of the Advisory Committee – Student Success for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Ramacieri.

#### 6.3.5 Transportation Advisory Committee

##### 6.3.5.1 Call for Nominations (two Commissioners)

Commissioner Anick Brunet nominated Commissioner Heather Appleby for one of the two Commissioner positions on the Transportation Advisory Committee of the Sir Wilfrid Laurier School Board. Commissioner Appleby accepted the nomination.

Parent Commissioner Tara Anderson nominated Parent Commissioner Elena Ferrato for one of the two Commissioner positions on the Transportation Advisory Committee of the Sir Wilfrid Laurier School Board. Parent Commissioner Ferrato accepted the nomination.

Commissioner Donna Anber nominated Commissioner Noémia Onofre de Lima for one of the two Commissioner positions on the Transportation Advisory Committee of the Sir Wilfrid Laurier School Board. Commissioner Onofre de Lima declined the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Heather Appleby and Parent Commissioner Elena Ferrato were acclaimed as members of the Transportation Advisory Committee of the Sir Wilfrid Laurier School Board.

##### 6.3.5.2 Appointment of the Members of the Transportation Advisory Committee

Appointment of the Members of the Transportation Advisory Committee

CC-241113-CA-0023

WHEREAS the composition of the Transportation Advisory Committee (TAC) is established by the *Regulation respecting student transportation* (the Regulation);

WHEREAS the Regulation requires that two (2) Commissioners be appointed to the TAC;

Commissioner Benny Catania MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following commissioners to the Transportation Advisory Committee for the 2024-2025 school year:

Heather Appleby

Elena Ferrato

AND THAT the Commissioners remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Appleby and Parent Commissioner Ferrato.

### **6.3.6 Central Students' Committee**

#### **6.3.6.1 Call for Nominations – Responsible Commissioners (three Commissioners)**

Commissioner Anick Brunet nominated Commissioner Benny Catania to one of the three Commissioner positions on the Central Students' Committee of the Sir Wilfrid Laurier School Board. Commissioner Catania accepted the nomination.

Parent Commissioner Elena Ferrato nominated Commissioner Heather Appleby to one of the three Commissioner positions on the Central Students' Committee of the Sir Wilfrid Laurier School Board. Commissioner Appleby accepted the nomination.

Parent Commissioner Tara Anderson nominated Commissioner Noémia Onofre de Lima to one of the three Commissioner positions on the Central Students' Committee of the Sir Wilfrid Laurier School Board. Commissioner Onofre de Lima accepted the nomination.

Commissioner Melissa Wall nominated Commissioner Barbara Barrasso to one of the three Commissioner positions on the Central Students' Committee of the Sir Wilfrid Laurier School Board. Commissioner Barrasso accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and invited the four candidates for the commissioner positions on the Central Students' Committee of the Sir Wilfrid Laurier School Board to speak in support of their nomination.

Commissioner Catania thanked Commissioner Brunet for the nomination and went on to note that he is involved with different youth foundations and has done coaching, so helping to guide youth is something he wishes to take part in.

Commissioner Appleby thanked Parent Commissioner Ferrato for the nomination, noting that she finds today's youth very interesting and determined, and that she would like to hear more from these future leaders.

Commissioner Barbara Barrasso thanked Commissioner Wall for the nomination noting that she was very impressed with what the commissioners from the previous Council had achieved with this committee. It is nice to have the younger generation at the table and she would like to have the opportunity to give them a voice.

Commissioner Noémia Onofre de Lima thanked Parent Commissioner Anderson for the nomination indicating that, while she does not have a lot of knowledge about this committee, she would like the opportunity to encourage and guide the youth of the school board. She noted that her experience acquired through her career and community work has allowed her to mentor youth to make them feel valuable and to acknowledge their important input.

In response to a request from Commissioner Melissa Wall, the ballot process was explained.

The Chairperson of Elections called for the vote.

### 6.3.6.2 Call for Nominations – Responsible Parent Commissioner (one Commissioner)

Parent Commissioner Tara Anderson nominated Parent Commissioner Elena Ferrato for the Parent Commissioner position on the Central Students' Committee of the Sir Wilfrid Laurier School Board. Parent Commissioner Ferrato accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Parent Commissioner Ferrato was acclaimed as the Parent Commissioner member of the Central Students' Committee of the Sir Wilfrid Laurier School Board.

### 6.3.6.3 Appointment of the Responsible Commissioners of the Central Students' Committee

The Chairperson of Elections declared Commissioners Heather Appleby, Benny Catania and Noémia Onofre de Lima elected as the Commissioner members of the Central Students' Committee of the Sir Wilfrid Laurier School Board.

