

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, February 26, 2025, and via videoconference at 19:30, at which were:

Present: James Di Sano, Chairperson; Donna Anber, Vice-Chairperson; Commissioners Heather Appleby, Barbara Barrasso, Anick Brunet, Benny Catania, Bob Pellerin, Désirée Ramacieri, and Melissa Wall; Parent Commissioners Chloée Alary, Tara Anderson, and Elena Ferrato; Maya Lavictoire, Student Representative to Council; and Russell Copeman, Director General.

Present via Zoom: Commissioner Noémia Onofre de Lima; Andressa Reginato, Student Representative to Council; Anthonia Adedeji, Alternate Student Representative to Council.

Also present: Selena Mell, Assistant Director General; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda DaSilveira, Director of Pedagogical Services; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Daniel Harvey, Director of Financial Resources; Anne-Marie Lavoie, Director of Human Resources; Maxeen Jolin, Coordinator of Communications; and Jocelyne Thompson-Ness, Administration Officer.

Guest via Zoom: Catherine Labelle, Regional Student Ombudsman.

The Chairperson called the meeting to order welcoming everyone who is viewing the meeting online and verified quorum with the Secretary General and Director of the Legal, Corporate and Communications Department. Quorum has been achieved.

TIME: 19:31

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk Nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga, and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.

1.0 Approval of the Agenda

Approval of the Agenda

CC-250226-CA-0058

Commissioner Anick Brunet MOVED THAT the February 26, 2025, agenda of the Council of Commissioners be approved as presented in document no. CC-SWLSB-2025/02/26-CA-001. Seconded by Commissioner Benny Catania.

Carried unanimously

2.0 Approval of Minutes – January 29, 2025

Approval of Minutes

January 29, 2025

CC-250226-CA-0059

Parent Commissioner Tara Anderson MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on January 29, 2025, having been received by all members prior to this meeting, be approved as written and exempt from public reading by the Secretary General. Seconded by Parent Commissioner Chloée Alary.

Carried unanimously

3.0 Presentation of the Report of the Regional Student Ombudsman

The Chairperson welcomed the Regional Student Ombudsman (RSO), Catherine Labelle, to the meeting. The region served by Ms. Labelle is the Région des Prairies-et-des-Îles (the Region) which includes the Laval, Laurentides, and Lanaudière regions.

The RSO advised that she would take questions throughout her presentation.

This is the first Annual Report of the RSO and covers the period of July 2023 to June 2024. The RSO treats complaints made by students and/or their parents and is an impartial party who treats complaints with the highest confidentiality. The information received can be very sensitive so the rights of the student and/or their parents need to be respected. It is very important to have everything in writing concerning a complaint.

The RSO explained how the four-step complaint process works noting that the RSO can examine a complaint without it ever having been through steps one and two of the process. If the RSO feels that the interventions at these steps will not adequately correct the situation or that the time it takes to complete these steps will make their intervention pointless. The RSO will immediately take a complaint that deals with sexual violence.

As of April 2024, the RSO has been serving approximately 120,000 students who are part of two school service centres, one school board, and 16 private institutions, noting that the collaboration is very good. The RSO works for those who make the complaint and for all the students who may benefit from the outcome.

The RSO presented the highlights of the main statistics for 2023-2024:

- 88 complaints and reports were received and 40 have ended;
- The ratio of complaints and reports per 1,000 students is 0.73;
- 68 of the complaints and reports received had grounds and 38.2 percent were deemed substantiated;
- 68 recommendations were made to educational organizations:
 - 95.6 percent or 65 of the recommendations were fully or partially accepted, and 100 percent or 65 of the accepted recommendations were fully or partly implemented;
- Public versus private – the majority of the complaints and reports come from the public sector;

In response to a question from the Alternate Student Representative to Council, the RSO advised that for complaints or reports that received recommendations for resolution, a meeting was held with all parties to ensure that said recommendations were implemented. Complaints and reports without grounds are to be closed before June 30.

