

PROVINCE OF QUÉBEC
Ville de Rosemère

A regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board was held in the boardroom of the Administration Centre, 235 Montée Lesage, Rosemère, Québec, on Wednesday, February 25, 2026, and via videoconference at 19:30, at which were:

Present: James Di Sano, Chairperson; Donna Anber, Vice-Chairperson; Barbara Barrasso, Alternate Vice-Chairperson; Commissioners Heather Appleby, Noémia Onofre de Lima, and Bob Pellerin; Parent Commissioners Chloée Alary, Elena Ferrato, and Tanya Minchella; Maya Lavictoire, Student Representative to the Council; Oleksii Sivokon, Substitute Student Representative to the Council; and Selena Mell, Interim Director General.

Present via Zoom: Emma Lavictoire, Student Representative to the Council.

Also present: Anne-Marie Lavoie, Interim Assistant Director General and Director of Human Resources; Anna Sollazzo, Secretary General and Director of the Legal, Corporate and Communications Department; Robin Bennett, Director of Information Resources; Lynda da Silveira, Director of Pedagogical Services; Florence Delorme, Director of School Affairs and School Organization; Michel Dufour, Director of Material Resources and Transportation; Heather Halman, Interim Director of Adult Education and Vocational Training; Daniel Harvey, Director of Financial Resources; Maxeen Jolin, Assistant Director of Communications; and Jocelyne Thompson-Ness, Administrative Assistant.

Absent: Commissioners Benny Catania, Désirée Ramacieri, and Melissa Wall; and Amritha Venkata Krishnan, Substitute Student Representative to the Council.

The Chairperson called the meeting to order, and verified quorum with the Secretary General and Director of the Legal, Corporate and Communications Department. Quorum has been achieved.

TIME: 19:30

0.0 Opening of Meeting

0.1 Acknowledgement of the Land

Commissioner Donna Anber reads the acknowledgement of the land as follows:

I would like to honour the existence of the First Peoples by acknowledging that the Sir Wilfrid Laurier School Board is on the traditional land of the Kanien'keha:ka or Mohawk Nation.

The Mohawk Nation is also known as the "Eastern Door Keepers" and is a member of the Haudenosaunee Confederacy, which also includes the Seneca, Cayuga, Tuscarora, Onondaga, and Oneida Peoples.

In the spirit of truth, reconciliation, and collaboration, we honour our relationship with the Indigenous Community and respect the history, culture, and language of Canada's original peoples.

1.0 Approval of the Agenda

Approval of the Agenda

CC-260225-CA-0054

Parent Commissioner Tanya Minchella MOVED THAT the February 25, 2026, agenda of the Council of Commissioners of the Sir Wilfrid Laurier School Board be approved as presented in document no. CC-SWLSB-2026/02/25-CA-001.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

2.0 Approval of Minutes – January 28, 2026

Approval of Minutes January 28, 2026

CC-260225-CA-0055

Commissioner Bob Pellerin MOVED THAT the minutes of the regular meeting of the Council of Commissioners of the Sir Wilfrid Laurier School Board held on January 28, 2026, having been received by all members prior to this meeting, be approved as written and exempted from public reading by the Secretary General.

Seconded by Parent Commissioner Elena Ferrato.

Carried unanimously

3.0 Public Presentation of the 2024-2025 Annual Report

The Chairperson opened the public presentation of the 2024-2025 Annual Report of the Sir Wilfrid Laurier School Board by welcoming everyone to the meeting and stating the following:

This evening's Council is pleased to be presenting the 2024-2025 Annual Report which covers the period from July 1, 2024, to June 30, 2025.

This was my first full school year serving as Chairperson of the Sir Wilfrid Laurier School Board, and it has truly been an honour.

As a former SWLSB student, this role is especially meaningful to me. I am proud to give back to the school board that helped shape my own educational journey.

Throughout the year, I had the privilege of visiting schools, attending events, meeting students, staff, and families, and seeing firsthand the dedication that exists across our communities.

2024-2025 was a year of collaboration, progress, and a shared commitment to student success and well-being.

He drew attention to some of the annual report's highlights, as found on page 4, notably:

School Elections | November 2024

- A new chairperson and two commissioners were elected, and seven commissioners were acclaimed. They were sworn in on November 13, along with the parent commissioners, marking the start of a new mandate;

Focus on Student Voice

- Council reinforced its commitment to student voice by appointing two Student Representatives and two Substitute Student Representatives, ensuring student perspectives remain a part of Council discussions in accordance with the Student Representation Policy;

Financial Accountability

- Council approved the 2024-2025 Capital Projects Plan, which totalled close to \$18 million. These investments support the ongoing maintenance of safe, functional, and welcoming facilities;
- Council adopted the 2025-2026 Risk Management Plan related to corruption and collusion risks and continued to strengthen financial oversight through the work of the Audit Committee.

