



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

## Council Highlights February 25, 2026

The Council adopted the following resolutions:

### Recruitment and Hiring of a Director General

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

### Process for Recruiting

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General*, section 4.1.1, the Council of Commissioners must select the method to be used for this process from the following:

CC-260225-CA-0056

- A) Carry out the process by itself;
- B) Carry out part of the process by itself and engage external support;
- C) Outsource the entire process and engage a Human Resources Consulting Firm to carry it out.

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board carry out part of the process by itself and engage external support (method B) for the recruitment process of a Director General.

Seconded by Commissioner Bob Pellerin.

**Carried unanimously**

### Recruitment and Hiring of a Director General

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General*, section 4.1.2, the Council of Commissioners must consult school board unions and associations on the specific criteria for the post of Director General;

### Selection Criteria

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the criteria for the post of Director General as contained in document no. SWLSB-2026/02/25-CA-002;

### Authorization for Consultation

CC-260225-CA-0057

AND THAT the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board - CSN, and the SEP-B-Québec-FTQ Local 577, be consulted;

FURTHER THAT the consultation begin on February 26, 2026, and end on March 20, 2026.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**



**Recruitment and Hiring of a Director General**

**Selection Committee**

**CC-260225-CA-0058**

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General* (the Policy) section 4.2.1, the Council of Commissioners must mandate, by resolution, a selection committee to oversee the procedure and must specify its roles and responsibilities other than those described in section 4.2.5 of the Policy;

WHEREAS, as per the Policy, the Selection Committee shall be composed of the Chairperson and Vice-Chairperson of the Council of Commissioners, the Chairperson and Vice-Chairperson of the Executive Committee, a Parent Commissioner and three Commissioners representing Laval, Laurentides and Lanaudière;

WHEREAS as per the Policy, the absence of one or more members does not prevent the sitting of the Selection Committee, provided that a minimum of six (6) members are present;

WHEREAS as per the Policy, the external resource retained by the Council of Commissioners must always be present for the meetings pertaining to the mandate it was engaged for;

WHEREAS with the approval of the Council of Commissioners, the Selection Committee may also seek additional expertise should it deem it necessary;

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name the following to the Selection Committee for the position of Director General;

Chairperson – Council/Executive	James Di Sano
Vice-Chairperson Council	Donna Anber
Vice-Chairperson Executive Committee	Chloée Alary
Parent Commissioner	Tanya Minchella
Commissioner – Laval	Barbara Barrasso
Commissioner – Laurentides	Heather Appleby
Commissioner – Lanaudière	Bob Pellerin

FURTHER THAT the roles and responsibilities of the Selection Committee be in accordance with section 4.2.5 of the Policy:

- Recommend external support to the Council of Commissioners;
- Establish a timeline adhering to the Council of Commissioners start and end dates;
- Select candidates who have the required qualifications;
- Carry out interviews of the candidates;
- Provide a recommendation to the Council of Commissioners.

Seconded by Parent Commissioner Chloée Alary.

**Carried unanimously**

**Remuneration of Election Officers for the March 22, 2026, By-Election**

**CC-260225-CA-0059**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-251126-CA-0033, approving, among other things, that the Returning Officer and election officers be paid in accordance with the tariffs provided by Élections Québec;

WHEREAS there has since been an update to the tariffs provided by Élections Québec for the Returning Officer and election officers;



Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the Returning Officer and election officers be paid in accordance with the updated tariffs provided by Élections Québec as per document no. CC-SWLSB-2026/02/25-CA-003, effective January 1, 2026;

AND THAT resolution no. CC-251126-CA-0033 be amended to include the following addition in its last paragraph:

AND THAT the Returning Officer and election officers be paid in accordance with the tariffs provided by Élections Québec as per document no. CC-SWLSB-2025/11/26-CA-003, effective until December 31, 2025, and policy no. 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board*.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**

#### **Policies for Review**

**CC-260225-CA-0060**

WHEREAS the Council of Commissioners wishes to prioritize the review of its policies to ensure they are accurate, aligned with legal obligations, and to ensure consistency and clarity for all stakeholders;