In response to a question from Commissioner Donna Anber regarding collaboration with Youth Protection, the RSO noted that the school principal is contacted and the details are collected, which are then shared with Youth Protection. The RSO keeps Youth Protection up to date on the progress of the case. The RSO also noted that Youth Protection therefore always receives at least two notices (from the school and from the RSO).

The RSO specified the following:

- Education Organizations' Legal obligations
 - Ensure that at the beginning of each school year students and their parents are informed that recourse exists;
 - Ensure that promotional posters are on display;
 - Ensure that the recourse process is promoted on each educational organization's website.
- Actions by the National Student Ombudsman and the Regional Student Ombudspersons
 - Provide promotional posters for the 3,200 schools;
 - Provide material for websites and school agendas;
 - Hold meetings with each region's key players in education;
- Other activities that may be completed by the Regional Student Ombudspersons:
 - Processing of requests for opinions under section 19 of the *Act respecting the National Student Ombudsman* (the Act) received from a Council of Commissioners, a governing board, a parents' committee, a students' committee or a private educational institution on matters related to the services provided to students, homeschooled children or their parents;
 - Pursuing investigations on their own initiative, as per section 46 of the Act.

The RSO advised that the easiest way to get information quickly is to go to the website of the National Student Ombudsman.

The Chairperson thanked the RSO for taking the time to be present this evening and for her clear and informative presentation.

Ms. Labelle excused herself from the meeting.

TIME: 17:55

4.0 Public Presentation of the 2023-2024 Annual Report

The Chairperson opened the public presentation of the 2023-2024 Annual Report of the Sir Wilfrid Laurier School Board by welcoming everyone to the meeting and stating the following:

*As per **article 220** of the Education Act, every school board and school service centre shall prepare an annual report giving its stakeholders the data about its Commitment-to-Success Plan and the results obtained in each of its objectives.*

*The annual report is an opportunity to look back at our results and ensure that we are in line with our school board objectives as well as targets set by the Ministry of Education. The 2023-2024 annual report focuses on results of year one of the **2023-2027 Commitments to Success Plan**.*

This annual report presents results covering the period from July 1, 2023, to June 30, 2024, and is a testimony to the incredible work that has been accomplished during that time. The complete annual report is available on our website.

He drew attention to some of the annual report's highlights, as found on pages 3 and 4, notably:

- The launch of the 2023-2027 Commitment-to-Success Plan: this plan is the school board's commitment to educational excellence and well-being of its diverse community and outlines three primary orientations emphasizing the priorities of the school board for the next four years:
 - Orientation 1: Students: Increasing the success of all learners, especially those at risk, through academic, social, and emotional support.
 - Orientation 2: Employees: Prioritizing the attraction, retention, and support of high-quality staff as a cornerstone of the school board's success.
 - Orientation 3: Bilingualism: Ensuring students graduate with strong bilingual competencies to succeed in Québec's socio-cultural landscape
- Changes at the senior management level with a new Director General, a new Assistant Director General, a new Director of Financial Resources and a new Director of Human Resources;
- Continued commitment to advocating for Québec's anglophone community by joining the English Montreal School Board as an intervenor in the Bill 96 constitutional challenge as well as continuing to be an appellant in the appeal against Bill 40, which reinforces the school board's dedication to protecting the governance rights of the English school boards across Québec;
- The construction and opening of Heritage Elementary School in Saint-Lin-Laurentides. The name was selected through a community-wide contest which involved the participation of 260 families and 200 employees. The school will be inaugurated in the spring;
- The Council welcomed two new commissioners in 2023-2024: Désirée Ramacieri elected in Electoral Division no. 2, and Stéphane Henley, elected in Electoral Division no. 4. Mr. Henley had previously served as the SEAC commissioner for several years before as well.

The Chairperson invited the Director of Pedagogical Services, the Director of Financial Resources and the Director of Material Resources and Transportation to make their respective presentations.