Strengthening Ethics, Integrity, and Compliance

- Appointment of the Secretary General as the person responsible for managing ethics and integrity, in line with new provincial legislation;
- Appointment of an ethics commissioner and alternate ethics commissioner;
- Adoption of a new Code of Ethics for staff members and persons working with minor or special needs students, as required under the *Education Act*;
- These measures reinforce the school board's ongoing commitment to ethical leadership and the protection of students;

Policy and By-Law Updates

- *By-Law Establishing the Procedure for the Examination of Complaints*;
- *Policy on Safe, Caring Schools and Centres* (updated to include civility and respect);
- *Policy regarding Enrolment Criteria* (updated to provide more flexibility during registration periods);
- Working-condition policies for management personnel.

The Chairperson invited the Director of Pedagogical Services, the Director of Financial Resources and the Director of Material Resources and Transportation to make their respective presentations.

Results of the Sir Wilfrid Laurier School Board Commitment-to-Success Plan (CTSP)

The Director of Pedagogical Services presented the results of the second year of the 2023-2027 CTSP highlighting and commenting on the three orientations as follows, noting that the objectives and indicators are used for the duration of the CTSP.

Orientation 1: Support and increase the success of diverse learners and at-risk students academically, socially, and emotionally.

Objective	Indicator	Target by 2027-2028	Results 2023-2024	Results 2024-2025
Objective 1 Improve board-wide special needs students' reading levels through targeted interventions.	% of students with IEPs being successful (60%) in the ELA reading competency of the Grade 6 exam.	80%	72%	62%
Objective 2 Ensure that SMART goals are fixed and that legal requirements are met when developing a student's Individualized Education Plans (IEP).	Score on IEP appraisal rubric. Rubric assesses both compliance and quality (abilities, needs, SMART goals and means) of IEPs.	Quality 85% Compliance 100%	Quality 72.9% Compliance 42%	Quality 77.9% Compliance 73%
Objective 3 Provide training to enable all categories of employees to better support special needs and at-risk students.	Proportion of professional development (PD) sessions focused on supporting students with special needs.	40%	32.2%	52.1%

- Objective 1: For the 2023-2024 school year the result was 72 percent and in 2024-2025, it was 62 percent so work needs to be done in order to achieve the goal of 80 percent by 2027-2028. The dip in the results is related to COVID;
- Objective 2: An appraisal measure was created to assess compliance and quality for IEPs. The MEQ is looking for 100 percent compliance on this. The IEP Task Force was able to bring the school board's compliance up to 73 percent for 2024-2025, but there is still a long way to go. The process to bring the compliance level up is working;
- Objective 3: More than half of recent professional development sessions have focused on this objective and it has paid off, with the result for 2024-2025 reaching 52 percent, exceeding the MEQ target of 40 percent.

Orientation 2: Attract, retain, and support quality employees

Objective	Indicator	Target by 2027-2028	Results 2022-2023	Results 2023-2024	Results 2024-2025
Objective 1 Ensure staff participation to a minimum of two professional development (PD) opportunities yearly.	% of teachers who participated in two or more PD sessions per academic year.	50%	10.4%	9.2%	5.3%

- Much of the professional development completed is not included in this metric, as it only accounts for school board professional development sessions. In 2026-2027, two days of professional development will be mandatory, in line with the recommendation of the Advisory Committee on Student Success and in response to the less-than-stellar results for this objective.

Orientation 3: Ensure all students possess strong bilingual competency and proficient French skills by the time they graduate, enabling them to thrive in Québec

Objective	Indicator	Target by 2027-2028	Results 2022-2023	Results 2023-2024
Objective 1 At the elementary level: offer French as a Second Language (FSL) immersion in all classes.	Proportion (%) of French as a Second Language (FSL) classes offered as part of the immersion program.	85%	37%	42%
Objective 2 At the secondary level: offer French as a Second Language (FSL) enriched programs in all mainstream high schools, at all levels.	Number of mainstream high schools offering French as a Second Language (FSL) enriched programs at every grade level.	7	2	3

- Objective 1: In the course Français, langue seconde at the elementary level, French immersion is offered in all classes even though some schools are not part of an immersion program. There are two levels of French at the elementary level. The target for 2027-2028 is 85 percent. The results for 2024-2025 are not available as they are two years behind due to the fact that there was a governance decision that changed the program. The changes take place at the level of the school and need to be implemented by the teachers. The Pedagogical Services team is working to help teachers understand that transitioning to immersion is a positive step;
- Objective 2: This objective aims to offer both enriched and regular French in all high schools, at all levels, with the exception of Phoenix Alternative and Mountainview High School;

Results of the Ministère de l'Éducation (MEQ) Strategic Plan

The Director of Pedagogical Services noted that every school province-wide has to report on these objectives. The MEQ provides a start value and target, and then the school board or centre de services scolaire set their own.