Appointment of the  
Responsible  
Commissioners of the  
Central Students'  
Committee

**CC-241113-CA-0024**

WHEREAS the Council of Commissioners approved resolution no. CC-210623-CA-0136, adopting policy no. 2021-CA-27: *Student Representation at the Sir Wilfrid Laurier School Board* (the Policy);

WHEREAS sections 2.5 and 2.6 of the Policy provide that the Council of Commissioners must assign four (4) of its members as the persons responsible for the Central Students' Committee through the appointment of three (3) elected Commissioners and one (1) Parent Commissioner;

Parent Commissioner Chloée Alary MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following commissioners and parent commissioner as the Responsible Commissioners for the Central Students' Committee for the 2024-2025 school year:

Benny Catania  
Heather Appleby

Noémia Onofre de Lima  
Elena Ferrato

AND THAT the Commissioners and the Parent Commissioner remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated the new members of the Central Students' Committee.

### 6.3.6.4 Call for Nominations – Chairperson

Commissioner Melissa Wall nominated Commissioner Benny Catania for the position of Chairperson of the Central Students' Committee of the Sir Wilfrid Laurier School Board. Commissioner Catania accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed the nominations and Commissioner Catania was acclaimed as the Chairperson of the Central Students' Committee of the Sir Wilfrid Laurier School Board.

### 6.3.6.5 Appointment of the Chairperson of the Central Students' Committee

Appointment of the  
Chairperson of the  
Central Students'  
Committee

Commissioner Anick Brunet MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Benny Catania as Chairperson of the Central Students' Committee for the 2024-2025 school year;

AND THAT the Chairperson remain in office until replaced.

**CC-241113-CA-0025**

**Carried unanimously**

The Chairperson of Elections congratulated Commissioner Catania on being named Chairperson of the Central Students' Committee.

### 6.3.6.6 Call for Nominations – Vice-Chairperson

Commissioner Barbara Barrasso nominated Parent Commissioner Elena Ferrato for the position of Vice-Chairperson of the Central Students' Committee. Parent Commissioner Ferrato accepted the nomination.

There were no further nominations; therefore, the Chairperson of Elections closed nominations and Parent Commissioner Ferrato was acclaimed as the Vice-Chairperson of the Central Students' Committee of the Sir Wilfrid Laurier School Board.

### 6.3.6.7 Appointment of the Vice-Chairperson of the Central Students' Committee

Appointment of the Vice-  
Chairperson of the  
Central Students'  
Committee

Commissioner Barbara Barrasso MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Elena Ferrato as Vice-Chairperson of the Central Students' Committee for the 2024-2025 school year;

AND THAT the Vice-Chairperson remain in office until replaced.

**CC-241113-CA-0026**

**Carried unanimously**

The Chairperson of Elections congratulated Parent Commissioner Ferrato on being named Vice-Chairperson of the Central Students' Committee.

## 6.3.7 Sir Wilfrid Laurier Foundation

### 6.3.7.1 Call for Nominations (three Commissioners)

Commissioner Donna Anber nominated Commissioner Désirée Ramacieri for one of the three Commissioner positions on the Sir Wilfrid Laurier Foundation. Commissioner Ramacieri accepted the nomination.

Commissioner Melissa Wall nominated Commissioner Benny Catania for one of the three Commissioner positions on the Sir Wilfrid Laurier Foundation. Commissioner Catania accepted the nomination.

Parent Commissioner Chloée Alary nominated Commissioner Bob Pellerin for one of the three Commissioner positions on the Sir Wilfrid Laurier Foundation (SWLF). Parent Commissioner Chloée Alary noted that Commissioner Pellerin had declared his wish to be nominated for a seat on the SWLF. Commissioner Pellerin accepted the nomination in abstentia.

There were no further nominations; therefore, the Chairperson of Elections closed nominations and Commissioners Benny Catania, Bob Pellerin and Désirée Ramacieri were acclaimed as the Commissioner members of the SWLF.

### 6.3.7.2 Appointment of Commissioners to the Sir Wilfrid Laurier Foundation

Appointment of  
Commissioners to the  
Sir Wilfrid Laurier  
Foundation

CC-241113-CA-0027

WHEREAS the by-laws of the Sir Wilfrid Laurier Foundation state the following:

*"The Board of Directors of the Corporation may include a representative nominated by the Council of Commissioners of the Sir Wilfrid Laurier School Board for each of the three (3) regions, Laval, Lanaudière, and Laurentides, as such regions are defined by the Council of Commissioners of the said School Board."*

WHEREAS section 3.03 of said by-laws states that the term of Commissioners nominated to the board shall be of one (1) year (August 1<sup>st</sup> to July 31<sup>st</sup>);

Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint Commissioners Benny Catania, Bob Pellerin and Désirée Ramacieri to the Board of Directors of the Sir Wilfrid Laurier Foundation for the 2024-2025 school year;

FURTHER THAT said Commissioners remain in office until replaced.

**Carried unanimously**

The Chairperson of Elections congratulated the new appointees to the SWLF.

### 6.3.8 Quebec English School Boards Association (QESBA)

#### 6.3.8.1 Call for Nominations (two Commissioners)

Commissioner Anick Brunet nominated Commissioner Barbara Barrasso to the Board of Directors of the Quebec English School Boards Association (QESBA). Commissioner Barrasso accepted the nomination.

In response to a question from Commissioner Barbara Barrasso, the Secretary General indicated that the interpretation was that new members needed to be appointed.