The Director of Pedagogical Services presented the results of the first year of the 2023-2027 Commitment-to-Success Plan (CTSP) noting the following:

Orientation 1: Support and increase the success of diverse learners and at-risk students academically, socially, and emotionally

- Over 200 IEPs were sampled and the school board is not far off of the goal, but compliance needs to be worked on;
- Compliance requires that there be no personal information in the IEP.

Objective	Indicator	Target by 2027-2028	Results ¹ 2022-2023	Results ² 2023-2024
Objective 1 Improve board-wide special needs students' reading levels through targeted interventions.	% of students with IEPs being successful (60%) in the ELA reading competency of the Grade 6 exam.	80%	69%	72%
Objective 2 Ensure that SMART goals are fixed and that legal requirements are met when developing a student's IEP.	Score on IEP appraisal rubric. Rubric assesses both compliance and quality (abilities, needs, SMART goals and means) of IEPs.	Quality 85% Compliance 100%	Unknown (this was a year prior to the creation of the CTSP)	Quality 72.9% Compliance 42%
Objective 3 Provide training to enable all categories of employees to better support special needs and at-risk students.	Proportion of professional development (PD) sessions focused on supporting students with special needs.	40%	Unknown (this was a year prior to the creation of the CTSP)	37.7%

Orientation 2: Attract, retain, and support quality employees

- The results are based on what was offered by the school board during the 2023-2024 school year. The school board did not investigate if teachers undertook professional development on their own outside of what was being offered;
- The school board needs to increase its marketing on the professional development sessions being offered to teachers, so a campaign will be launched in August 2025 to promote this.

Objective	Indicator	Target by 2027-2028	Results ¹ 2022-2023	Results ² 2023-2024
Objective 1 Ensure staff participation to a minimum of two professional development (PD) opportunities yearly.	% of teachers who participated in two or more PD sessions per academic year.	50%	Unknown (this was a year prior to the creation of the CTSP)	10.4%

¹Results from the year prior to the creation of the CTSP

²Results from the first year of the CTSP

Orientation 3: Ensure all students possess strong bilingual competency and proficient French skills by the time they graduate, enabling them to thrive in Québec

- The school board wants to look at being able to offer French as a Second Language (FSL) base, advanced, and enriched at the high school level with the exception of Mountainview High School and Phoenix Alternative. It wants to measure those high schools that offer advanced FSL at all levels to see how it can be implemented for the others. Currently only two of the seven high schools are offering a higher level of FSL.

Objective	Indicator	Target by 2027-2028	Results ¹ 2022-2023	Results ² 2023-2024
Objective 1 At the elementary level: offer French as a Second Language (FSL) immersion in all classes.	Proportion (%) of French as a Second Language (FSL) classes offered as part of the immersion program.	85%	Unknown (this was a year prior to the creation of the CTSP)	37%
Objective 2 At the secondary level: offer French as a Second Language (FSL) enriched programs in all mainstream high schools, at all levels.	Number of mainstream high schools offering French as a Second Language (FSL) enriched programs at every grade level.	7	-	2

¹Results from the year prior to the creation of the CTSP²Results from the first year of the CTSP

The Director of Pedagogical Services advised that the goal is to have FSL base and FSL immersion for second language speakers and to move the school board towards having all high schools offer FSL immersion as the higher level of French;

In response to a question from the Alternate Student Representative to Council, the Director of Pedagogical Services noted that the reading competency of students with IEPs is being measured, but it is the teachers that are actively implementing the strategies in the classrooms for all students, so that everyone, not just those with an IEP, can benefit from it.

The Director of Pedagogical Services went on to present the results of the Strategic Plan of the Ministère de l'Éducation noting that it sets the benchmarks for the province and each school board and school service centre set theirs correlatively.