Objective 1: Increase student achievement

OBJECTIVE	INDICATOR	MEQ			SWLSB		
		Starting Value 2021-2022	Results 2023-2024	Target 2023-2024	Starting Value 2021-2022	Results 2023-2024	Target 2023-2024
1. Increase student achievement	1 First diploma or qualification attainment rate in seven years after entering high school	84.1%	82.4%	84.7%	88.3%	83.9%	88.7%
	2 Success rate of boys	80.1%	78.2%	80.7%	83.2%	81.9%	84.0%
	3 EHDAA student success rate	Public network					
		62.2%	60.5%	62.6%	71.0%	59.9%	71.2%
	5 Proportion of students who obtain between 70% and 100% on the Compulsory Mathematics Test (Solving Situational Problems), Grade 6 Elementary (English and French public network)	66.0%	81.9%	68.0%	49.32%	70.9%	53.0%
	7 Total number of K4 classes		1,647			50	

- Indicator 1: The SWLSB exceeded the target set by the MEQ, but there was a dip provincially in 2022-2023 and 2023-2024 due in part to COVID and internal issues;
- Indicator 2: The MEQ target for the success rate of boys is 82 percent, and for the SWLSB in 2023-2024, it was 84 percent;
- Indicator 3: The EHDAA student success rate is lower than that of neurotypical students. The MEQ target was 62.6 percent for 2023-2024 and the SWLSB target was 71.2 percent, a target that was not met. The SWLSB is working hard to create robust IEPs and hopes that this work will show in future indicators;
- Indicator 5: The SWLSB target for 2023-2024 for the Grade 6 compulsory mathematics test was 53 percent and the result was 70.9 percent which is very positive;
- Indicator 7: The SWLSB has the highest number of kindergarten for 4-year-old classes in the anglophone sector with 50 being open in the 2023-2024 school year.

The Director of Pedagogical Services turned the floor over to the Director of Material Resources and Transportation.

The Director of Material Resources and Transportation commented on Objective 3: Renovate and modernize our school infrastructures, and Indicator 10: Proportion of targeted buildings in school network that are in satisfactory condition, of the MEQ Strategic Plan noting that 2024-2025 was a slow investment year due to the constraints put in place by the MEQ. The SWLSB invested approximately \$17,400,000.00, on the maintenance and improvement of ten of its buildings so 62 percent of the buildings are now considered to be satisfactory while 38 percent still need improvements. The average age of the SWLSB buildings is 60 years.

The major highlight for 2024-2025 has been the opening of Heritage Elementary School in Saint-Lin-Laurentides.

The Director of Material Resources and Transportation turned the presentation over to the Director of Financial Resources.

The Director of Financial Resources presented a finance statement of principle noting that the SWSLB generated revenues of \$255,844,139.00, in 2024-2025, most of which is funding from the MEQ, and \$264,522,386.00, in expenses, resulting in an accounting deficit of \$8,700,000.00, as presented in the 2024-2025 financial statement. He explained that there are expenses incurred that are funded, but that the funding does not usually come through until the next school year so these expenses cannot be compensated. The current accumulated deficit is \$6,700,000.00, due to an accumulated surplus of \$2,000,000.00 at the start of the 2025-2026 school year.

The Chairperson thanked the department directors for their respective presentations noting that more detailed information can be found in the 2024-2025 SWLSB Annual Report that is available on the corporate website. He gave special thanks to the Communications Department for all of its work on the annual report.

He continued expressing appreciation of his fellow Council members for their collaboration and dedication throughout the year and to the General Directorate, the senior management team, administrators, teachers, professionals, support staff, maintenance staff, and everyone who contributes to the daily support of the SWLSB students.

4.0 Question Period

The Secretary General and Director of the Legal, Corporate and Communications Department explained the parameters of the two question periods of 20 minutes each and drew attention to where people online can type in their questions for the second question period.

She noted that the second question period is for questions related to agenda items only. Question period is not a platform for debate.

There were no questions submitted for the first question period.

5.0 Report from the Chairperson

The Chairperson presented his monthly report, highlighting that he has replaced his usual quote with the following guiding principle and that he hopes that the chairpersons who succeed him will follow it in the best interests of the students, their families, and the employees of this school board:

You do not become Chair of the Council of Commissioners.