WHEREAS the Council of Commissioners wishes to outline the policies to be reviewed by its advisory committees within the next fourteen (14) months;

Parent Commissioner Chloée Alary MOVED that the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the Advisory Committees of the Council to review the policies of the school board as contained in document no. SWLSB-2025/02/26-CA-005;

AND THAT said reviewed policies be brought to the Council of Commissioners within the next fourteen (14) months;

FURTHER THAT the advisory committees present their progress to the Council of Commissioners on a regular basis within the next fourteen (14) months as to be able to adjust the timeline, if required.

Seconded by Parent Commissioner Elena Ferrato.

**Carried unanimously**

#### **Information Security Policy**

#### **Authorization for Consultation**

**CC-260225-CA-0061**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-240424-CA-0092, approving the *Information Security Policy* (the Policy);

WHEREAS the Committee on Information Security and the Access and Protection of Personal Information recommends amending section 7.1 of the Policy establishing its exact composition;

WHEREAS section 8.1 of the *Act respecting access to documents held by public bodies and the protection of personal information* (the Act) states that the committee must be composed of the person in charge of access to documents, the person in charge of the protection of personal information and any other person whose expertise is required, including, if applicable, the person responsible for information security and the person responsible for document management;

Commissioner Barbara Barrasso MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to the *Information Security Policy*, as per document no. SWLSB-2026/02/25-CA-004;



AND THAT the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board - CSN, and the SEPB-Québec-FTQ Local 577, be consulted on said amendments;

FURTHER THAT the consultation begin on February 26, 2026, and end on March 20, 2026.

Seconded by Commissioner Donna Anber.

**Carried unanimously**

**Vocational Training  
Authorization Renewal Request  
for High-Pressure Welding**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-180523-AE-0130, requesting a provisional authorization from the Ministère de l'Éducation for the AVS 5734 High-Pressure Welding program, now known as AVS 5883;

**CC-260225-AE-0062**

WHEREAS this request was in partnership with the Centre de services scolaire des Mille-Îles (CSS des Mille-Îles) and the Centre de services scolaire de la Rivière-du-Nord (CSS de la Rivière-du-Nord);

WHEREAS this program is taking place at Construc-Plus Vocational Centre;

WHEREAS the Sir Wilfrid Laurier School Board wishes to support the CSS des Mille-Îles and the CSS de la Rivière-du-Nord with this renewal of the provisional authorization for 2027-2028, 2028-2029 and 2029-2030;

WHEREAS the Sir Wilfrid Laurier School Board wishes to request a renewal of the provisional authorization to offer the AVS 5883 High-Pressure Welding program.

Commissioner Heather Appleby MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request a renewal of the provisional authorization from the Ministère de l'Éducation for the following program:

- AVS 5883 High-Pressure Welding.

Seconded by Commissioner Donna Anber.

**Carried unanimously**

**Authorization to Amend the  
Offer of Purchase and Mandate  
to Sign the Deed of Sale**

WHEREAS the Council of Commissioners adopted resolution CC-251204-MRT-0036, authorizing the Director of Material Resources and Transportation to submit an offer to purchase for the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme;

**CC-260225-MR-0063**

WHEREAS the Council of Commissioners adopted resolution CC-260128-MR-0051, requesting from the Ville de Saint-Jérôme a zoning change in order for the property mentioned above to be used for preschool, kindergarten, elementary school, and secondary school purposes under land-use category P103;

WHEREAS this zoning change was an essential condition to be fulfilled prior to the purchase of the property;

WHEREAS the Ministère de l'Éducation has informed the school board that its financing is conditional upon the deed of sale being finalized prior to March 31, 2026;

WHEREAS the offer to purchase must therefore be modified in order to take into account this new delay;



WHEREAS the offer to purchase must also be modified to remove the zoning change condition as there is no guarantee such a condition will be fulfilled prior to March 31, 2026;