Objective 1: Increase student achievement

OBJECTIVE	INDICATOR	MEQ			SWLSB		
		Starting Value 2021-2022	Results 2022-2023	Target 2023-2024	Starting Value 2021-2022	Results 2022-2023	Target 2023-2024
1. Increase student achievement	1 First diploma or qualification attainment rate in seven years after entering high school	84.1%	84.3%	84.7%	88.3%	87.4%	88.7%
	2 Success rate of boys	80.1%	80.3%	80.7%	83.2%	84.4%	84.0%
	3 EHDA student success rate	62.2%	63.0%	62.6%	71.0%	67.8%	71.2%
	5 Proportion of students who obtain between 70% and 100% on the Compulsory Mathematics Test (Solving Situational Problems), Grade 6 Elementary (English and French public network)	66.0%	74.9%	68.0%	49.32%	59.9%	53.0%
	7 Total number of K4 classes		1,586*	1,725	20	45	N/A

- Overall, the school board is pleased with its results for the MEQ's Objective 1, as it exceeded expectations with indicators one and two;

- For indicator three there was a dip in the success rates for students with learning difficulties between 2021-2022 and 2022-2023 due to COVID and the fact that one year they took local exams and the next provincial exams, which are much harder. An IEP Committee has been formed to restructure the process for helping students with learning difficulties be successful;
- There is a trend whereby the French sector outperforms the English in the grade 6 Math exam while the English sector outperforms the French in language;

The Director of Pedagogical Services turned the presentation over to the Director of Material Resources and Transportation.

The Director of Material Resources and Transportation commented on Objective 3 of the MEQ's Strategic Plan noting the following:

OBJECTIVE	INDICATOR	MEQ			SWLSB		
		Starting Value 2021-2022	Results 2022-2023	Target 2023-2024	Starting Value 2021-2022	Results 2022-2023	Target 2023-2024
3. Renovate and modernize our school infrastructures	10 Proportion of targeted buildings in school network that are in satisfactory condition	39%	N/A	39%	N/A	See page 13**	N/A

- In 2021-2022, a target was set to inspect all the school board's buildings to gather as much information as possible about each building in an effort to better plan future investments and improvements. The inspections are now complete and the results on the state of the buildings of the school board will be presented soon;
- In 2023-2024, over \$20.6 million was invested in the improvement and maintenance of 11 buildings. These annual investments prioritized schools with the highest levels of disrepair to ensure safe and conducive learning and working environments;
- An additional \$2 million was allocated for the installation of portable classrooms at Pierre Elliott Trudeau Elementary School to address the space requirements;
- An investment of \$38 million was made for the construction of Heritage Elementary School, a modern facility that will revitalize our infrastructure portfolio ("parc immobilier").

The Director of Material Resources and Transportation turned the presentation over to the Director of Financial Resources.

The Director of Financial Resources made the following comments:

- The school board allocates the resources at its disposal among its schools and centres in an equitable manner and in consideration of the social and economic disparities, the needs expressed by its institutions, existing partnerships and the Commitment-to-Success Plan;
- The school board reserves the amount determined necessary for its needs to administer the services entrusted to it by law and for the needs of its committees;
- The school board establishes parameters for the equitable distribution of its resources that ensure services to students as required by the provisions of the *Education Act* and school board policy;

- These parameters take into account the distinctive features of each school and centre. Allocations are built on a base and/or a per-student allocation adjusted to account for social and economic disparities;
- The budgetary process encourages responsibility, accountability, innovation, creativity, and transparency;
- The audited financial statements for 2023-2024 were approved at the December 11, 2024, meeting of the Council and indicated revenues of \$240,083,796.00 and expenses of \$238,367,961.00, resulting in a surplus of approximately \$1,700,000.00;
- The main source of revenue is an operating grant from the MEQ;
- The main expense item is teacher salaries;
- More information on the financial statement can be found on the school board's website.

The Chairperson thanked the directors for their presentations and noted that for those who wish to read the complete 2023-2024 Annual Report, which includes updates on Adult Education and Vocational Training, the International Student Program, the Sir Wilfrid Laurier Foundation, and Business Training Services, as well as the Parents' Committee report, the Ethics Commissioner report and the Anti-Bullying and Anti-Violence Plans report is available on the school board's website.