You are entrusted, for a time, with the stewardship of an institution that belongs to our students, our parents, our staff, and our community.

The Chair does not own the office — we safeguard it, strengthen it, and pass it on better than we found it.

He went on to provide the following:

Council of Commissioners Updates

- On March 22, 2026, a by-election will be held in Electoral Division no. 9;
- The Director General of the Sir Wilfrid Laurier School Board, Russell Copeman, has announced his retirement and the Council wishes him well. The posting of the position is forthcoming and, in the meantime, Selena Mell will be the Interim Director General and Anne-Marie Lavoie will replace her as the Interim Assistant Director General;

- Minutes of Council meetings and agendas can be found on the school board website, while highlights can be viewed on social media;
- The *Code of Ethics and Professional Conduct for Commissioners of the Sir Wilfrid Laurier School Board* is currently being amended to ensure that it aligns with the law. It is a privilege to serve on this council;
- The Interim Director General has been presented with a prioritized list of policies that the Council wishes to have reviewed in order to modernize the school board, to align with 21st-century education standards, ensure consistency with the collective agreements, and uphold the Council's commitment to its stakeholders to improve how the school board operates. The target date for the review of the prioritized policies in April 2027;
- Commissioners and some directors and coordinators will be participating in an upcoming professional development session entitled *The 5 Disciplines of Synergistic Governance*;
- A list of meetings that took place since the January Council meeting is provided.

School/Centre and Community Events

- January 29, 2026 – Attended the inauguration of the simulation laboratory for health care students at CDC Pont-Viau with Commissioner Noémia Onofre de Lima and the Interim Director General;
- January 31, 2026 – Attended the Mountainview Elementary School Comedy Night with Commissioners Heather Appleby and Noémia Onofre de Lima and Parent Commissioner Tanya Minchella;
- February 16, 2026
 - Attended the launch of Hooked on School Days (les Journées de la persévérance scolaire) hosted by the Regroupement lavallois pour la réussite éducative (RLPRE);
 - Attended a flag-raising ceremony hosted by the Ville de Laval for the Hooked on School Days;
- Visited Construc-Plus and was treated to a great overview of how the centre operates. He thanked the Centre Director of Pont-Viau for this.

Statements, Remarks, Press releases and Highlights

- There were no statements or remarks;
- There was a press release announcing the new simulation Laboratory at CDC Pont-Viau;
- Today is *Pink Shirt Day* and the Sir Wilfrid Laurier School Board stands together against bullying in all its forms and the day is more than just a symbol it is a shared responsibility. The significance of the day is a reminder to be kind, to speak with courage, and to act with integrity;
- Shout outs to:
 - Students – your voice matters;
 - Staff – your leadership makes a difference;
 - Community – thank you for standing with the school board.

5.1 Community Highlights from Commissioners

- Commissioner Barbara Barrasso highlighted the recent RESQ Mini Hockey Tournament noting that the participants got to meet a real Olympian, former Laval Junior Academy student Kayla Tutino, who played as a member of the Italian hockey team at the 2026 Olympics;
- Commissioner Donna Anber invited everyone to attend the Saint-Agathe Academy Variety Show on April 10, 2026. Tickets can be purchased online.

6.0 Report from the Interim Director General

The Interim Director General provided an update on events since the last Council meeting in December:

- Visits to schools and centres now total 33 completed visits;
- Conference with school board counterparts in the French sector;
- Inauguration of the Simulation Laboratory for health care students at CDC Pont-Viau;
- One meeting with the Ministère de l'Éducation (MEQ);
- Parents' Committee meeting;
- Launch of the Hooked on School Days (les Journées de la persévérance scolaire) hosted by the Regroupement lavallois pour la réussite éducative (RLPRE);
- Management Professional Development session with all administrators;
- Training session with the Council of Commissioners;
- US and Canada Round Table on sustainability and school leadership.

Proud Moments

- The John F. Kennedy Elementary School *Honeycomb Rangers* (the Rangers) won \$3,000.00, from the Fondation Desjardins for a project it undertook five years ago. The project has grown, and three years ago the Rangers purchased their first beehives with a \$500.00, OSEntreprendre grant. Maintaining beehives can be costly, but the Rangers have held many fundraising events, including one that featured products made from the honey produced by their bees;
- The Sir Wilfrid Laurier School Board is very proud of its alumni who are participating in the 2026 Winter Olympics, Olivia Bouffard-Nesbitt (Morin Heights Elementary School) a cross-country skier, Naomi Urness (Arundel Elementary School) a freestyle skier, and Brittany Phelan (Sainte-Agathe Academy) an alpine skier;
- The school board is proud to take part in the Pink Shirt Day 2026. This event began in Nova Scotia in 2007, when a student was bullied for wearing a pink shirt to school. This bullying incident has grown into a worldwide event that is celebrated annually.

