



COMMISSION SCOLAIRE SIR-WILFRID-LAURIER  
SIR WILFRID LAURIER SCHOOL BOARD

## Council Highlights March 25, 2026

The Council adopted the following resolutions:

**Recruitment and Hiring of a Director General** WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-260225-CA-0057, authorizing for consultation the criteria for the post of Director General;

**Selection Criteria and Duration of Posting** WHEREAS the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board - CSN, and the SEPB-Québec-FTQ Local 577, have been consulted and their feedback received;

**CC-260325-CA-0077**

Commissioner Donna Anber MOVED THAT, on the recommendation of the Human Resources Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the posting for the Director General position as contained in document no. SWLSB-2026/03/25-CA-002, it being understood that final precisions can be brought to said posting notably as to the specific closing date and the email address at which applications can be sent.

AND THAT the position of Director General be posted internally and externally as follows:

- On the Corporate Website;
- Through the means of the education network; and/or
- Other appropriate means;

FURTHER THAT the position be posted for a period of 30 days.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**

**Recruitment and Hiring of a Director General** WHEREAS the Council of Commissioners adopted resolution no. CC-260225-CA-0056 selecting to carry out part of the process by itself and engage external support for the recruitment and hiring of a Director General, as per section 4.1, subsection 4.1.1.2 of policy no. 2012-CA-21: *Policy for the Recruitment and Hiring of a Director General and an Assistant Director General*;

**Engagement of External Support**

**CC-260325-CA-0078**

WHEREAS the Council of Commissioners adopted resolution no. CC-260225-CA-0058 approving the members of the Selection Committee as well as its roles and responsibilities, as per section 4.2.1 of said policy;

WHEREAS as part of its roles and responsibilities, the Selection Committee recommends engaging external support to the Council of Commissioners;

WHEREAS according to section 4.1.4 of said policy, the council must determine by resolution the roles and responsibilities of the Council of Commissioners and external support;

Parent-Commissioner Chloée Alary MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board retain the services of Humanis Executive Search, to provide support with the hiring process;



AND THAT this firm be mandated to provide the following services:

- Develop a posting strategy;
- Proceed with the posting on the various sites;
- Receive and analyze CVs;
- Conduct the initial interview;
- Submit pre-selected candidates to the Selection Committee members;
- Assist the Selection Committee with the meeting process;

FURTHER THAT the Chairperson be authorized to sign all documentation concerning this contract.

Seconded by Commissioner Benny Catania.

**Carried unanimously**

**Allocation of Resources  
2026-2027**

WHEREAS the Sir Wilfrid Laurier School Board shall establish objectives and principles governing the allocation of its revenues in accordance with section 275 of the *Education Act*;

**CC-260325-FR-0079**

WHEREAS the annual budget consultation took place from November 28, 2025, to February 20, 2026, in accordance with section 193.3 of the *Education Act*;

WHEREAS the governing boards, the Parents' Committee, the Association québécoise des cadres scolaires – SWL Section (AQCS), the Sir Wilfrid Laurier Administrators Association (SWLAA), and the Special Education Advisory Committee (SEAC) were consulted and their respective feedback received;

WHEREAS the Resource Allocation Committee must annually make a recommendation to the Council of Commissioners regarding the establishment of objectives and principles governing the allocation of its resources, in accordance with section 193.3 of the *Education Act*, and regarding the criteria determining the allocation of resources, in accordance with section 261 of the *Education Act*;

WHEREAS the Resource Allocation Committee completed its review of the annual budget consultation survey in order to establish the objectives and principles and the criteria of allocation of resources recommended in the Allocation of Resources 2026-2027 document;

Commissioner Heather Appleby MOVED THAT, on the recommendation of the Audit Committee, the Council of Commissioners accept the recommendations of the Resource Allocation Committee for the 2026-2027 school year, as contained in document no. CC-SWLSB-2026/03/25-FR-001.

Seconded by Commissioner Benny Catania.

THIS MOTION WAS DEFEATED ON THE FOLLOWING DIVISION:	
Commissioners and Parent Commissioners voting NAY:	Chloée Alary, Donna Anber, Benny Catania, Tanya Minchella, Noémia Onofre de Lima, Bob Pellerin
Commissioners and Parent Commissioners ABSTAINING:	Heather Appleby, Barbara Barrasso, Désirée Ramacieri



**Engagement of Contractor** WHEREAS the washrooms, staircase no. 2 and changing rooms need to be renovated at Saint-Jude Elementary School;

**Renovation Project for Washrooms, Staircase No. 2 and Changing Rooms** WHEREAS public call for tenders no. 25-168-02 was published for this project and the bids were opened on March 12, 2026;

**Saint-Jude Elementary School** WHEREAS the conformity of all bidders has been verified;

**CC-260325-MR-0080** Commissioner Barbara Barrasso MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the renovation of the washrooms, staircase no. 2 and changing rooms at Saint-Jude Elementary School to Éliane Construction Inc., for a total cost of \$527,360.00 before taxes, or \$563,677.96 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Bob Pellerin.