On behalf of the Council of Commissioners, the Chairperson extends his heartfelt appreciation to all Sir Wilfrid Laurier School Board (SWLSB) employees for their dedication and commitment. Their hard work makes a difference every day, ensuring our students succeed and thrive.

He also thanked the commissioners for their support and dedication to English public education and the Sir Wilfrid Laurier School Board.

He further noted that as an SWLSB alumnus and a commissioner for many years, he has witnessed the dedication of the SWLSB community and stakeholders, and now, as Chairperson, he is proud to lead the school board and to continue working towards its shared vision of student success.

5.0 Question Period

The Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period.

She noted that the second question period is for questions related to agenda items only. Question period is not a platform for debate.

The Secretary General and Director of the Legal, Corporate and Communications Department advised that a question was received prior to the deadline from Renata Isopo.

Question: While I appreciate your general references to the cuts that have to be made to bring \$1,519,843 to 0.00, could you clarify why it has been imposed on the schools and centres to absorb 2/3 of the cuts, while the 'department', which I assume is the school board level administrative/directive Human Resources, is only asked to cut back 1/3 of the total reduction.

Specifically, why are the schools being asked to cut 60% and only 40% at the administrative level?

The Chairperson advised that this question has been answered by the Communications Coordinator on February 21st by email. Although the administrative centre's expenses represent only 4.67% of the School Board's total expenses, it is absorbing 1/3 of the cuts. This is a considerable contribution considering how the school board's budget is distributed. As already mentioned, the administrative centre provides essential services that directly support schools, centres, students, parents, and staff.

6.0 Report from the Chairperson

He went on to quote Mahatma Gandhi, noting that these words remind us that change starts with us, with our actions, our words, and the way we treat each other.

Be the change you wish to see in the world.

Today is *Pink Shirt Day* so these words are the perfect way to highlight its importance. He went on to note that tonight people are wearing pink to show that they stand against bullying in all of its forms, as well as for a culture of kindness, respect, and inclusion in every school, centre, and interaction. Bullying isolates and leaves lasting scars. No child should ever feel unsafe, unheard, or unwelcome which is why, as leaders, we have the duty to create environments where every student feels valued and empowered to be themselves. Speaking out rather than staying silent, choosing kindness over indifference, and ensuring that no child feels alone.

He thanked everyone for making a real change through action and for standing together to build a future where respect, inclusion, and compassion are not just an ideal, but a reality for all children.

He continued by presenting his monthly report.

Events

- January 31, 2025 – Attended the Laurentia Elementary School Poker Night with Vice-Chairperson Donna Anber, Commissioners Désirée Ramacieri and Bob Pellerin, Parent Commissioners Chloée Alary and Tara Anderson, and Michel Dufour, the Director of Material Resources and Transportation;
- February 1, 2025 – Attended Mountainview Elementary School's Comedy Night with Commissioner Heather Appleby;
- February 7, 2025 – Attended the Our Lady of Peace Elementary School's Comedy Night with Commissioner Barbara Barrasso;
- Attended a cocktail party hosted by the Italian Canadian Chamber of Commerce.

On behalf of the Council of Commissioners, he congratulated and thanked the dedicated administrators, staff, and community volunteers who generously donate their time and energy to host events like these. Their efforts not only bring people together, but also showcase the spirit of unity within our schools and centres.

News/Proud Moments

- On February 11, 2025, the Council of Commissioners celebrated its first 100 days in office; during that time, the Council was able to keep promises it had made such as the amendments to the *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board* to reflect integrity at every level, the analysis of the expense accounts of the Chairperson and Commissioners, the enforcement of oversight, the reduction of the Chairperson's salary, and the renewal of focus on collaboration across all levels of the school board;
- Registration period is underway for 2025-2026;
- On February 16, 2025, two teams from Laurentian Regional High School (LRHS) participated in the Quebec Ethics Bowl held at McGill University;
- From February 19 to February 22, 2025, students from Lake of Two Mountains High School participated in the TakTik 2025 CRC Robotics Competition.