Upcoming Events/Dates

- The upcoming by-election in Electoral Division No. 9 on March 22, 2026, will see four candidates vie for the seat. If you live in this electoral division, please check the electoral list to make sure your name is there. If you are not on the list, you have up until March 3, 2026, to submit your application to be added. The candidates are:

- Marie-Thérèse Désormeaux;
- Stephanie Brandone;
- Lorenzo Lagatta;
- Polizoi Christodoulakis;
- Registration for the 2026-2027 is ongoing;
- Construc-Plus Vocational Training Centre in Saint-Eustache is holding an Open House on Tuesday, March 17, 2026, from 6:00 – 8:00 p.m.;
- Registration is open for the following upcoming Vocational Training Programs and hybrid options are available:
 - Accounting Studies begins on March 16, 2026, and runs until June 2027;
 - Secretarial Studies begins in August 2026 and runs until June 2027;
- Registration for Francization courses at CDC Vimont is ongoing, as is registration for other courses the CDC offers;
- Game Day with the Rocket de Laval is Friday, March 20, 2026;
- March 2 to 6, 2026, is winter break for all schools and centres.

7.0 Business Arising

There were no items for business arising.

8.0 Decision Items

8.1 Council

8.1.1 Recruitment and Hiring of a Director General

8.1.1.1 Process for Recruiting

Recruitment and Hiring of a Director General

WHEREAS the Council of Commissioners wishes to commence the recruitment and hiring of a Director General;

Process for Recruiting CC-260225-CA-0056

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General*, section 4.1.1, the Council of Commissioners must select the method to be used for this process from the following:

- A) Carry out the process by itself;
- B) Carry out part of the process by itself and engage external support;
- C) Outsource the entire process and engage a Human Resources Consulting Firm to carry it out.

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board carry out part of the process by itself and engage external support (method B) for the recruitment process of a Director General.

Seconded by Commissioner Bob Pellerin.

Carried unanimously

8.1.1.2 Selection Criteria – Authorization for Consultation

Recruitment and Hiring of a Director General

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General* section 4.1.2, the Council of Commissioners must consult school board unions and associations on the specific criteria for the post of Director General;

Selection Criteria

Authorization for Consultation

Parent Commissioner Chloée Alary MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the criteria for the post of Director General as contained in document no. SWLSB-2026/02/25-CA-002;

CC-260225-CA-0057

AND THAT the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board – CSN, and the SEPB-Québec-FTQ Local 577, be consulted;

FURTHER THAT the consultation begin on February 26, 2026, and end on March 20, 2026.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

8.1.1.3 Selection Committee

The Chairperson called for nominations to the Selection Committee for the recruitment and hiring of a Director General.

Parent Commissioner

Commissioner Barbara Barrasso nominated Parent Commissioner Tanya Minchella. Parent Commissioner Minchella accepted the nomination.

There were no further nominations; therefore, nominations were closed.

Commissioner for Laval

Parent Commissioner Chloée Alary nominated Commissioner Barbara Barrasso. Commissioner Barrasso accepted the nomination.

There were no further nominations; therefore, nominations were closed.

Commissioner for the Laurentians

Commissioner Donna Amber nominated Commissioner Heather Appleby. Commissioner Appleby accepted the nomination.

There were no further nominations; therefore, nominations were closed.

Commissioner for Lanaudière

Commissioner Barbara Barrasso nominated Commissioner Bob Pellerin. Commissioner Pellerin accepted the nomination.

There were no further nominations; therefore, nominations were closed.

**Recruitment and Hiring
of a Director General**

WHEREAS, in accordance with policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General* (the Policy) section 4.2.1, the Council of Commissioners must mandate, by resolution, a selection committee to oversee the procedure and must specify its roles and responsibilities other than those described in section 4.2.5 of the Policy;

Selection Committee**CC-260225-CA-0058**

WHEREAS, as per the Policy, the Selection Committee shall be composed of the Chairperson and Vice-Chairperson of the Council of Commissioners, the Chairperson and Vice-Chairperson of the Executive Committee, a Parent Commissioner and three Commissioners representing Laval, Laurentides and Lanaudière;

WHEREAS as per the Policy, the absence of one or more members does not prevent the sitting of the Selection Committee, provided that a minimum of six (6) members are present;