**Carried unanimously**

**Engagement of Contractor** WHEREAS the roof and the interior of the second floor need to be renovated at Saint-Vincent Elementary School (Concorde building);

**Roof and Second Floor Interior Renovation Project** WHEREAS public call for tenders no. 25-150-01 was published for this project and the bids were opened on March 12, 2026;

**Saint-Vincent Elementary School (Concorde Building)** WHEREAS the conformity of all bidders has been verified;

**CC-260325-MR-0081** Commissioner Noémia Onofre de Lima MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the roof and second floor interior renovation project at Saint-Vincent (Concorde building) to Groupe GIV Inc., for a total cost of \$1,210,482.00 before taxes, or \$1,293,844.87 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Commissioner Benny Catania.

**Carried unanimously**

**Engagement of Contractor** WHEREAS the roof of block B needs to be renovated at Laval Senior Academy;

**Roof Renovation Project (Block B)** WHEREAS public call for tenders no. 25-190-03 was published for this project and the bids were opened on February 26, 2026;

**Laval Senior Academy**

**CC-260325-MR-0082** WHEREAS the conformity of all bidders has been verified;



Commissioner Benny Catania MOVED THAT, on the recommendation of the Director of Material Resources and Transportation, the Council of Commissioners of the Sir Wilfrid Laurier School Board award the contract for the Block B roof renovation project at Laval Senior Academy to Les Couvertures St-Léonard Inc., for a total cost of \$1,072,500.00 before taxes, or \$1,146,360.39 net taxes;

AND THAT the engagement above be conditional to the receipt of all contractual documents;

FURTHER THAT the Director of Material Resources and Transportation be authorized to sign all documentation concerning this project.

Seconded by Parent Commissioner Chloée Alary.

**Carried unanimously**

**Participation in a CAG Tender**

WHEREAS the CAG will be conducting public call for tender no. 2026-7513-50 to acquire refurbished information technology equipment such as laptops and desktop computers;

**Purchase of Refurbished Information Technology Equipment**

WHEREAS the CAG has opted to award the contract to all suppliers whose tender price does not exceed the lowest price by more than 10%;

**CC-260325-IT-0083**

WHEREAS the Sir Wilfrid Laurier School Board wishes to participate in this call for tender in order to benefit from the 36-month (initial) contract with the possibility of a 12-month extension to be awarded by the CAG;

WHEREAS the estimated cost of acquiring the refurbished equipment is \$600,000, before taxes, for the term of the contract;

Commissioner Bob Pellerin MOVED THAT, on the recommendation of the Director of Information Resources, the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the participation of the Sir Wilfrid Laurier School Board in public tender no. 2026-7513-50 to acquire refurbished laptops and desktop computers;

AND THAT the Director of Information Resources be authorized to sign all documentation concerning the participation of the Sir Wilfrid Laurier School Board in this tender;

FURTHER THAT the acquisition of refurbished equipment available through public tender no. 2026-7513-50, for the duration of the contract, be done in accordance with by-law no. BL2023-CA-01: *Delegation of Functions & Powers of the Sir Wilfrid Laurier School Board*.

Seconded by Parent Commissioner Tanya Minchella.

**Carried unanimously**

**Information Security Policy**

WHEREAS the Council of Commissioners of the Sir Wilfrid Laurier School Board adopted resolution no. CC-260225-CA-0061, authorizing for consultation the amendments to the *Information Security Policy*;

**Consultation Results**

**CC-260325-CA-0084**

WHEREAS the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section, the Sir Wilfrid Laurier Administrators' Association (SWLAA), the Laurier Teachers Union (LTU), the Sir Wilfrid Laurier Professionals Union, the Workers Union of the Sir Wilfrid Laurier School Board – CSN, and the SEPB-Québec-FTQ Local 577, were consulted on said amendments and their feedback was received and taken into consideration;



Commissioner Désirée Ramacieri MOVED THAT the Council of Commissioners of the Sir Wilfrid Laurier School Board approve the amendments to the *Information Security Policy*, as contained in document no. SWLSB-2026/03/18-CA-003.

Seconded by Commissioner Barbara Barrasso.

**Carried unanimously**

**Engagement of Project Managers**

WHEREAS there are three positions of Project Manager of Capital Projects in the Material Resources and Transportation Department that are currently vacant;

**CC-260325-HR-0085**

WHEREAS policies no. 2000-HR-01: *Regulating the Working Conditions of Management Staff Represented by the Sir Wilfrid Laurier Administrators' Association* and no. 2000-HR-02: *Regulating the Working Conditions of Management Staff Represented by the Association québécoise des cadres scolaires – Sir Wilfrid Laurier Section* have been applied;

WHEREAS interviews were held on Monday, March 16, 2026, and Friday, March 20, 2026;

Commissioner Benny Catania MOVED THAT, on the recommendation of the Selection Committee, the Council of Commissioners of the Sir Wilfrid Laurier School Board appoint the following candidates to the positions of Project Manager of Capital Projects, in accordance with the aforementioned policies of the Sir Wilfrid Laurier School Board:

NAME	EFFECTIVE DATE
Luc Valade	April 13, 2026
Martin Tremblay	April 13, 2026
Yasmine Robert	April 13, 2026

Seconded by Parent Commissioner Chloée Alary.

**Carried unanimously**