Statements, Remarks, and Highlights from the Chairperson

- February 3 to February 7, 2025 – Teacher Appreciation Week;
- February 4, 2025 – World Cancer Day;
- February 10, 2025 – Hooked on School Days;
- February 25, 2025 – Pink Shirt Day.

6.1 Community Highlights from Commissioners

- Student Representative to Council Maya Lavictoire advised that the Ascend Leadership program is working hard organizing a breakfast for International Women's Day;
- Commissioner Bob Pellerin encouraged everyone to attend the Joliette High School's Golf Tournament on May 24, 2025, at the Rawdon Golf Resort;
- Commissioner Donna Anber gave a shout out to Team Gravity from Sainte-Agathe Academy who won the Control trophy at the provincial robotics competition;
- Parent Commissioner Chloée Alary congratulated the LRHS Secondary 2 CCQ students for their technology tutoring initiative with seniors who need help navigating technology.

7.0 Report from the Director General

The Director General presented his monthly report noting that since the beginning of the school year, the Assistant Director General and himself have visited 39 schools and centres. He also attended meetings with school board counterparts, two meetings with the Advisory Committee on Management, the Board of Directors of the Management Negotiating Committee for English-language School Boards (CPNCA) and a meeting of the Board of Directors of LEARN-Québec (Leading English Education and Resource Network). The Assistant Director General attended the Laval-Laurentides-Lanaudière Conference of Directors General and Assistant Directors Generals where the theme was Regional Development Plan and Sharing of Services.

He went on to provide background information on *Pink Shirt Day*, noting that it began in 2007 after a student in Nova Scotia was bullied for wearing a pink shirt to school and a worldwide movement was born establishing a day to take a stand against bullying. The Sir Wilfrid Laurier School Board's (SWLSB) students and staff, whether in schools, centres, or the head office, all showed their support through wearing pink and various activities. The day is captured in photos posted on the schools' and centres' websites or Facebook pages.

The celebration of *Pink Shirt Day* draws attention to the fact that there are increasing levels of verbal abuse, physical violence, and incivility in society today, a phenomenon that is not limited to the SWLSB or the province, but that is also present throughout the country. This can take place student to student, student to teacher, staff member to staff member, and parents to staff. Presentations have been held with the management staff to provide the tools needed to de-escalate situations.

The SWLSB has a Policy on Safe, Caring Schools and Centres that is currently being revised to include respect and civility. The revisions to this policy will be presented to the Advisory Committee – Administration in the spring and then recommended to the Council for consultation. The consultation feedback from the school board's stakeholders and partners will help ensure that the schools and centres are as safe and caring as possible.

Upcoming Dates

- March 17 to March 21, 2025, will be the first ever *Violence and Bullying Prevention in Schools Week*, an initiative of the Ministère de l'Éducation. The theme for the week is *Reinforcing respect and civility in schools* and the MEQ will be providing activities and resources for the students, their families, and the school staff in order to foster the development of harmonious and respectful interpersonal relationships, and adopt strategies to promote civil behaviour that contributes to the well-being of everyone.

Commissioner Melissa Wall left the meeting.

TIME: 20:40

- Upcoming Vocational Training Programs:
 - Secretarial Studies online in the evening from March 11, 2025, to December 2, 2026, and from March 17, 2025, to March 31, 2026, during the day, in a hybrid format;
 - Accounting Studies from March 20, 2025, to April 30, 2026, in a hybrid format;
 - Professional Sales online in the evenings from April 3, 2025, to September 24, 2026.
- Winter break from March 3 to March 7, 2025.

Commissioner Melissa Wall returned to the meeting.

TIME: 20:43

8.0 Business Arising

There were no items for business arising.