WHEREAS as per the Policy, the external resource retained by the Council of Commissioners must always be present for the meetings pertaining to the mandate it was engaged for;

WHEREAS with the approval of the Council of Commissioners, the Selection Committee may also seek additional expertise should it deem it necessary;

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name the following to the Selection Committee for the position of Director General;

Chairperson – Council/Executive	James Di Sano
Vice-Chairperson Council	Donna Anber
Vice-Chairperson Executive Committee	Chloée Alary
Parent Commissioner	Tanya Minchella
Commissioner – Laval	Barbara Barrasso
Commissioner – Laurentides	Heather Appleby
Commissioner – Lanaudière	Bob Pellerin

FURTHER THAT the roles and responsibilities of the Selection Committee be in accordance with section 4.2.5 of the Policy:

- Recommend external support to the Council of Commissioners;
- Establish a timeline adhering to the Council of Commissioners start and end dates;
- Select candidates who have the required qualifications;
- Carry out interviews of the candidates;
- Provide a recommendation to the Council of Commissioners.

Seconded by Parent Commissioner Chloée Alary.

Carried unanimously

8.1.2 Remuneration of Election Officers for the March 22, 2026, By-Election

Remuneration of Election Officers for the March 22, 2026, By-Election

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-251126-CA-0033, approving, among other things, that the Returning Officer and election officers be paid in accordance with the tariffs provided by Élections Québec;

CC-260225-CA-0059

WHEREAS there has since been an update to the tariffs provided by Élections Québec for the Returning Officer and election officers;

Commissioner Bob Pellerin MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve that the Returning Officer and election officers be paid in accordance with the updated tariffs provided by Élections Québec as per document no. CC-SWLSB-2026/02/25-CA-003, effective January 1, 2026;

AND THAT resolution no. CC-251126-CA-0033 be amended to include the following addition in its last paragraph:

AND THAT the Returning Officer and election officers be paid in accordance with the tariffs provided by Élections Québec as per document no. CC-SWLSB-2025/11/26-CA-003, effective until December 31, 2025, and policy no. 1999-FR-01: *Expense Reimbursement Policy for the Members of the Council of Commissioners and the Employees of the Sir Wilfrid Laurier School Board*.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

8.1.3 Policies for Review

Policies for Review

WHEREAS the Council of Commissioners wishes to prioritize the review of its policies to ensure they are accurate and aligned with legal obligations, and to ensure consistency and clarity for all stakeholders;

CC-260225-CA-0060

WHEREAS the Council of Commissioners wishes to outline the policies to be reviewed by its advisory committees within the next fourteen (14) months;

Parent Commissioner Chloée Alary MOVED that the Council of Commissioners of the Sir Wilfrid Laurier School Board mandate the advisory committees of the Council to review the policies of the school board as contained in document no. SWLSB-2025/02/26-CA-005;

AND THAT said reviewed policies be brought to the Council of Commissioners within the next fourteen (14) months;

FURTHER THAT the advisory committees present their progress to the Council of Commissioners on a regular basis within the next fourteen (14) months as to be able to adjust the timeline, if required.

Seconded by Parent Commissioner Elena Ferrato.

Carried unanimously

8.2 Legal, Corporate and Communications

8.2.1 Information Security Policy – Authorization for Consultation

Information Security Policy

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution CC-240424-CA-0092, approving the *Information Security Policy* (the Policy);

Authorization for Consultation

WHEREAS the Committee on Information Security and the Access and Protection of Personal Information recommends amending section 7.1 of the Policy establishing its exact composition;

CC-260225-CA-0061

WHEREAS section 8.1 of the *Act respecting access to documents held by public bodies and the protection of personal information* (the Act) states that the committee must be composed of the person in charge of access to documents, the person in charge of the protection of personal information and any other person whose expertise is required, including, if applicable, the person responsible for information security and the person responsible for document management;

Commissioner Barbara Barrasso MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize for consultation the amendments to the *Information Security Policy*, as per document no. SWLSB-2026/02/25-CA-004;

AND THAT the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board – CSN, and the SEPB-Québec-FTQ Local 577, be consulted on said amendments;

FURTHER THAT the consultation begin on February 26, 2026, and end on March 20, 2026.

Seconded by Commissioner Donna Anber.

