



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

## REQUEST FOR A DEROGATION TO THE AGE OF ADMISSION TO KINDERGARTEN FOR 5-YEAR-OLDS

According to section 241.1 of the *Education Act* and the *Regulation Respecting Exceptional Cases for Admission to Preschool and Elementary School Education* (CQLR, c.1-13.3), a child who is ready to begin preschool owing to their advanced intellectual, social, emotional and psychomotor skills but has not attained the age of admission may be admitted in certain circumstances.

In order to request a derogation, the following steps must be taken:

1. Parents must make an appointment with the school principal to discuss the derogation process and receive the information package.
2. If parents wish to pursue the request, they **must** then register their child with the school secretary.
3. Parents must provide an assessment report by a licensed psychologist supporting the early entrance of their child. This assessment must support the early admission of the child and abide by the guidelines outlined in the l'Ordre des psychologues du Québec (OPQ) document *Guidelines for the Assessment of a Child in Connection with a Request for Derogation to the Age of School Admission* (May 2006). Parents will assume the full cost of the assessment. A Sir Wilfrid Laurier School Board psychologist cannot be used for the purpose of this request. Parents may refer to the OPQ for a list of qualified psychologists ([www.ordrepsy.qc.ca](http://www.ordrepsy.qc.ca)).

Parents are asked to **provide the professional with the letter included in the information package.**

4. Parents must forward the following documents to the school **no later than April 7, 2025**:
  - **The Request for Derogation form completed by the parents;**
  - **An official letter by the parents to the school principal stating the reason for their request for the early admission of their child;**
  - **A copy of the assessment report completed by the psychologist;**
  - **The Daycare Checklist form completed by the childcare educator;**
  - **The Consent for Information form completed by the parents indicating the name and information of the daycare and psychologist.**
5. The Derogation Committee will review the application and notify in writing the child's parents and school principal of the committee's decision to accept or refuse the derogation request.

N.B: The Sir Wilfrid Laurier School board **does not accept** derogations for 3-year-olds to commence Kindergarten 4-year-old.

N.B.: **No** requests will be considered for children born after **December 31<sup>st</sup>**.

The Derogation Committee  
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