9.0 Decision Items

9.1 Financial Resources

9.1.1 Signing Authorization for Banking

Signing Authorization for
Banking

CC-250226-FR-0060

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-190123-CA-0119, authorizing the Chair, or in his absence or with his knowledge the Vice-Chair, together with the Director General, or in her absence or with her knowledge, the Assistant Director General; or in his absence or with his knowledge, the Director of the Financial Resources Department, to sign cheques and other related financial documents on behalf of the Sir Wilfrid Laurier School Board;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-230621-CA-0137, approving the amendments to by-law no. BL2023-CA-01: *Delegation of Functions and Powers of the Sir Wilfrid Laurier School Board*, which delegated to the Director of the Financial Resources Department the authority to sign and do all necessary acts relating to banking transactions and notably, to change signatories when required;

WHEREAS notwithstanding the delegation mentioned above, the Caisse Desjardins Thérèse-De Blainville, the banking institution for the Sir Wilfrid Laurier School Board, still requires document no. CC-SWLSB-2025/02/26-FR-001 to be signed;

Commissioner Benny Catania MOVED THAT, on the recommendation of the Audit Committee, the Director of the Financial Resources Department be authorized to sign document no. CC-SWLSB-2025/02/26-FR-001 to authorize the current Chair, or in his absence or with his knowledge, the Vice-Chair, together with the Director General, or in his absence or with his knowledge, the Assistant Director General or the Director of the Financial Resources Department, to sign cheques and other related financial documents on behalf of the Sir Wilfrid Laurier School Board;

AND THAT resolution CC-190123-CA-0119 be rescinded as of this date.

Seconded by Parent Commissioner Tara Anderson.

Carried unanimously

9.2 Material Resources and Transportation

9.2.1 Engagement of Contractor – Resurfacing of Asphalt, Landscaping and Exterior Staircase Renovation Project – Grenville Elementary School

Engagement of Contractor
– Resurfacing of Asphalt,
Landscaping and Exterior
Staircase Renovation
Project

Grenville Elementary
School

CC-250226-MR-0061

WHEREAS the asphalted area needs to be resurfaced and the staircase needs to be renovated at Grenville Elementary School;

WHEREAS public call for tenders no. 24-153-01 was published for the resurfacing of asphalt, landscaping, and exterior staircase renovation project at Grenville Elementary School and the bids were opened on January 30, 2025;

WHEREAS the conformity of all bidders has been verified;

Commissioner Désirée Ramacieri MOVED THAT, on the recommendation of the Advisory Committee – Student Success, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the resurfacing of asphalt, landscaping and exterior staircase renovation project at Grenville Elementary School to Lavallée & Frères (1959) Ltée., for a total cost of \$814,000.00 before taxes, or \$870,058.15 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

Carried unanimously

9.3 Legal, Corporate and Communications

9.3.1 Commissioners Expense Reports

Commissioners Expense
Reports

CC-250226-CA-0062

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution no. CC-190424-CA-0169 regarding the publication of Commissioners' travel and expenses on the school board's website;

WHEREAS the Council of Commissioners wishes to have the expense reports of all Commissioners presented to the Executive Committee of the Sir Wilfrid Laurier School Board as a recurring information item in order to review said travel and expenses;

WHEREAS this process will be followed while respecting the authorizations required as per policy no. 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board*;

WHEREAS Commissioners consent to the disclosure to the Executive Committee of their personal information as it appears in their expense reports, with the exception of their employee number, telephone number, and personal home address, which must be redacted;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Advisory Committee – Administration, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize and mandate its Executive Committee to receive and review the expense reports of all members of the Council of Commissioners, effective immediately;

AND THAT the Secretary General or their substitute be authorized to share the expense reports of all Commissioners with the Executive Committee members, as well as with the Director General and the Assistant Director General, without any confidential information redacted, with the exception of the employee number, telephone number, and personal address of Commissioners;

FURTHER THAT resolution no. CC-190424-CA-0169 be rescinded as of this date.

Seconded by Commissioner Melissa Wall.