Carried unanimously

8.3 Adult Education and Vocational Training

8.3.1 Vocational Training Authorization Renewal Request for High-Pressure Welding

Vocational Training Authorization Renewal Request for High-Pressure Welding

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-180523-AE-0130, requesting a provisional authorization from the Ministère de l'Éducation for the AVS 5734 High-Pressure Welding program, now known as AVS 5883;

CC-260225-AE-0062

WHEREAS this request was in partnership with the Centre de services scolaire des Mille-Îles (CSS des Mille-Îles) and the Centre de services scolaire de la Rivière-du-Nord (CSS de la Rivière-du-Nord);

WHEREAS this program is taking place at Construc-Plus Vocational Centre;

WHEREAS the Sir Wilfrid Laurier School Board wishes to support the CSS des Mille-Îles and the CSS de la Rivière-du-Nord with this renewal of the provisional authorization for 2027-2028, 2028-2029 and 2029-2030;

WHEREAS the Sir Wilfrid Laurier School Board wishes to request a renewal of the provisional authorization to offer the AVS 5883 High-Pressure Welding program.

Commissioner Heather Appleby MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board request a renewal of the provisional authorization from the Ministère de l'Éducation for the following program:

- AVS 5883 High-Pressure Welding.

Seconded by Commissioner Donna Anber.

Carried unanimously

8.4 Material Resources and Transportation

8.4.1 Authorization to Amend the Offer to Purchase and Mandate to Sign the Deed of Sale

Authorization to Amend the Offer to Purchase and Mandate to Sign the Deed of Sale

WHEREAS the Council of Commissioners adopted resolution CC-251204-MRT-0036, authorizing the Director of Material Resources and Transportation to submit an offer to purchase for the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme;

CC-260225-MR-0063

WHEREAS the Council of Commissioners adopted resolution CC-260128-MR-0051, requesting from the Ville de Saint-Jérôme a zoning change in order for the property mentioned above to be used for preschool, kindergarten, elementary school, and secondary school purposes under land-use category P103;

WHEREAS this zoning change was an essential condition to be fulfilled prior to the purchase of the property;

WHEREAS the Ministère de l'Éducation has informed the school board that its financing is conditional upon the deed of sale being finalized prior to March 31, 2026;

WHEREAS the offer to purchase must therefore be modified in order to take into account this new delay;

WHEREAS the offer to purchase must also be modified to remove the zoning change condition as there is no guarantee such a condition will be fulfilled prior to March 31, 2026;

WHEREAS the Sir Wilfrid Laurier School Board is willing to renounce this condition, in order to proceed to the purchase prior to March 31, 2026;

WHEREAS the representatives of the Ministère de l'Éducation also supported the school board's decision in this regard;

Commissioner Donna Anber MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board authorize the Director of Material Resources and Transportation to sign an amendment to the initial offer to purchase in order to take into account the new deadline of March 31, 2026, as well as to remove the condition regarding the rezoning of the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme;

AND THAT the Interim Director General, Selena Mell, be authorized to sign the deed of sale of the property situated at 2351, boulevard du Curé-Labelle, in Saint-Jérôme before M^e Audrey Lachapelle, notary, in the amount mentioned in the offer to purchase attached hereto as document no. CC-SWLSB-2026/02/25-CA-003;

FURTHER THAT the Interim Director General, Selena Mell, be authorized to take all necessary measures and sign all necessary documentation to finalize the deed of sale of the property mentioned herein before March 31, 2026.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

8.4.2 Engagement of Contractor – Gymnasium Roof Renovation Project – Laval Senior Academy

Engagement of Contractor

WHEREAS the gymnasium roof needs to be renovated and the construction of a new roof structure is necessary at Laval Senior Academy;

Gymnasium Roof Renovation Project

WHEREAS public call for tenders no. 25-190-01 was published for this project and the bids were opened on January 29, 2026;

Laval Senior Academy

WHEREAS the conformity of all bidders has been verified;

CC-260225-MR-0064

Commissioner Noémia Onofre de Lima MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the construction of a new roof at Laval Senior Academy to Toitures Trois Étoiles Inc., for a total cost of \$877,727.00, before taxes, or \$938,173.86, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Parent Commissioner Tanya Minchella.

Carried unanimously

8.4.3 Engagement of Contractor – Gymnasium Interior Renovation Project – Laval Senior Academy

Engagement of Contractor

WHEREAS interior renovations are required for the gymnasium at Laval Senior Academy;

Gymnasium Interior Renovation Project

WHEREAS public call for tenders no. 25-190-02 was published for this project and the bids were opened on February 19, 2026;

Laval Senior Academy

WHEREAS the conformity of all bidders has been verified;

CC-260225-MR-0065

Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the interior renovation of the gymnasium at Laval Senior Academy to Corrado Entrepreneur Général, for a total cost of \$707,000.00, before taxes, or \$755,689.32, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Donna Anber.