Commissioner Donna Anber, the current appointee to the QESBA Board of Directors, indicated that she was under the impression that she was to fulfil the balance of her term and that her position would be up for reappointment in the fall of 2025.

Discussion ensued and it was agreed that a clarification be sought from the QESBA and that the appointment of a second commissioner be tabled.

Commissioner Donna Anber nominated the Chairperson to the Board of Director of the QESBA. The Chairperson accepted the nomination

There were no further nominations; therefore, the Chairperson of Elections closed the nominations.

### 6.3.8.2 Appointment to the QESBA Board of Directors

Appointment to the QESBA Board of Directors WHEREAS the Constitution and By-Laws of the QESBA require that its member school boards nominate two (2) of their members to the QESBA Board of Directors, one of which must be either the Chairperson or Vice-Chairperson;

**CC-241113-CA-0028**

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint James Di Sano to the Board of Directors of the Quebec English School Boards Association (QESBA) for the balance of the 2023-2025 term.

**Carried unanimously**

Tabled/Appointment to the QESBA Board of Directors Commissioner Melissa Wall MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board table the appointment of a Commissioner to the Board of Directors of the Quebec English School Boards Association (QESBA) for the balance of the 2023-2025 term until the December meeting.

**CC-241113-CA-0029**

**Carried unanimously**

## 7.0 Decision Items

### 7.1 Material Resources and Transportation

#### 7.1.1 Engagement of Contractor – Ventilation Project Blocks B and C – Rosemère HS

The Director of Material Resources and Transportation advised that the bids from the original tender conducted in the spring were not retained as they were too high. A second tender was called and the eight bids received were more favourable, so the department would like to move forward with the project.

Engagement of Contractor – Ventilation Project Blocks B and C WHEREAS certain sections of the ventilation system in blocks B and C need to be replaced at Rosemère High School;

Rosemère HS

WHEREAS public call for tenders no. 24-187-01 was published for ventilation work in blocks B and C at Rosemère High School and opened on October 29, 2024;

**CC-241113-MR-0030**

WHEREAS the conformity of all bidders has been verified;

Commissioner Benny Catania MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for ventilation work in blocks B and C at Rosemère High School to XO Construction inc., for a total cost of \$1,422,000.00 before taxes, or \$1,519,929.59 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

**Carried unanimously**



### 7.1.2 Participation in a CAG Tender – Janitorial Cleaning Products

The Director of Material Resources and Transportation noted that the school board wishes to participate in this CAG tender as it will provide the best prices through government approved suppliers.

Participation in a CAG Tender

WHEREAS the Centre d'acquisitions gouvernementales (CAG) will be conducting public tender no. 2025-7558-50 to acquire janitorial cleaning products;

Janitorial Cleaning Products

WHEREAS the CAG has opted to award the contract to all suppliers whose tender price does not exceed the lowest price by more than 10%;

**CC-241113-MR-0031**

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this tender as it will be for a period of forty-eight (48) months and two (2) optional periods of six (6) months each;

WHEREAS the Director of Material Resources and Transportation estimates that the purchase cost of janitorial cleaning products is \$575,000.00, before taxes, for the term of the contract;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public tender no. 2025-7558-50 to acquire janitorial cleaning products;

AND THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning the participation of the Sir Wilfrid Laurier School Board to this tender;

FURTHER THAT all acquisitions be made in accordance with the *Delegation of Functions and Powers* of the Sir Wilfrid Laurier School Board.

**Carried unanimously**

## 8.0 Information Items

### 8.1 SWL Foundation Report

There was no report from the Sir Wilfrid Laurier Foundation.

## 8.2 Parent Commissioners' Reports

### 8.2.1 Parents' Committee

Parent Commissioner Tara Anderson noted that the next meeting of the Parents' Committee is tomorrow evening, November 14, 2024, and that it will be a hybrid meeting.

### 8.2.2 SEAC

Parent Commissioner Elena Ferrato advised that the next meeting of the SEAC is being held on November 26, 2024, and that if anyone wished to attend the meeting to please advise either Sylvia Repas or Jocelyne Thompson-Ness.

**8.3 QESBA Report**

Commissioner Donna Anber noted that the QESBA general meeting will be taking place soon and that everyone will be receiving an invitation to attend.

**8.4 Central Students' Committee Report**

There was no report from the Central Students' Committee.

**9.0 Question Period (20 minutes)**

The Secretary General and Director of the Legal, Corporate and Communications Department noted that, as explained earlier in the meeting, the second question period is for questions related to agenda items only and there is no debate.

Renata Isopo, Journalist, asked the new Chairperson of the Sir Wilfrid Laurier School Board some trivia questions about the school board, to which the Chairperson responded that as far as he knows, he is probably the youngest chairperson in Canada and that the school board territory is the size of Belgium.

**10.0 Correspondence**

There was no correspondence.

**11.0 Varia**

There was no varia.

**12.0 Adjournment of Meeting**

The Chairperson MOVED the adjournment of the meeting.

**Carried unanimously**

**TIME: 21:14**

**NEXT MEETING → REGULAR → December 11, 2024**