Carried unanimously

9.3.2 Appointment of Ethics Commissioner

The Chairperson requested that if anyone wished to discuss the candidates for Ethics Commissioner and Alternate Ethics Commissioner to motion for the Council to go in-camera. No motion was made.

Appointment of Ethics
Commissioner

WHEREAS in accordance with section 9.1 of by-law no. BL2009-CA-17: *Code of Ethics & Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board*, an Ethics Commissioner must be named by resolution;

CC-250226-CA-0063

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution no. CC-241211-CA-0043, which mandated the Secretary General to post the positions of Ethics Commissioner and Alternate Ethics Commissioner and established the Selection Committee;

WHEREAS this position was posted and the Selection Committee held interviews on February 14, 2025;

Commissioner Donna Anber MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint M^e Vincent Guida, as Ethics Commissioner, effective immediately;

AND THAT the Ethics Commissioner be remunerated only when dealing with a complaint, in accordance with the hourly rate indicated in the *Regulation respecting the fees for certain legal services rendered to bodies of the Government* (CQLR, c. C-65.1, r. 7.3);

FURTHER THAT this resolution replaces resolution no. CC-190925-CA-0009.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

9.3.3 Appointment of Alternate Ethics Commissioner

Appointment of Alternate
Ethics Commissioner

WHEREAS the Council of Commissioners adopted resolutions no. CC-190925-CA-0010 and CC-190925-CA0011 naming Alternate Ethics Commissioners no. 1 and no. 2;

CC-250226-CA-0064

WHEREAS the Council of Commissioners adopted resolution no. CC-231129-CA-0039 naming a temporary Alternate Ethics Commissioner given Alternate Ethics Commissioners no. 1 and no. 2 had informed the school board that they were unavailable for an undetermined time period;

WHEREAS, as per section 9.1.4 of by-law BL2009-CA-17: *Code of Ethics and Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board*, the Council of Commissioners must name by resolution a substitute to replace the Ethics Commissioner if they are absent or unable to perform their duties;

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board approved resolution no. CC-241211-CA-0043, which mandated the Secretary General to post the positions of Ethics Commissioner and Alternate Ethics Commissioner and established the Selection Committee;

WHEREAS this position was posted and the Selection Committee held interviews on February 14, 2025;

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint M^e Kathia Nadeau, as Alternate Ethics Commissioner, effective immediately;

AND THAT the Alternate Ethics Commissioner be remunerated only when dealing with a complaint, in accordance with the hourly rate indicated in the *Regulation respecting the fees for certain legal services rendered to bodies of the Government* (CQLR, c. C-65.1, r.7.3);

FURTHER THAT this resolution replaces resolutions no. CC-190925-CA-0010, CC-190925-CA-0011 and no. CC-231129-CA-0039.

Seconded by Commissioner Anick Brunet.

Carried unanimously

9.0 Information Items

9.1 SWL Foundation Report

There was no report.

9.2 Parent Commissioners' Reports

9.2.1 Parents' Committee

The Parents' Committee report can be found in the meeting package.

9.2.2 SEAC

The SEAC report can be found in the meeting package.

9.3 QESBA Report

The Vice-Chairperson congratulated the Director General on his nomination to the Board of Directors of CPNCA.

9.4 Central Students' Committee Report

There was no report

10.0 Question Period (20 minutes)

The Secretary General and Director of the Legal, Corporate and Communications Department noted that, as explained earlier in the meeting, the second question period is for questions related to agenda items only and there is no debate.

There were no questions.

11.0 Correspondence

There was no correspondence.

12.0 Varia

There were no items for varia

13.0 Adjournment of Meeting

Adjournment of Meeting

Commissioner Anick Brunet MOVED THAT the meeting be adjourned. Seconded by Commissioner Melissa Wall.

CC-2500226-CA-0065

Carried unanimously

TIME: 20:55

NEXT MEETING → REGULAR → March 26, 2025

M^e Anna Sollazzo, Secretary General

James Di Sano, Chairperson