Carried unanimously

8.4.4 Engagement of Contractor – Washroom and Interior Renovation Project – Sainte-Adèle Elementary School

Engagement of Contractor WHEREAS the washrooms and interior (flooring, lighting, and furniture) need to be renovated at Sainte-Adèle Elementary School;

Washroom and Interior Renovation Project WHEREAS public call for tenders no. 25-171-01 was published for this project and the bids were opened on February 12, 2026;

Sainte-Adèle Elementary School WHEREAS the conformity of all bidders has been verified;

CC-260225-MR-0066 Commissioner Donna Anber MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the washroom and interior renovation project at Sainte-Adèle Elementary School to Jomaco Inc., for a total cost of \$1,610,000.00, before taxes, or \$1,720,876.68, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

Carried unanimously

8.4.5 Engagement of Contractor – Asphalt Renovation Project – Genesis Elementary School

Engagement of Contractor WHEREAS the asphalt in the parking area and schoolyard needs to be renovated at Genesis Elementary School;

Asphalt Renovation Project WHEREAS public call for tenders no. 25-170-01 was published for this project and the bids were opened on February 19, 2026;

Genesis Elementary School WHEREAS the conformity of all bidders has been verified;

CC-260225-MR-0067 Parent Commissioner Tanya Minchella MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the asphalt renovation project at Genesis Elementary School to Construction J.P. Roy Inc., for a total cost of \$1,083,651.56, before taxes, or \$1,158,279.93, net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

Carried unanimously

8.5 QESBA

8.5.1 Nomination of Student Representatives to the QESBA Student Advisory Committee

**Nomination of Student
Representatives to the
QESBA Student Advisory
Committee**

CC-260225-CA-0068

WHEREAS the Québec English School Boards Association (QESBA) has invited the Sir Wilfrid Laurier School Board (SWLSB) to name two (2) student representatives to its QESBA Student Advisory Committee;

WHEREAS the SWLSB Central Students' Committee elected its two student representatives at its January 27, 2026, meeting;

Parent Commissioner Elena Ferrato MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board name Kaylah Andorful-Steer and Amritha Venkata Krishnan as its Student Representatives to the QESBA Student Advisory Committee for the 2025-2026 school year or until replaced.

Seconded by Commissioner Barbara Barrasso.

Carried unanimously

9.0 Information Items

9.1 Advisory Committees' Reports

9.1.1 Audit Committee

There was no report for this item.

9.1.2 Governance and Ethics Committee

There was no report for this item.

9.1.3 Human Resources Committee

There was no report for this item.

9.1.4 Advisory Committee on Student Success

There was no report for this item.

9.2 SWL Foundation Report

The report can be found in the meeting package.

9.3 Parent Commissioners' Reports

There was no report for this item.

9.3.1 Parents' Committee

The report can be found in the meeting package.

9.3.2 SEAC

There was no report for this item.

9.4 QESBA Report

The report can be found in the meeting package.

The Vice-Chairperson drew the Council's attention to a link in the report for the government hearings on Bill 1, including a presentation by the QESBA. She also noted that it is hoped that the *Why You Need to Better Understand Bill 1* webinar will be repeated as everyone should see this.

9.5 Central Students' Committee Report

There was no report for this item.

10.0 Question Period (20 minutes)

The Secretary General and Director of the Legal, Corporate and Communications Department informed the Chairperson that there were no questions from the audience present nor the audience online.

There are no questions

Emma Lavictoire, Student Representative to the Council, advised that she has been thinking about different ways to prevent bullying in the schools and inquired as to why there is not a council of schools made up of student representatives from schools as well as Behaviour Technicians, Principals, and Vice-Principals to look at preventative measures. The goal of a council of schools, given that each school runs differently, would be to share knowledge on how to improve what is already in place and gain knowledge on what the students need to function. This would be beneficial for students who may move from one school within the school board to another, as it would improve the consistency of practices and provide the security of knowing that if bullied, the process in place is the same as in their previous school.

The Interim Director General thanked Ms. Lavictoire for this initiative, noting that it is very important to hear from the students. Someone will contact her by email to find out her availability, and then she will be advised as to who will be contacting her to elaborate on this initiative.

11.0 Correspondence

There was no correspondence.

12.0 Varia

There were no items for varia.

13.0 Adjournment of Meeting

The Chairperson wished everyone a happy and safe spring break.

Adjournment of Meeting Commissioner Donna Anber MOVED THAT the meeting be adjourned.

CC-260225-CA-0069 Seconded by Commissioner Barbara Barrasso.

Carried unanimously

TIME: 20:41

NEXT MEETING → REGULAR → March 25, 2026

M^e Anna Sollazzo, Secretary General

James Di Sano, Chairperson