WHEREAS the Sir Wilfrid Laurier School Board is willing to renounce this condition, in order to proceed to the purchase prior to March 31, 2026;

WHEREAS the representatives of the Ministère de l'Éducation also supported the school board's decision in this regard;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources and Transportation to sign an amendment to the initial offer to purchase in order to take into account the new deadline of March 31, 2026, as well as to remove the condition regarding the rezoning of the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme;

AND THAT the Interim Director General, Selena Mell, be authorized to sign the deed of sale of the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme before M<sup>e</sup> Audrey Lachapelle, notary, in the amount mentioned in the offer to purchase attached hereto as document no. CC-SWLSB-2026/02/25-CA-003;

FURTHER THAT the Interim Director General, Selena Mell, be authorized to take all necessary measures and sign all necessary documentation to finalize the deed of sale of the property mentioned herein before March 31, 2026.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**

**Engagement of Contractor**

WHEREAS the gymnasium roof needs to be renovated and the construction of a new roof structure is necessary at Laval Senior Academy;

**Gymnasium Roof Renovation Project**

WHEREAS public call for tenders no. 25-190-01 was published for this project and the bids were opened on January 29, 2026;

**Laval Senior Academy**

WHEREAS the conformity of all bidders has been verified;

**CC-260225-MR-0064**

Commissioner Noémia Onofre de Lima MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the construction of a new roof at Laval Senior Academy to Toitures Trois Étoiles Inc., for a total cost of \$877,727.00, before taxes, or \$938,173.86, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Parent Commissioner Tanya Minchella.

**Carried unanimously**



**Engagement of Contractor** WHEREAS interior renovations are required for the gymnasium at Laval Senior Academy;

**Gymnasium Interior Renovation Project** WHEREAS public call for tenders no. 25-190-02 was published for this project and the bids were opened on February 19, 2026;

**Laval Senior Academy** WHEREAS the conformity of all bidders has been verified;

**CC-260225-MR-0065** Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the interior renovation of the gymnasium at Laval Senior Academy to Corrado Entrepreneur Général, for a total cost of \$707,000.00, before taxes, or \$755,689.32, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Donna Anber.

**Carried unanimously**

**Engagement of Contractor** WHEREAS the washrooms and interior (flooring, lighting, and furniture) need to be renovated at Sainte-Adèle Elementary School;

**Washroom and Interior Renovation Project** WHEREAS public call for tenders no. 25-171-01 was published for this project and the bids were opened on February 12, 2026;

**Sainte-Adèle Elementary School** WHEREAS the conformity of all bidders has been verified;

**CC-260225-MR-0066** Commissioner Donna Anber MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the washroom and interior renovation project at Sainte-Adèle Elementary School to Jomaco Inc., for a total cost of \$1,610,000.00, before taxes, or \$1,720,876.68, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

**Carried unanimously**

**Engagement of Contractor** WHEREAS the asphalt in the parking area and schoolyard needs to be renovated at Genesis Elementary School;

**Asphalt Renovation Project**

**Genesis Elementary School** WHEREAS public call for tenders no. 25-170-01 was published for this project and the bids were opened on February 19, 2026;

**CC-260225-MR-0067**

WHEREAS the conformity of all bidders has been verified;



Parent Commissioner Tanya Minchella MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the asphalt renovation project at Genesis Elementary School to Construction J.P. Roy Inc., for a total cost of \$1,083,651.56, before taxes, or \$1,158,279.93, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

**Carried unanimously**

**Nomination of Student  
Representatives to the QESBA  
Student Advisory Committee**

**CC-260225-CA-0068**

WHEREAS the Québec English School Boards Association (QESBA) has invited the Sir Wilfrid Laurier School Board (SWLSB) to name two (2) student representatives to its QESBA Student Advisory Committee;

WHEREAS the SWLSB Central Students' Committee elected its two student representatives at its January 27, 2026, meeting;

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Kaylah Andorful-Steer and Amritha Venkata Krishnan as its Student Representatives to the QESBA Student Advisory Committee for the 2025-2026 school year or until replaced.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**

